

**MINUTES OF THE LISVANE COMMUNITY COUNCIL MEETING HELD ON
14 JULY 2025 AT LISVANE OLD SCHOOL COMMUNITY CENTRE**

PRESENT:

Cllrs R Banfield, C Bolton, S Finch, V Hanson, R Kelly, E McNeil-Watson, J Rees and H Williams

In attendance: Mr H Davies (Clerk) and Mrs C Davies (Admin Officer).

Cllr Bolton in the Chair

Min. No. 114/25: Public Representation

None

Min. No. 115/25: Declaration of Interests

Cllr Hanson declared a personal interest in Min. No. 128(b)/25 as he is Treasurer of the Lisvane 50+ Club (Grants below £500 are not regarded as prejudicial interests according to the Code of Conduct so there was no requirement for Cllr Hanson to leave the room during the agenda item discussion)

Cllr Banfield declared a prejudicial interest in Min. No. 119(a)/25 as he is a very close neighbour of LOSCC. He left the room during the agenda item and took no part in the discussion or voting.

Min. No. 116/25: Apologies for Absence

Cllrs S Best and D Jones

Min. No. 117/25: Minutes of the Previous Meeting, held on 9 June 2025

The minutes of the previous meeting were **APPROVED**

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Min. No. 118/25: Matters Arising

Members reported very positive feedback from residents following publication of the LDP article in the July Lisvane Link and the Clerk was asked to resubmit a request to the Lisvane FB authors for the website link to the LDP submission to be put on FB

All other matters arising were picked up under agenda items

Min. No. 119/25: Lisvane Old School Community Centre

a) LOSCC Report

Cllr Best (LOSCC Chairman) submitted a formal written Report as he was unable to attend the meeting. In it he explained to Members that there might be a potential breach of the Café 1913 Lease in that the Lease only allows for a café to be operated from the rented space (as opposed to an Italian Restaurant) and that the rented space cannot be shared with anyone other than the Tenants.

Feedback from residents appears to have been generally positive.

It was **AGREED** that this is a matter for the Trustees as Landlord to deal with although it was suggested that the Trustees could consider issuing "a formal letter to the Tenants

alerting them that the venture does raise questions about certain terms of their Lease and that the Trustees reserve the right to revert if considered necessary". It would then be a matter for the Trustees to take any further action that they consider to be appropriate.

The Admin Officer reported that:

- Trustees have now approved the minor change to the TG Lease arrangements
- 30 new vinyl chairs have been delivered for the main hall to replace the worn and broken fabric chairs
- Next film night is 25 July 2025
- Air conditioning has been installed in the café area
- A new cleaner is being sought as the current cleaner is about the leave

b) Maintenance issues

- A dado rail has been fitted in the main hall to stop damage/marks to the walls caused by stacked chairs
- A loose hand rail in the disabled toilet has been fixed

Min. No. 120/25: Village Plan

Cllr McNeil-Watson reported that the VP team is still awaiting a response from Cardiff Council regarding the suggested use of S106 monies at the Heol Y Delyn playing field and that County Cllr Lancaster has been asked to follow up the matter.

The Welsh Language group has now met several times but the numbers are low and meetings have been suspended during the summer period.

Cllr Finch reported that the walking football group is now officially part of Lisvane Panthers.

Min. No. 121/25: Police Matters

No crime for June 2025. PC Hughes reported that good progress has been made with recent car theft recoveries and arrests.

Cllr Hanson said that a PACT meeting was held on 10 July 2025 which covered a range of issues including inconsiderate parking near schools

Min. No. 122/25: Highways/Footpaths

a) PRoW 14

As part of the PRoW 14 consultation, Members were grateful to the PRoW team for confirming in response to LCC that there is *"an anomaly as the footbridge was not located on the PRoW route but actually further south so that is why the diversion is having to be drawn this way. The planning documents were amended to show the correct alignment as the developer and planning officers realised this was the case"*

The Cardiff Council PRoW team has contacted the Agent for the blocked path between Lisvane Stores and The Black Griffin (PRoW 34). Although the bush has been cut back it has yet to be removed

Min. No. 123/25: Parks

a) Heol y Delyn playing field

No issues

b) Alexander Gardens

Cllr Williams has raised with the School Governors their previous offer to adopt the Cardiff Council herb patch near Alexander Gardens and the Head Teacher is looking into this

c) Field at rear of St Denys Church

No issues

Min. No. 124/25: Planning

a) Weekly Planning Schedule

W/C 2 JUN	50 Heol Y Delyn T1 Copper beech (rear garden) - 2 metre crown reduction back to suitable live growth points
W/C 9 JUN	Cherry Orchard Cottage Cherry Orchard Road Proposed single storey side extension
W/C 16 JUN	42 Rowan Way Reduction of Oak tree in rear garden by up to 20%.
W/C 23 JUN	Brown Hazel Maerdy Lane Discharge of Conditions 3 (External Finishes), 5 (Soft Landscaping) and 10 (Foul and Surface Water Scheme) of 22/00550/MNR.
W/C 30 JUN	None
W/C 7 JUL	None

b) Planning Decisions

W/C 2 JUN	7 Cardinal Drive First floor side and ground floor extension GRANTED
W/C 9 JUN	50 Heol Y Delyn T1 Copper beech (rear garden) - 2 metre crown reduction back to suitable live growth points GRANTED
W/C 16 JUN	The Scout Hall Heol Y Delyn Proposed Non-Material Amendment to Planning Permission 21/01878/MNR - Reduce overall size of single storey extension, keeping existing roof profile and minimising internal alterations. GRANTED
W/C 23 JUN	None
W/C 30 JUN	42 Rowan Way Reduction of Oak tree in rear garden by up to 20%. GRANTED 34 Rowan Way Installation of air source heat pump ('ASHP') at approx 1200mm from boundary wall to neighbour GRANTED 20 Llwyn Y Pia Road Demolition of garage, part single, part two storey side and front extension and single storey rear extension with external alterations to the property. GRANTED 43 Tir Y Bar Single storey extension to the rear of the property GRANTED
W/C 7 JUL	None

Min.No. 125/25: Reports

a) Friends of Coed-y-Felin

The working party has recently met

b) Friends of Cefn Onn

No update since receipt of April 2025 Minutes

Min. No. 126/25: Welsh Government Consultations/Other Consultations

None

Min. No. 127/25: Correspondence

Email from a Cefn Mably Road resident expressing concern about construction vehicles using Cefn Mably Road as a shortcut. This road does not form part of the Churchlands Phase 2 CEMP construction traffic route and the Clerk has asked Redrow to investigate (and will chase a response)

Min. No. 128/25: Finance

a) S137 requests

None

b) Grant application from Lisvane 50+ Club

A formal request from the Lisvane 50+ Club to cover their £313.50 hire fees for the Memorial Hall was **APPROVED**

c) Annual Extra Costs Allowance of £156 for 2025-26

All Members in attendance waived their entitlement to the annual £156 allowance and completed an opt out form

d) Annual Chairman's Allowance for 2025-26

The Chairman stated that he would not be requesting any Chairman's allowance which Members were content with

e) Accounts to 30 June 2025

The Clerk presented the Accounts to 30 June 2025 along with the Bank Reconciliation (which was signed by Cllr McNeil-Watson) and the budget monitoring and these were **APPROVED**

f) Approval of Payment Schedule

The Payment Schedule was presented to and **APPROVED** by Members and the following cheques were signed

Cheque Number	Payee	Amount
401164	H W Davies - pay	1,193.12
401165	C M Davies - pay	815.57
401166	Cardiff Council - employee/employer pension contributions	583.53

Min. 129/25: Date of Next Meeting

The next meeting of the Community Council will be held on 8 September 2025 commencing at 7.30pm at Lisvane Old School Community Centre.

DRAFT