

**MINUTES OF THE LISVANE COMMUNITY COUNCIL MEETING HELD ON
9 DECEMBER 2024 AT LISVANE OLD SCHOOL COMMUNITY CENTRE**

PRESENT:

Cllrs S Best, C Bolton, S Finch, V Hanson, R Kelly, E McNeil-Watson and J Rees

In attendance: Mr H Davies (Clerk) and Mrs C Davies (Admin Officer)

Cllr Best in the Chair.

Min. No. 365/24: Public Representation

None

Min. No. 366/24: Declaration of Interests

Cllr Kelly declared a personal interest relating to a planning application for a neighbouring property at 1 Millwood. During the agenda item he left the room and took no part in the discussion or decision.

Min. No. 367/24: Apologies for Absence

Cllr D Jones

Min. No. 368/24: Minutes of the Previous Meeting, held on 11 November 2024

The minutes of the previous meeting were **APPROVED** subject to an amendment of Minute no. 354/24 to read “*free trial for the over 50s*” instead of “*free trial for the over 60s*”

Min. No. 369/24: Matters Arising

The Chairman confirmed that the agreed LCC response for the Taylor Wimpey planning application for Lisvane/Pontrennau was submitted to the LPA. All other matters arising were picked up under agenda items

Min. No. 370/24: Lisvane Old School Community Centre

a) LOSCC

The Admin Officer reported that:

- The last community film night was very well attended and she was particularly pleased that so many people donated items to the foodbank box.
- A Lisvane Link article is planned in conjunction with the PCSO to address parking concerns particularly those cars substantially blocking pavements. Cllr McNeil-Watson suggested that this could also be included on the Lisvane Facebook
- A fire zone plan for LOSCC is being added to the fire alarm panel following a request made in the annual Fire Risk Assessment
- The first “Word of Mouth” meeting was well attended. This was arranged by the Library and was a joint meeting of local book clubs. The organisers are very

grateful to Café1913 for allowing free use of the café area for this community event

- Very pleasing feedback has been received about the new AV equipment installed in the first floor meeting room

b) Maintenance issues

The Clerk reported that Brookview Garden Services has been busy at the site cutting back the hedges and refilling the flower beds with tulip bulbs. Leaves have been removed from the car park which is particularly important given the design of the drainage system at LOSCC

Min. No. 371/24: Village Plan

Cllr McNeil-Watson reported that the team is planning their submission to Cardiff Council regarding the use of S106 funds for the Heol Y Delyn playing field. Cllr Finch added that the walking football arrangements are progressing – games are likely to be held late afternoon from Jan/Feb 2025.

Min. No. 372/24: Police Matters

November 2024

04/11/24-05/11/24 – trailer stolen from business property on St. Mellons Road by two unknown males.

Min. No. 373/24: Highways/Footpaths

The Clerk reported that he had asked Cardiff Council to clear the leaves at the footpath to the side of Lozelles which is looking very slippery. He added that the Council website allows all residents to report the need for excessive leaves to be cleared from outside of their property.

Cllr Hanson expressed concern about the way in which Gas works are impacting on pedestrians who are often forced to walk on the road where pavements have been blocked by barriers

Min. No. 374/24: Parks

a) Heol y Delyn playing field

No issues

b) Alexander Gardens

No issues

c) Field at rear of St Denys Church

No issues

Min. No. 375/24: Planning

a) Weekly Planning Schedule

W/C 4 NOV

6 Lon Coetgae

Installation of an Air Source Heat Pump to the side of the property

Wheatham Cherry Orchard Road

	Proposed construction of detached dwelling with associated amenity space and off road parking
	7 Jade Close
W/C 11 NOV	Removal of existing conservatory and new single storey rear extension
	41 Rowan Way
W/C 18 NOV	Two storey side and single storey rear extensions.
	33 Heol Y Delyn
	T03 Oak (located in rear garden) - remove epicormic growth from low main stem up to branch break at 4.5 metres above ground level, reduce area of upper crown that extends over neighbouring property by 1.5 to 2 metres and reduce x1 low branch extending toward house roof.
	T02 Oak x2 (located in front garden) - remove epicormic growth from main stems up to 4.5 metres above ground level
	9 Tanglewood Close
	T1 Sycamore Tree coppice to leave an overall height of approximately 2 metres above ground level
	10 Ivydale
	T1, Oak - Removal of lower limb overhanging 10 Ivydale. T2, Oak - crown reduction up to 1.5m
	Woodside Rudry Road
	T2 alder- reduce lower limbs by up to 2m
	T4 alder- fell
	T5 alder- reduce lower limbs by up to 2m
	T7 alder- reduce lower limbs by up to 2m
	T8 & T9 alder- reduce lower limbs by up to 1m
W/C 25 NOV	33 Rowan Way
	Two storey rear and side extension
	Land South Of The M4, To The East Of Lisvane, To The West Of Pontprennau And North Of Cyncoed
	Discharge of Condition 43 (Detailed Highway Works- Pontprennau Junction) of 19/02330/MJR
W/C 2 DEC	None

b) Planning Decisions

W/C 4 NOV	None
W/C 11 NOV	5 Lodge Close
	Proposed single storey extension to replace existing conservatory at existing domestic dwelling house
	GRANTED
	4 Sable Close
	Single storey rear extension
	WITHDRAWN
W/C 18 NOV	2 Heol St Denys
	Proposed Ground Floor Rear Extension
	GRANTED
W/C 25 NOV	33 Heol Y Delyn
	T03 Oak (located in rear garden) - remove epicormic growth from low main stem up to branch break at 4.5 metres above ground level, reduce area of upper crown that extends over neighbouring property by 1.5 to 2 metres and reduce x1 low branch extending toward house roof.
	T02 Oak x2 (located in front garden) - remove epicormic growth from main stems up to 4.5 metres above ground level
	GRANTED
	Woodside Rudry Road
	T2 alder- reduce lower limbs by up to 2m

W/C 2 DEC

T4 alder- fell
T5 alder- reduce lower limbs by up to 2m
T7 alder- reduce lower limbs by up to 2m
T8 & T9 alder- reduce lower limbs by up to 1m

GRANTED

9 Tanglewood Close

T1 Sycamore Tree coppice to leave an overall height of approximately 2 metres above ground level

GRANTED

7 Jade Close

Removal of existing conservatory and new single storey rear extension

REFUSED

29 Millwood

Extension of existing entrance porch, two single storey side extensions, rear dormer roof extension and external alterations to the property including a new balcony

GRANTED

The Clerk explained that the Cardiff Council enforcement notice for 62 Heol Y Delyn has been put on hold pending receipt of a retrospective planning application but that a site visit is being arranged by the Planning Officer before the application is validated. An update from the Planning Officer has been requested.

It was **AGREED** that an objection to the Wheatham application should be made on the basis that this represents an overdevelopment of the site

Members felt that the 1 Millwood proposal is not in keeping with neighbouring properties and it was **AGREED** to submit these concerns to the LPA

Min.No. 376/24: Reports

a) Friends of Coed-y-Felin

The Minutes of the Friends group meeting of 20 November 2024 were shared with Members. Cllr Hanson said that the Ranger has been adding extra bird and bat boxes as these are being well used. He also advised that the wooden footbridge between Millrace and Clos Llysfaen is currently being replaced by Cardiff Council.

b) Friends of Cefn Onn

Notes of the October 2024 meeting and Winter newsletter were received and shared with Members

Min. No. 377/24: Welsh Government Consultations/Other Consultations

None

Min. No. 378/24: Correspondence

a) Commendation for Lisvane Coffee Ladies

In response to a request from the Lisvane Men's Shed it was **AGREED** to add a supporting commendation to the Lisvane Link article due to appear in the January 2025 edition

b) Cardiff Bus survey

The Clerk shared details of a survey being arranged by Cardiff Council. This is more particularly designed for individual completion. It largely relates to the issue of bus lanes, bus stops and real time information

Min. No. 379/24: Council Vacancies

a) Notice of Co-option

The Clerk confirmed that several people have registered their interest and that full details will be shared with Members ahead of the January 2025 Council meeting with a view to selecting two suitable candidates to co-opt

Min. No. 380/24: Staff Matters

a) Admin Officer – expiry of probationary period

It was **AGREED** that the Admin Officer has successfully completed the 6 months probationary period and Members recorded their thanks for the excellent work that she has been doing

Min. No. 381/24: Finance

a) S137 requests

None

b) S137 expenditure limit 2025-26

The WG has announced that for 2025-26 the limit will be £11.10 per elector

c) Approval of Payment Schedule

The Payment Schedule was presented to and **APPROVED** by Members and the following cheques were signed

Cheque Number	Payee	Amount
401136	H W Davies - pay	1,483.66
401137	C M Davies - pay	1,027.20
401138	Cardiff Council - employee/employer pension contributions	757.41
401139	H W Davies reimbursement for RBL flag*	19.98
401140	H W Davies reimbursement for Printer for Admin Officer*	134.00
D/D	HMRC	726.47

*Purchase of the flag and printer were authorised jointly by the Chairman and Clerk in accordance with sect 4.1 of the Financial Regulations

Min. 382/24: Date of Next Meeting

The next meeting of the Community Council will be held on 13 January 2025 commencing at 7.30pm at Lisvane Old School Community Centre.