

**MINUTES OF THE LISVANE COMMUNITY COUNCIL MEETING HELD ON
11 NOVEMBER 2024 AT LISVANE OLD SCHOOL COMMUNITY CENTRE**

PRESENT:

Cllrs C Bolton, S Finch, V Hanson, D Jones, R Kelly and E McNeil-Watson

In attendance: Mr H Davies (Clerk) and Mrs C Davies (Admin Officer)

Cllr Bolton in the Chair.

Min. No. 348/24: Public Representation

None

Min. No. 349/24: Declaration of Interests

None

Min. No. 350/24: Apologies for Absence

Cllrs S Best and J Rees

Min. No. 351/24: Minutes of the Previous Meeting, held on 14 October 2024

The minutes of the previous meeting were **APPROVED**.

Min. No. 352/24: Matters Arising

All matters arising were picked up under agenda items

Min. No. 353/24: Lisvane Old School Community Centre

a) LOSCC

The Admin Officer reported that:

- community film nights continue to be very popular and a community table is set aside for anyone who comes on their own. No charge is made for attending but attendees are encouraged to make a donation to the foodbank box. Members were pleased that there had also been a good response to the warm coats donation box
- In response to a suggestion in the suggestion box Trustees have now installed a convex mirror at the exit of the car park to improve visibility of oncoming traffic
- AV equipment has now been installed in the first floor meeting room
- Various annual assessments have recently been successfully completed including fire risk, fire extinguishers checks, gas service and automatic door service. Additional fire extinguishers have been installed in the Library and kitchen

b) Maintenance issues

Work has been arranged for a number of internal doors which are making contact with the floor

Min. No. 354/24: Village Plan

Cllr McNeil-Watson explained that the VP team is looking at what kind of playground equipment is needed at the Heol Y Delyn playing field and the likely costs prior to engaging with Cardiff Council.

Setting up of a welsh language conversation group is also being progressed.

Cllr Finch reported that he and Cllr Best had met with two prominent football players who were keen to assist with the walking football initiative. The plan is to launch this in January 2025 with a free trial for the over 60s. Tarmac space at Llysfaen primary school is considered the most suitable location whereas the drainage issues at Heol Y Delyn playing field render that as being totally unsuitable

Min. No. 355/24: Police Matters

June 2024

10/06/24 – Millwood – Dwelling burglary - all lines of enquiry to identify perpetrators exhausted

17/06/24 – Cherry Orchard Road - Theft from motor vehicle - all lines of enquiry to identify perpetrators exhausted

22/06/24 – Heol Nant Glandulais - Theft from motor vehicle - all lines of enquiry to identify perpetrators exhausted

July 2024

No crime

August 2024

09/08/24 – Heol Nant Glandulais - possession of an offensive weapon in street (machette) . 15yr old youth arrested and is to be charged imminently

21/08/24 – Millrace Close - Theft of 3 flower pots - all lines of enquiry to identify perpetrators exhausted

September 2024

17/09/24 – Heol St Denys: Theft of vehicle. Vehicle located and recovered in Gwent. Investigation ongoing.

22/09/24 – The Woodlands: Attempt theft from motor vehicle. Investigation ongoing.

22/09/2024 – Church Road: commercial burglary – all lines of enquiry to identify perpetrators exhausted

October 2024

No crime

The Admin Officer explained that she had discussed with the PCSO concerns about cars parking on pavements. The PCSO advised that he would be happy to take action against drivers where they obstructed the pavement to the extent that a pushchair would not be able to pass easily. A photograph of the offending vehicle would need to be sent to him.

It was **AGREED** to formally write to the SW Police to thank them for their excellent

support with the traffic management at the War Memorial service on Remembrance Sunday.

Min. No. 356/24: Highways/Footpaths

No issues

Min. No. 357/24: Parks

a) Heol y Delyn playing field

No issues

b) Alexander Gardens

No issues

c) Field at rear of St Denys Church

No issues

Min. No. 358/24: Planning

a) Weekly Planning Schedule

W/C 7 OCT

3 The Woodlands

Maple marked "A" on sketch - Carry out crown thinning and reduction by 4 m. Maple marked "B" on sketch - carry out crown thinning and reduction by 3m.

W/C 14 OCT

2 Clos Coed-y-Dafarn

Front porch extension, ground floor rear extension, and garage conversion. External alterations to the property and new rear patio.

Land South Of The M4, To The East Of Lisvane, To The West Of Pontprennau And North Of Cyncoed, Cardiff CF15 0PF

Discharge of Condition 5 (Site Wide Design Principles Code) of 19/02330/MJR

W/C 21 OCT

None

W/C 28 OCT

29 Millwood

Extension of existing entrance porch, two single storey side extensions, rear dormer roof extension and external alterations to the property including a new balcony.

5 Lodge Close

Proposed single storey extension to replace existing conservatory at existing domestic dwellinghouse

4 Sable Close

Single storey rear extension

W/C 4 NOV

6 Lon Coetgae

Installation of an Air Source Heat Pump to the side of the property.

b) Planning Decisions

W/C 7 OCT

41 Chartwell Drive

T1 mature oak - shorten unstable deadwood that overhangs rear garden space of 41 Chartwell Drive, retain as much stable deadwood as possible.

	G1 coppice both sycamores to approximately 1 metre above ground level. GRANTED Land to the south west of Chartwell Drive T1 - Ash (Fraxinus excelsior) - Dismantle upper crown sections that could impact upon adjacent residential garden targets. Retain main stem and sections of crown at a height that is safe in relation to adjacent properties.; T2 - Ash - Dismantle crown and upper sections of main stem. Retain monolith at a height of 10m.; T3 - Ash - Dismantle upper crown. Retain main stems and lower crown at a height of 10-15m so that potential adverse impacts on adjacent targets are minimised. GRANTED
W/C 14 OCT	4 Millbrook Park T1 Alder tree in rear garden - to reduce area of low crown by 1.5 to 2 metres back to suitable live growth points. GRANTED
W/C 21 OCT	25 Ivydale Installation of an Air Source Heat Pump to the front of the property. GRANTED 3 The Woodlands Maple marked "A" on sketch - Carry out crown thinning and reduction by 4 m. Maple marked "B" on sketch - carry out crown thinning and reduction by 3m. GRANTED 34 Ivydale Proposed single storey rear extension. GRANTED 15 Coed Pengam Creation of 2 additional windows in ground floor garage side elevation. GRANTED
W/C 28 OCT	5 Lodge Close Proposed single storey rear extension to replace existing conservatory. APPLICATION WITHDRAWN 1 Church Close Extension to front roof slope and first floor side extension, ground floor rear extension and external alterations to the property GRANTED
W/C 4 NOV	None

The Clerk explained that work at 62 Heol Y Delyn should have now ceased following the issue of an enforcement notice by Cardiff Council. It would appear that a retrospective planning application is being submitted

Min.No. 359/24: Reports

a) Friends of Coed-y-Felin

Cllr Jones explained that the Friends group would be meeting on 20 November 2024 to agree their priorities for 2025

b) Friends of Cefn Onn

Notes of the September 2024 meeting and Winter newsletter were received and shared with Members

Min. No. 360/24: Welsh Government Consultations/Other Consultations

a) Role, governance accountability of the community and town council sector

Cllr Finch and the Clerk attended working parties with the WG on 23 October 2024 and gave an outline of the kind of issues raised by fellow Councillors and Clerks. Cllr Jones commented that he was very impressed with the detailed OVW submission to the WG.

Min. No. 361/24: Correspondence

a) Updated NALC Financial Regulations Policy

It was **AGREED** to adopt the updated Financial Regulations Policy recently produced by the NALC

Min. No. 362/24: Council Vacancies

a) Notice of Co-option

The Clerk confirmed that Electoral Services has confirmed that the two vacancies can now be filled by way of co-option. Notice of co-option has been added to the official notice board at Crown Precinct and on the community website. It will also appear in the December Lisvane Link and on Facebook. The intention is to provide a list of potential candidates to the January 2025 LCC meeting.

b) Llysfaen Primary School Governor

The Clerk confirmed that former Cllr Hancock has agreed to continue as a school governor until such time as LCC appoints a successor.

Min. No. 363/24: Finance

a) S137 requests

None

b) Local Government Pay Award 2024-25

Members **APPROVED** the national pay award to be backdated to 1 April 2024.

c) Approval of Payment Schedule

The Payment Schedule was presented to and **APPROVED** by Members and the following cheques were signed

Cheque Number	Payee	Amount
401132	H W Davies - pay	1,151.40
401133	C M Davies - pay	761.47
401134	Cardiff Council - employee/employer pension contributions	548.05
401135	SLCC - 2025 membership	190.00
D/D	HMRC	371.78

Min. 364/24: Date of Next Meeting

The next meeting of the Community Council will be held on 9 December 2024 commencing at 7.30pm at Lisvane Old School Community Centre.