

**MINUTES OF THE LISVANE COMMUNITY COUNCIL MEETING HELD ON
12 JANUARY 2026 AT LISVANE OLD SCHOOL COMMUNITY CENTRE**

PRESENT:

Cllrs R Banfield, S Best, C Bolton, S Finch, D Jones, E McNeil-Watson, J Rees and H Williams

In attendance: Mr H Davies (Clerk) and Mrs C Davies (Admin Officer).

Cllr Bolton in the Chair

Min. No. 1/26: Public Representation

None

Min. No. 2/26: Declaration of Interests

None

Min. No. 3/26: Apologies for Absence

Cllr V Hanson

Min. No. 4/26: Minutes of the Previous Meeting, held on 8 December 2025

The minutes of the previous meeting were **APPROVED**

Min. No. 5/26: Matters Arising

All matters arising were picked up under agenda items

Min. No. 6/26: Lisvane Old School Community Centre

a) LOSCC Report

Cllr Best (Chairman of the Trustees) said that LOSCC management had a constructive meeting with the café proprietors on 22 December 2025. The café will continue to close during community film nights. However, LOSCC management agreed that the café could take Italian Offering bookings from 4pm to 6.30pm but primarily only for film night attendees and that a special short menu would be made available.

Cllr Best added that the café proprietors have addressed the shortcomings identified in the recent 3 star hygiene rating inspection. They paid for another inspection to be carried out which took place in December 2025 and resulted in an improved 4 star hygiene rating.

Finally, the annual Fire Risk Assessment has identified only one “red rated” concern which is that combustible material is being stored on top of the two fridges in the cupboard and the café proprietors have been advised that this must be removed.

The Admin Officer reported that:

- Next community film night is on the 16 January 2026
- The Christmas singalong was a big success with over 70 people attending. The date for the Dec 2026 singalong has already been booked. The Admin Officer thanked Mrs Oram and the Library team for their help with the free printing of the

song sheets

b) Maintenance issues

- Admiral Service and Maintenance very kindly and promptly attended to a blocked men's toilet
- The Electrical Distribution Board has been re-labelled as some of the RCD switches were incorrectly labelled

Min. No. 7/26: Village Plan

Cllr McNeil-Watson has received confirmation from Cardiff Council that the Heol Y Delyn playing field works can be included in the 2026-27 Parks Programme (park upgrade projects) but costings are still awaited.

There is still some interest for the Welsh group but no regular meetings

Cllr Finch advised that the Walking Football group have now restarted their 5aside games at the Maes Y Coed Centre.

Min. No. 8/26: Police Matters

October 2025:

None

November 2025:

06/11/25-07/11/25 – Cherry Orchard Road - Theft from parked and unattended insecure van overnight. No CCTV.

22/11/25 – vehicle stolen off driveway on Lisvane Road and recovered from Lisvane train station. CCTV enquiries ongoing at Lisvane train station.

Cllr Banfield was concerned that the last PACT meeting was poorly attended. He suggested that Cllr Hanson and the organisers might consider moving the timing of these meetings from 2pm to 6pm

Min. No. 9/26: Highways

Cllr Rees confirmed that the trees and bushes overhanging Cherry Orchard Road between the M4 bridge and The Old Cottage PH have now been cut back.

Members were also pleased that Redrow has submitted revised plans for their Phase 2D NMA which now include the two agreed footpaths which were the subject of a recent LCC meeting with Redrow

Min. No. 10/26: Parks

a) Heol y Delyn playing field

No issues. Members noted that the Lisvane Men's Shed were still in discussion with Cardiff Council about the Lease for the changing rooms pavilion but that the offered 25 year Lease doesn't appear to be of sufficient duration to justify a major investment in the project

b) Alexander Gardens

No issues

c) Field at rear of St Denys Church

No issues

Min. No. 11/26: Planning

a) Weekly Planning Schedule

W/C 1 DEC	None
W/C 8 DEC	16 Rhodfa Pant Teg Retention of raised ground levels in rear garden, adjacent to the fence line, to form a raised patio area.
W/C 15 DEC	Yellow Wells Graig Road Reduce the height of the southern limb by 1-2m. This will reduce wind sail and pressure, minimising risk of failure. Reduce lateral branches on the western side of the crown by 2-3m. this will reduce wind sail on the heavily end loaded branches and minimise detritus over the property.
W/C 22 DEC	None
W/C 29 DEC	None
W/C 5 JAN	None

b) Planning Decisions

W/C 1 DEC	None
W/C 8 DEC	Antibes Lisvane Road Proposed demolition of existing dwelling and construction of new replacement dwelling. GRANTED
W/C 15 DEC	None
W/C 22 DEC	None
W/C 29 DEC	None
W/C 5 JAN	Yellow Wells Graig Road Reduce the height of the southern limb by 1-2m. This will reduce wind sail and pressure, minimising risk of failure. Reduce lateral branches on the western side of the crown by 2-3m. this will reduce wind sail on the heavily end loaded branches and minimise detritus over the property. GRANTED 1 Rudry Road Single-storey rear extension, first floor front extension, front porch extension, rear dormer conversion with raised roof and rooflight. GRANTED 18 Millwood Demolition of existing conservatory and construction of a single storey rear extension. GRANTED 14 Holly Grove Single storey rear extension. Proposed electric gate and front wall with piers and planters. GRANTED

c) Corpus Christi Consultation

No concerns were raised about the proposed 3G Pitch with a grandstand. A formal planning application is now likely to follow.

Min.No. 12/26: Reports

a) Friends of Coed-y-Felin

A workday is planned for 18 January 2026 and the Friends are having a planning meeting on 11 February 2026

b) Friends of Cefn Onn

The Notes of the November 2025 Friends meeting have been shared with Members

Min. No. 13/26: Welsh Government Consultations/Other Consultations

None

Min. No. 14/26: Correspondence

a) S137 Expenditure Limit 2026-27

Letter received from the WG confirming that the S137 expenditure limit for 2026-27 will be £11.60 per elector

Min. No. 15/26: Finance

a) S137 requests

None

b) Accounts to 31 December 2025, Bank Reconciliation and Budget Monitoring Report

The Clerk presented the Accounts, Bank Reconciliation and Budget Monitoring Report for the period ending 31 December 2025 and these were **APPROVED**

c) Precept Report, Forecast Reserves and proposed 2026-27 Budget

The Clerk presented his Precept Report for 2026-27. The recommendation was to set a Precept of £88,500 and this was **APPROVED**

d) Pension Fund valuation and proposed contributions 2026-29

Following the three year revaluation of the Cardiff and Vale of Glamorgan Pension Fund it was proposed and **AGREED** that LCC Employer contributions should be amended from 18.3% to 15.1% of salary for a period of three years from April 2026. Employee contributions remain at 5.5%

e) SLCC Membership renewal 2026

It was **AGREED** to renew membership of the SLCC at a cost of £200

f) Approval of Payment Schedule

The Payment Schedule was presented to and **APPROVED** by Members and the following cheques were signed

Cheque Number	Payee	Amount
401193	H W Davies - pay	1,165.74
401194	C M Davies - pay	838.97
401195	Cardiff Council - employee/employer pension contributions	602.30
401196	SLCC	200.00
401197	Lisvane Cabin Library - Bookfest 2026 Grant	650.00

Min. 16/26: Date of Next Meeting

The next meeting of the Community Council will be held on 9 February 2026 commencing at 7.30pm at Lisvane Old School Community Centre.

DRAFT