

**MINUTES OF THE LISVANE COMMUNITY COUNCIL MEETING HELD ON
9 MARCH 2026 AT LISVANE OLD SCHOOL COMMUNITY CENTRE**

PRESENT:

Cllrs R Banfield, S Best, D Diamond, S Finch, V Hanson, D Jones and E McNeil-Watson,

In attendance: Mr H Davies (Clerk) and Mrs C Davies (Admin Officer).

Cllr Jones in the Chair

The Chairman welcomed Cllr Diamond to her first Council meeting

Min. No. 34/26: Public Representation

The Chairman and Secretary of Lisvane Men's Shed explained to Members what they have in mind for the Heol Y Delyn changing rooms. The group was successful in their bid to Cardiff Council and have been offered a 25 year Lease which they felt was inadequate to justify a £400k investment in the building. Cardiff Council has now verbally agreed to a Lease of 99 years.

About half of the funding is coming from a combination of their own funds plus S106 monies and donations. The group will formally approach the National Lottery for a grant once the Lease is in place. In the meantime a BAT survey is being arranged along with a pre planning application. The unit will be no more than 100 square metres (beyond that would incur SuDS obligations). The intention is to have two rooms – one for meetings and one for woodwork crafts.

Members **AGREED** to provide an email in support of the project.

Min. No. 35/26: Declaration of Interests

None

Min. No. 36/26: Apologies for Absence

Cllrs C Bolton, J Rees and H Williams

Min. No. 37/26: Minutes of the Previous Meeting, held on 9 February 2026

The minutes of the previous meeting were **APPROVED**

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Min. No. 38/26: Matters Arising

The Clerk shared with Members an update from Graig Protection Society regarding discussions relating to PRow 14 and Members are in agreement with what has been proposed.

All other matters arising were picked up under agenda items

Min. No. 39/26: Lisvane Old School Community Centre

a) LOSCC Report

Cllr Best (Chairman of the Trustees) reported that the Financial position of LOSCC is strong and that the Trustees will shortly be conducting the annual review of hire fees.

Trustees agreed that Café 1913 could put 3 paintings on the wall next to the Library but it has been explained to the proprietors that this is likely to be a one off concession as it's long been the policy of Trustees to avoid the walls becoming cluttered with pictures, posters and other material.

LOSCC management will remind the proprietors of their commitment to close at 7.30pm on community film nights where it appears that this didn't happen for the last film night.

The Admin Officer reported that:

- Next community film night is on the 10 April 2026
- A local resident is doing an excellent job looking after the SuDS planters
- A bin has now been placed in the café area

b) Maintenance issues

- A plumber is attending to a leak in the ladies toilet
- The handrail in the rear car park has been damaged but now repaired. CCTV will be reviewed as no one has come forward
- Annual maintenance for the front automatic doors has been completed

Min. No. 40/26: Village Plan

Cardiff Council has confirmed that the Heol Y Delyn playing field proposals will be included in the Parks programme for next year but costings have still not been provided. A suggestion has been made that a children's cycle track around the field could be considered but it's not clear what the cost of this would be and there were also concerns that joggers using the track might interfere with pedestrians.

Cllr McNeil-Watson reported that the Welsh group has recently attracted three new members. Informal meetings are now being held in the Library.

Cllr Finch advised that the Walking Football group have regular 5aside games at the Maes Y Coed Centre.

Min. No. 41/26: Police Matters

Latest crime details are awaited

Min. No. 42/26: Highways/footpaths

Members were advised that traffic lights will be operating at the Pontprennau end of St Mellons Road between 9.30am to 3pm from 9 March 2026 to 20 March 2026. This is to enable Taylor Wimpey to construct a site entrance to their new development

Min. No. 43/26: Parks

a) Heol y Delyn playing field

No issues.

b) Alexander Gardens

No issues

c) Field at rear of St Denys Church

No issues

Min. No. 44/26: Planning

a) Weekly Planning Schedule

W/C 2 FEB	The Rangers Bungalow Parc Cefn Onn Cherry Orchard Road Change of Use from C3 to A3 with external alterations.
W/C 9 FEB	1 Tyn Y Berllan Rear conservatory extension.
W/C 16 FEB	None
W/C 23 FEB	St Denys Church Church Road Yew in the grounds of St Denys Church overhanging garden wall at Broomfield - cut the yew back as far as the boundary wall to the garden of Broomfield
W/C 2 MCH	62 Heol Y Delyn Digging approximately 8 holes, no bigger than 24cm in diameter within the RPA of the protected Birch.

b) Planning Decisions

W/C 2 FEB	Corpus Christi High School Ty-draw Road 2 Storey toilet block extension and a single storey toilet extension along with internal fit outs of an additional 2 accessible toilets. GRANTED
W/C 9 FEB	None
W/C 16 FEB	7 Rudry Road Single storey front, side, and rear extensions. External alterations including insertion of rooflight, changes to rear roofline, and fenestration alterations. GRANTED
	20 Millrace Close Single storey rear extension. GRANTED
	Phase 2D Churchlands Land North And East Of Lisvane Proposed Non-Material Amendment to Planning Permission 19/03247/MJR pursuant to 14/02891/MJR - 1) Retaining wall height reduced behind plots 677 and 686. 2) Finished floor levels for plots 677 and 686 increased. 3) St Mellons Road footpath reconfigured, hedgerow removed, retaining wall relocated and new planting proposed. 4) Materials change at the junction. 5) Plot 672 changed to Leamington Style. GRANTED
W/C 23 FEB	Wheatham Cherry Orchard Road Discharge of Conditions 3 (Hard and Soft Landscaping), 4 (Arboricultural Method Statement and Tree Protection Plan), and 7 (Means of Site Enclosure) of 24/02635/FUL. FULL DISCHARGE
	39 Millwood Erection of 1.8m horizontal wooden fencing to side of property to enclose garden with additional hedgerow planting. REFUSED
W/C 2 MCH	The Rangers Bungalow Parc Cefn Onn Cherry Orchard Road Change of Use from C3 to A3 with external alterations. GRANTED

Min.No. 45/26: Reports

a) Friends of Coed-y-Felin

The Chairman reported that the group will be meeting to agree their four months work plan. Cllr Hanson added that the local MP had recently visited the woodlands and met with some members of the Friends Group

b) Friends of Cefn Onn

The Notes of the November 2025 Friends meeting have been shared with Members

Min. No. 46/26: Welsh Government Consultations/Other Consultations

None

Min. No. 47/26: Correspondence

None

Min. No. 48/26: Staff Working Party

a) Renewal of staff contract for Admin Officer

During the discussion the Admin Officer left the room. Cllr McNeil-Watson explained that the current staff contract is for a fixed period of two years and that it expires in May 2026. She added that the Clerk has a permanent staff contract. Members **AGREED** that the staff contract for the Admin Officer should also now be a permanent one.

Min. No. 49/26: Finance

a) S137 requests

None

b) Approval of OVW renewal membership 2026-27

It was **AGREED** to renew membership of OVW at a cost of £831

c) Approval of Payment Schedule

The Payment Schedule was presented to and **APPROVED** by Members and the following cheques were signed

Cheque Number	Payee	Amount
401209	H W Davies - pay	1,165.74
401210	C M Davies - pay	839.17
401211	Cardiff Council - employee/employer pension contributions	602.30

Min. 50/26: Date of Next Meeting

The next meeting of the Community Council will be held on 13 April 2026 commencing at 7.30pm at Lisvane Old School Community Centre.