

**MINUTES OF THE LISVANE COMMUNITY COUNCIL MEETING HELD ON
13 APRIL 2026 AT LISVANE OLD SCHOOL COMMUNITY CENTRE**

PRESENT:

Cllrs R Banfield, S Best, C Bolton, D Diamond, S Finch, V Hanson, E McNeil-Watson, J Rees and H Williams

In attendance: Mr H Davies (Clerk) and Mrs C Davies (Admin Officer).

Cllr Bolton in the Chair

Min. No. 51/26: Public Representation

None

Min. No. 52/26: Declaration of Interests

None

Min. No. 53/26: Apologies for Absence

Cllr D Jones

Min. No. 54/26: Minutes of the Previous Meeting, held on 9 March 2026

The minutes of the previous meeting were **APPROVED**

Min. No. 55/26: Matters Arising

The Clerk confirmed that a supportive email had been sent to the Lisvane Men's Shed group following their presentation regarding the Heol Y Delyn playing fields pavilion.

The Clerk explained that OVW had miscalculated their invoice for the 2026-27 membership renewal which is now £897 instead of the previous invoice for £831

All other matters arising were picked up under agenda items

Min. No. 56/26: Lisvane Old School Community Centre

a) LOSCC Report

Cllr Best (Chairman of the Trustees) reported that

- A new annexe front door has now been installed
- The sub meter has been relocated with a new cover to it
- Annual PAT testing of all electrical appliances used in the building has been completed. Three appliances in the kitchen failed and the café proprietors have been advised
- Some neighbours have reported sightings of rats. It is unknown where they are coming from but the café proprietors have been asked to be extra careful with their waste disposal
- Hire fees are being increased from 1 August 2026 and feedback received has been generally positive
- Funds remain healthy
- The café proprietors are looking to take on another Lease – a coffee shop at Albany Road Baptist Church

- There is an agreement with the café proprietors that they will close from 7.30pm on community film nights as the noise level from the café area can be heard in the main hall. For the last two film nights they remained open prompting a complaint to them from one of the Trustees attending the April film night. This will be picked up separately with them
- The next Trustees meeting will include a general discussion of the café Lease ahead of its review dates

The Admin Officer reported that:

- Next community film night is 15 May 2026
- Foodbank box continues to be very well supported particularly on film nights
- LCA is co-ordinating a centralised diary for community events – they have been advised of the 2026 LOSCC events

b) Maintenance issues

- 20 new chairs have been ordered for the main hall (some of the fabric chairs are worn and beyond repair)

Min. No. 57/26: Village Plan

Cllr McNeil-Watson said that she will be chasing Cardiff Council for a costings update in relation to the suggested improvements at the Heol Y Delyn playing field. A meeting of the VP team is being arranged

Cllr Finch advised that the Walking Football group is now returning to Lisvane Primary School

Min. No. 58/26: Police Matters

DECEMBER 2025

20/12/2025 – Theft from insecure car – Blossom Drive – male wearing face mask and unable to identify

JANUARY 2026

08/01/2026 – Theft from van – Larch Grove. Nothing captured on CCTV

08/01/2026 – Theft from insecure car – Larch Grove. Nothing captured on CCTV

11/01/2026 – Theft of motor vehicle – Mill Road – recovered by Police in Llanishen. The victim recovered and began using vehicle herself and would not allow Police to examine vehicle.

13/01/2026 – Attempted theft from van – Holly Grove. Nothing captured on CCTV

FEBRUARY 2026

24/02/2026 – Theft of motor vehicle – recovered by Police in Cyncoed. Forensic enquiries ongoing.

MARCH 2026

None

Cllr Hanson suggested that a PACT meeting will be due soon

Min. No. 59/26: Highways/footpaths

No issues

Min. No. 60/26: Parks

a) Heol y Delyn playing field

No issues.

b) Alexander Gardens

The Clerk reported that he has asked Cardiff Council for a grass cutting start date. The Clerk will also ask Cardiff Council for an update relating to the possibility of a Community Asset Transfer of Alexander Gardens

c) Field at rear of St Denys Church

The Admin Clerk noted that the bin has been removed from the field (as well as in one or two other locations) and has taken up the matter the County Cllr Lancaster

Min. No. 61/26: Planning

a) Weekly Planning Schedule

W/C 2 MCH	62 Heol Y Delyn Digging approximately 8 holes, no bigger than 24cm in diameter within the RPA of the protected Birch.
W/C 9 MCH	Corpus Christi High School Ty-draw Road Replacement of existing leaking lightweight construction with new roof & external walls. Channel View Farm Graig Road Conversion of stable block to provide granny annex accommodation and ancillary pool and sauna, to include the demolition and construction of new single storey extensions.
W/C 16 MCH W/C 23 MCH	None 7 Clos Melin Ddwr T1 Alder situated in rear garden, section fell as close as possible to ground level. (This is a small suppressed tree which does not appear to have a TPO but because its the same species and very close proximity to a protected tree I have included it on the application). T2 Neighbours Alder This tree is the right species and location to be covered by TPO) crown lift to approximately 5 metres above ground level by removing the first 5 to 6 branches that overhang rear garden space of number 7.
W/C 30 MCH	Pinecroft Lisvane Road Single storey front and rear extensions, front elevation solar panels, railings and access gate to front boundary and other associated works. The Lodge Lodge Close Front porch alterations/ extension and reconstruction of attached garage with other associated works. 7 The Spinney Ground-floor porch extension, conversion of existing single-storey side extension, insertion of rooflights and associated alterations. 63 Heol Nant Glandulas Single storey rear extension.
W/C 6 APR	None

b) Planning Decisions

W/C 2 MCH	The Rangers Bungalow Parc Cefn Onn Cherry Orchard Road Change of Use from C3 to A3 with external alterations. GRANTED
W/C 9 MCH	62 Heol Y Delyn Digging approximately 8 holes, no bigger than 24cm in diameter within the RPA of the protected Birch. GRANTED St Denys Church Church Road

Yew in the grounds of St Denys Church overhanging garden wall at Broomfield - cut the yew back as far as the boundary wall to the garden of Broomfield

GRANTED

W/C 16 MCH

Phase 2 Churchlands Land North And East Of Lisvane Maerdy Lane

Proposed Non-Material Amendment of Reserved Matters Planning Permission 18/01287/MJR pursuant to 14/02891/MJR - 1) Relocation of the LEAP. 2) North - south footpath relocated to the east. 3) Removal of the proposed attenuation basin. 4) Re-orientation of the pumping station.

GRANTED

W/C 23 MCH

None

W/C 30 MCH

Spine Road Phase 1B Of Churchlands Land North And East Of Lisvane

Proposed Non-Material Amendment to Planning Permission 18/02222/MJR- Update approved lighting plan

GRANTED

Land At Church Farm Cefn Mably Road

Hybrid planning application for the residential development of up to 205 dwellings including associated drainage attenuation, open space and highways infrastructure comprising a full application for 61 dwellings (Phase 1) and an outline application for up to 144 dwellings with all matters reserved apart from access (Phase 2).

GRANTED

W/C 6 APR

None

LCC has previously objected to the proposed works at Channel View Farm. The latest planning application is not materially different from the previous applications and it was **AGREED** that an Objection should be submitted

Min.No. 62/26: Reports

a) Friends of Coed-y-Felin

Cllr Jones Report advised Members that there have been two recent pollution incidents at Coed Y Felin. The Friends Group have reported both to the NRW. His Report added that they will also be participating in the UK WATERBLITZ on 24-27 April 2026. These tests will help monitor the water quality and also contribute to a wider UK survey.

Cllr Hanson added that the Ranger has recently run the annual Spring walk

b) Friends of Cefn Onn

The Notes of the February 2026 Friends meeting have been shared with Members

Min. No. 63/26: Welsh Government Consultations/Other Consultations

None

Min. No. 64/26: Correspondence

None

Min. No. 65/26: Policy Committee

a) Annual review of internal audit arrangements March 2026

The Report of the Policy Committee was **APPROVED**

Min. No. 66/26: Annual Report

a) Draft for approval

The Annual Report for 2025-26 was **APPROVED** and will be published on the website

Min. No. 67/26: Training Plan

The Admin Officer is finalising the 2026-27 Training Plan. Members wishing to attend training courses were asked to advise the Admin Officer

Min. No. 68/26: Finance

a) S137 requests

None

b) Accounts to 31 March 2026 and Bank Reconciliation

The Clerk presented the Accounts and Bank Reconciliation to 31 March 2026 and these were **APPROVED**

c) Budget Monitoring Report to 31 March 2026 and Allocation of Reserves

The Clerk presented the Budget Monitoring Report and Allocation of Reserves and these were **APPROVED**

d) Staff incremental award

The Clerk explained that their contracts entitle staff to move to the next pay scale (subject to satisfactory annual reviews). It was **AGREED** that the Clerk and Admin Officer should move to SCP 19 and SCP 4 respectively wef from 1 April 2026

e) Approval of Payment Schedule

The Payment Schedule was presented to and **APPROVED** by Members and the following cheques were signed

Cheque Number	Payee	Amount
401212	H W Davies - pay	1,181.39
401213	C M Davies - pay	848.55
401214	Cardiff Council - employee/employer pension contributions	529.71
401215	H W Davies - postage reimbursement	20.88
401216	One Voice Wales - 2026-27 Membership	897.00
401217	LOSCC - committee room hire fee 2025-26	366.00
401218	LOSCC - Grants for Library £9,500, Coed Y Felin £106.27 and Cefn On Park £255.06	9,861.33

Min. 69/26: Date of Next Meeting

The next meeting of the Community Council will be held on 11 May 2026 commencing at 7.30pm at Lisvane Old School Community Centre.