

STANDARDS AND ETHICS COMMITTEE

FEEDBACK ON OBSERVATIONS OF COUNCIL & COMMITTEE MEETINGS

Meeting:	Lisvane Community Council
Date:	Monday, 14 September 2026 at 8.00 p.m. to 9.00 p.m.

Please provide feedback on the following:

<u>Topic</u>	<u>Comments</u>
Room Layout:	11 from Community Council attended in person, plus 1 public member attending the public representation section at the start of meeting, plus myself attending in person (13 attendees). Adequate space for all attending in an air-conditioned room in Lisvane community centre. Everyone able to be seated, see and hear each other around a large table. Public member spoke at one end of the table, with Chair at the other end of table and everyone else around the sides of the table. A large screen at one end of the table (near public member) to allow persons to attend remotely, if needed. The remote link provided speedily by admin and clerk, as a standby-option on my request. Clerk gave over a week's notice to all attending of the option to attend remotely. No-one attended remotely.
Name plates/identification of Committee; Witnesses and Officers:	All name plates for council members and visitors (including myself) provided. Name plates clearly visible. I was introduced as an observer from S&E committee.
Ability to hear proceedings:	Good sound with everyone able to hear each other.
Agenda and Reports availability:	All reports, minutes, schedules and agenda provided over a week before the meeting by email. Hard copy of minutes and agenda also provided at meeting.
Management of Meeting:	Well managed by Clerk and Chair. The public and I were correctly excluded from a private meeting (7.00 p.m. to 8.00 p.m.) just before this meeting and explanation voluntarily given to me by clerk, beforehand. The notice for the community council meeting correctly stated to attend at 8.00 p.m. A detailed oral report was made at the start of Community Council meeting by a councillor. All issues on the agenda were covered and fully discussed within the scheduled time.
Clarity of decision making:	Decisions made with clarity by Lisvane Community Council after full discussions. A relaxed and welcoming atmosphere where all Councillors, Clerk and Admin Officer were able to contribute fully. A well-managed Community Council meeting by all attending.

Possible Code of Conduct/Standards and Ethics Issues:
None noted.

I agree that my feedback can be shared with the Council and/or the Community Council (if applicable).

Name:	Stephanie Yung
Date:	14 September 2026