

**MINUTES OF THE LISVANE COMMUNITY COUNCIL MEETING HELD ON
13 JULY 2026 AT LISVANE OLD SCHOOL COMMUNITY CENTRE**

PRESENT:

Cllrs R Banfield, S Best, D Diamond, V Hanson, D Jones, E McNeil-Watson, J Rees and H Williams

In attendance: Mr H Davies (Clerk) and Mrs C Davies (Admin Officer).

Mr D Murphy and Mr I Gibblet attended the Public Representation part of the meeting

Cllr Jones in the Chair

Min. No. 108/26: Public Representation

Local residents Mr D Murphy and I Gibblet attended. They expressed concern about antisocial behaviour at Heol Y Delyn playing field and gave examples including one of a young teenager on an e-bike who is a danger to pedestrians.

Some of the residents share the daily opening and closing of the car park gate and this has helped to limit some of the antisocial activities. Members expressed their appreciation to the park gate volunteers.

The Chairman explained that antisocial behaviour is a matter for the Police but there was also some concern about the use of S106 money at the playing field and whether the suggested equipment and improvements might attract the wrong people. Cllr McNeil-Watson explained that nothing has been agreed yet and that costings are awaited from Cardiff Council. She did point out that there had been consultations with residents eg attendees of the 2025 Fete were asked to complete a survey from which there was positive support for the improvements that have been suggested. When the position becomes clearer the plan is to consult more formally via the community website, Lisvane Link and Facebook to ensure that all residents, including those in the vicinity of the playing fields, have an opportunity to express their views on how the S106 funds should be used. This money is a "Public Open Space Contribution" so can only be used for outdoor recreational areas.

The Chairman thanked Mr Murphy and Mr Gibblet for their contribution.

Min. No. 109/26: Declaration of Interests

None

Min. No. 110/26: Apologies for Absence

Cllrs C Bolton and S Finch

Min. No. 111/26: Minutes of the Previous Meeting, held on 8 June 2026

The minutes of the previous meeting were **APPROVED**

Min. No. 112/26: Matters Arising

All matters arising were picked up under agenda items

Min. No. 113/26: Lisvane Old School Community Centre

a) LOSCC Report

Cllr Best (Chairman of the Trustees) reported that there are some issues that will need to be discussed with the café proprietors including their website giving notice of a new takeaway service despite a specific written commitment given by them that they would not operate a takeaway service.

b) Maintenance issues

The Clerk reported that the fluorescent lighting in the annexe will be upgraded to LED bulbs during the school holidays (the fitting of fluorescent lighting was banned by the EU in August 2023 and enforced in the UK since the 1st February 2024 so is effectively being phased out). Other annexe improvements are also planned for the summer holiday.

Min. No. 114/26: Village Plan

Cllr McNeil-Watson confirmed that a detailed response is still awaited from Cardiff Council but that improvements to the playing field should occur during the 2026-27 financial year.

Min. No. 115/26: Police Matters

April, May and June 2026 crime details are awaited

Cllr Hanson reported that the June 2026 PACT meeting was attended by around 20 residents. This covered a wide range of matters including:

- Theft from unlocked vehicles
- E-bike concerns
- Fly tipping
- Parking obstruction on pavements
- Bus service
- Speeding

Min. No. 116/26: Highways/footpaths

None

Min. No. 117/26: Parks

a) Heol y Delyn playing field

No issues.

b) Alexander Gardens

The Clerk confirmed that he had asked Cardiff Council whether they will be able to cut back the overhanging trees although was concerned that their lack of response might jeopardise the early transfer of the site to LCC. He was liaising with Brookview Garden Maintenance Ltd who have provided acceptable quotes for maintaining the site.

Members **AGREED** that it was now appropriate to confirm approval to Cardiff Council of the transfer to LCC. Terms of the Lease were provided to Members at the June 2026 meeting

c) Field at rear of St Denys Church

No issues

Min. No. 118/26: Planning

a) Weekly Planning Schedule

W/C 1 JUN	None
W/C 8 JUN	7 Heol St Denys Wrap around single-storey part side and rear extension with demolition of existing conservatory and side extension 12 Jade Close Oak; front garden.- Reduce limbs to suitable growth points growing towards No13 to give 2m clearance of neighbours roof - minor reduction of limbs growing towards clients house to give 2m clearance, also remove any deadwood over 25mm in diameter
W/C 15 JUN	None
W/C 22 JUN	None
W/C 29 JUN	None
W/C 6 JUL	None

b) Planning Decisions

W/C 1 JUN	Churchlands North Woodland Plas Y Draw Works to Churchlands North woodland areas as per submitted report (trees G5, T6, T7 and T8 lie outside of TPO coverage): - T1 - Alder - Remove 2 lowest limbs growing towards house and reduce back remaining to obtain 2m clearance. T2 - Alder - Reduce limbs by 3m distally and sever ivy. T3 - Hazel - Coppice. G4 - Oak - (Tags 2217 & 2218) Tip reduction of limbs extending over gardens by 2-3m to suitable growth points GRANTED 37 Heol Y Delyn Remove the Brewer spruce tree in the front garden of 37 Heol y Delyn GRANTED
W/C 8 JUN	None
W/C 15 JUN	None
W/C 22 JUN	12 Jade Close Oak; front garden.- Reduce limbs to suitable growth points growing towards No13 to give 2m clearance of neighbours roof - minor reduction of limbs growing towards clients house to give 2m clearance, also remove any deadwood over 25mm in diameter GRANTED
W/C 29 JUN	7 The Spinney Ground-floor porch extension, conversion of existing single-storey side extension, insertion of rooflights and associated alterations GRANTED 54 Heol Cefn Onn Proposed Non-Material Amendment to Planning Permission 22/01080/DCH- Change of design proposed for the privacy panel to be located at the edge of the extension flat roof GRANTED
W/C 6 JUL	The Black Griffin Inn Church Road New accessible entrance ramp to side elevation GRANTED

Min.No. 119/26: Reports

a) Friends of Coed-y-Felin

Cllr Jones said that Coed Y Felin has been awarded with a Green Flag for the 9th time. They scored highly on community involvement.

He added that the AGM will be on 27 July 2026

b) Friends of Cefn Onn

No recent updates

Min. No. 120/26: Welsh Government Consultations/Other Consultations

None

Min. No. 121/26: Meeting with WG Minister

A plenary session has been arranged with Dafydd Trystan Davies MS who is a WG Cabinet Minister for Government Effectiveness. He is one of six MSs representing the constituency of Cardiff and Taffs Well.

Ahead of the meeting it was agreed to outline an agenda which will include the issues already raised by LCC with the six MSs:

- Inadequate bus service – need for a shuttle bus to Lisvane and Thornhill station
- Problems caused by new housing developments – including lack of adequate infrastructure and support services
- Parking issues at Lisvane and Thornhill station
- Active Travel
- Poor recovery of S106 monies
- Broader issues of WG strategy and policies

Min. No. 122/26: Correspondence

a) Lease renewal for Electricity Sub Station

The Clerk explained that the Lease between South Glamorgan County Council and Western Power has long expired and that it has been possible to negotiate a new Lease with National Grid. The terms are:

- Demise: 4m x 4.2m
- Rent at £5psm = £84pa
- Cable access will be from the substation to Rudry Road as is currently the case
- Term 99 years
- National Grid will pay LCC legal costs up to max £750 + VAT

The Clerk confirmed that the Lease will contain a standard rent review clause.

The proposed terms and new Lease were **APPROVED**

b) An email from Heol Y Delyn residents mirrors the issues raised in the Public Representation part of the meeting and it was **AGREED** that the Clerk would liaise with Cllr McNeil-Watson to provide a suitable response.

c) The Clerk also shared an email from a resident who was concerned about the noise coming from the Memorial Hall which appears to be caused by the air con unit being left on overnight. The Chairman of Trustees has confirmed that this will now automatically

switch off at 9pm (if not already turned off manually) but there was a suggestion that the noise may instead be coming from the main hall extractor fan. The Clerk will pass on this observation to the Memorial Hall

Min. No. 123/26: Finance

a) S137 requests

None

b) Annual Extra Costs Allowance of £156

All Members in attendance waived their entitlement to the annual £156 allowance and completed an opt out form

c) Annual Chairman's Allowance for 2026-27

The Chairman stated that he would not be requesting any Chairman's allowance which Members were content with

d) Accounts to 30 June 2026 inc Budget Monitoring and Bank Reconciliation

The Clerk presented the Accounts to 30 June 2026 along with the Bank Reconciliation (which was signed by Cllr Best) and the budget monitoring and these were **APPROVED**

3) Approval of Payment Schedule

The Payment Schedule was presented to and **APPROVED** by Members and the following cheques were signed

Cheque Number	Payee	Amount
400227	H W Davies - pay	1,181.39
400228	C M Davies - pay	848.35
400229	Cardiff Council - employee/employer pension contributions	529.71
400230	Audit Wales (2024-25 audit)	223.60
400231	Llysfaen Primary School - Pickleball Grant	1,500.00

Min. 124/26: Date of Next Meeting

The next meeting of the Community Council will be held on 14 September 2026 commencing at 8pm at Lisvane Old School Community Centre.