

**MINUTES OF THE LISVANE COMMUNITY COUNCIL MEETING HELD ON
9 SEPTEMBER 2024 AT LISVANE OLD SCHOOL COMMUNITY CENTRE**

PRESENT:

Cllrs S Best, S Finch, H Hancock, V Hanson, D Jones, R Kelly, E McNeil-Watson, J Rees and A Whittle

In attendance: Mr H Davies (Clerk). Mr C Griffiths and Mr S Coles (for Public Representation)

Cllr Best in the Chair

Min. No. 314/24: Public Representation

Mr Griffiths and Mr Coles attended on behalf of the Lisvane Men's Shed group. They explained that the Men's Shed has a 5 year Lease for the units that are located at the Ty Mawr Public House. They are happy with that arrangement. They intend to keep the units there but as part of their growth strategy and to accommodate the waiting list of members, they are looking to acquire the Heol Y Delyn pavilion with the intention of demolishing it and constructing a new single storey building in its place.

The Men's Shed is currently seeking the views and support of community groups. The Chairman thanked Mr Griffiths and Mr Coles for attending and the matter was discussed under the "Parks" agenda item (Min. No. 323/24 refers).

Min. No. 315/24: Declaration of Interests

Cllr Hanson declared a prejudicial interest relating to the Grant application from Lisvane Community Library as he is a member of the Library committee in a personal capacity (Min. No. 328/24c refers). During the agenda item Cllr Hanson left the room and therefore took no part in the discussion or decision.

Min. No. 316/24: Apologies for Absence

Cllrs Bolton and Mrs C Davies

Min. No. 317/24: Minutes of the Previous Meeting, held on 8 July 2024

The minutes of the previous meeting were **APPROVED**.

Min. No. 318/24: Matters Arising

The Clerk confirmed that Cardiff Council has cut back the overhanging branches at PRow 11 (between Mill Road and Chartwell Drive) and that they are also attending to the tree roots which have damaged the tarmac path in places.

The County Councillors gave an update in the September Lisvane Link about the no. 86 bus service and this included (a) details for the timetable and (b) "use it or lose it" advice.

Treetops advised that they would not welcome double yellow lines on Heol Y Delyn but will encourage parents to use the improved car park at the playing fields.

The Clerk confirmed that requests had been added to the community website and Lisvane Facebook for residents to cut back hedges which have overgrown onto the

pavement and many of the Facebook comments were very supportive.

Following concerns raised at the July meeting about building work at 62 Heol Y Delyn, the Clerk explained that he had subsequently received correspondence from a Heol Y Delyn resident which suggested that some of the work might be non-compliant. This was passed to the Cardiff Council Enforcement Team for investigation.

Min. No. 319/24: Lisvane Old School Community Centre

a) LOSCC

Cllr Whittle reported that audio visual equipment is being installed in the first floor meeting room. It's intended that the equipment will be simple for hirers to use.

Cllr Whittle confirmed that discussions are taking place with the Café proprietors regarding the Lease renewal due April 2025. In the meantime a sub meter for the kitchen has been installed.

The Clerk advised that community film nights are proving to be very popular.

b) Maintenance issues

The Clerk reported minor issues including a leaking toilet and leaking seal in one of the main hall windows.

Min. No. 320/24: Village Plan

Cllr McNeil-Watson told Members that the VP team continues to receive survey responses from residents about how the Heol Y Delyn playing field could be improved and these will be summarised on a spreadsheet.

Responses included:

- Picnic area
- Improvement of field and playground
- Playground equipment for children with disabilities
- Support for village green status
- Pavilion to be improved and to include toilets

Cllr McNeil-Watson will also be following up a suggestion of starting a Welsh conversation group.

Min. No. 321/24: Police Matters

Latest crime figures are awaited

Min. No. 322/24: Highways/Footpaths

A "Stopping Up" Order from the WG was recently shared with Members and this relates to a 9 metre long strip of St Mellons Road. The beneficiary is Bellway Homes as the affected area of the road would move into their development site. Bellway has declined a request from LCC for a site visit and failed to provide any reason(s) for the transfer. Given how narrow and busy the road is and in the absence of any satisfactory response from Bellway it was **AGREED** that an Objection should be made.

The Chairman explained that temporary lights at the Mill Road roundabout were not functioning correctly and that Wales and West Utilities had been advised. In any event the work is now completed and the lights have been removed. Cllr Jones did express

concern that the gas works have caused some damage to driveways and gardens and Cllr Rees felt that the residents affected should make sure that the contractors repair the damage to their satisfaction.

Cllr McNeil-Watson expressed concern about overgrown bushes along Cherry Orchard Road making it difficult to pass on the pavement. It was **AGREED** to ask Cardiff Council to look at this as the bushes are generally outside the boundaries of the adjacent properties.

The Chairman reported that some recent progress has been made with the cutting of grass verges following numerous requests to Cardiff Council and that LCC will need to monitor the position to ensure that grass cutting is as frequent as in other areas. The Council has confirmed that it is expanding and improving its grass cutting equipment and is also reviewing the grass cutting schedule and routes for 2025.

Min. No. 323/24: Parks

a) Heol y Delyn playing field

Members discussed the Lisvane Men's Shed request outlined in Min. No. 314/24 (Public Representation) and it was **AGREED** to:

- support the Lisvane Men's Shed pursuit of sites to achieve business continuity and
- support Lisvane Men's Shed in its endeavours to acquire the Heol Y Delyn changing rooms pavilion from Cardiff Council

b) Alexander Gardens

Cllr Hancock explained that Bipolar UK might be able to provide an RHS designer garden package for Alexander Gardens. The park is owned by Cardiff Council so would need their approval. The footpath through it might be an issue (as it is needed for wheelchair access) and it was suggested that Cefn Onn Parc might be a more suitable location.

c) Field at rear of St Denys Church

No issues

Min. No. 324/24: Planning

a) Weekly Planning Schedule

W/C 1 JULY	12 Plas Y Delyn Demolition of existing out buildings and construction of single storey rear extension.
W/C 8 JULY	None
W/C 15 JULY	5 Millfield Erect a storm porch to the front elevation
W/C 22 JULY	None
W/C 29 JULY	Phase 2 Churchlands Land North And East Of Lisvane Maerdy Lane Proposed Non-Material Amendment of Reserved Matters Planning Permission 18/01287/MJR pursuant to 14/02891/MJR - 1) Relocation of the LEAP. 2) North - south footpath relocated to the east. 3) Removal of the proposed attenuation basin. 4) Re-orientation of the pumping station. Spine Road Phase 1B Of Churchlands Land North And East Of Lisvane Proposed Non-Material Amendment to Planning Permission 18/02222/MJR- Update approved lighting plan 7 Churchill Close

	Two storey house extension to front, side and rear. 1 Church Close Ground floor front and rear extensions. First floor front, side, and rear extension. New patio to the rear and external alterations to the property.
W/C 5 AUG	54 Heol Cefn Onn Proposed Non-Material Amendment to Planning Permission 22/01080/DCH- Change of design proposed for the privacy panel to be located at the edge of the extension flat roof.
W/C 12 AUG	None
W/C 19 AUG	25 Ivydale Installation of an Air Source Heat Pump to the front of the property.
W/C 26 AUG	None
W/C 2 SEPT	None

b) Planning Decisions

W/C 1 JULY	2 Clos Coed-y-Dafarn Rear single story extension, new raised patio area and new front porch. REFUSED
W/C 8 JULY	60 Y Deri Duon Proposed alteration of approved dwelling to include new conservatory extension GRANTED
W/C 15 JULY	Phase 1C (ii) West Of Hedgerow Churchlands Land North And East Of Lisvane Maerdy Lane Discharge of Condition 9 (Construction Environmental and Management Plan) and 16 (Ecological Management Strategy) of 14/02891/MJR FULL DISCHARGE
W/C 22 JULY	3 Nursery Court Single storey rear extension GRANTED
W/C 29 JULY	145 Llwyn Y Pia Road Erect Heritage Orangery to rear Elevation. GRANTED
W/C 5 AUG	Phase 1C(II) Churchlands Land North And East Of Lisvane Maerdy Lane Discharge of Conditions 2 (Landscape Design), 4 (External Finishing Materials - Dwellings), 5 (Meter Boxes), 6 (Enclosure Details), 7 (Surface Treatments), 8 (External Surfacing Materials - Block Paving), 9 (Junction Details) and 10 (Lighting Details) of 19/02750/MJR FULL DISCHARGE
W/C 12 AUG	Velindre Fach Cherry Orchard Road Two storey rear and side extension (Approved 22 March 2023-23/00141/HSE):- Variation of Condition 2 (Approved Plans) of 23/00141/HSE to amend the approved scheme as follows: 1) Amend plans to reflect the as built development. GRANTED
W/C 19 AUG	12 Plas Y Delyn Demolition of existing out buildings and construction of single storey rear extension. GRANTED
W/C 26 AUG	Phase 1D Churchlands Land North And East Of Lisvane Discharge of Conditions 9 (Construction Environmental and Management Plan - CEMP), 13 (Tree Assessment) and 25 (Soils affected by Japanese Knotweed and Himalayan Balsam) of 14/02891/MJR FULL DISCHARGE
W/C 2 SEPT	5 Millfield

Erect a storm porch to the front elevation

GRANTED

Dillons Cefn Mably Road

Installation of two 10kW air source heat pumps (ASHP) to the rear of the property.

GRANTED

The Clerk shared correspondence with Members regarding 1 Church Close where neighbours had objected. It was **AGREED** that LCC would support their Objection.

Min.No. 325/24: Reports

a) Friends of Coed-y-Felin

Cllr Jones was pleased to report that the main bridge over Nantfawr has now been replaced which means that both bridges have been replaced within the last six months. He went on to report that Senior Management at Cardiff Council Parks Dept have decided that the woodlands is not an appropriate place for memorial benches.

b) Friends of Cefn Onn

The Clerk reported that he has advised both the Secretary and Treasurer that Minutes of the Friends meetings should be shared with LCC in the same way that the Friends of Coed Y Felin do. LCC does currently cover the annual cost of room hire for their meetings.

Min. No. 326/24: Welsh Government Consultations/Other Consultations

None

Min. No. 327/24: Correspondence

None (other than that relating to 1 Church Close - Min. No. 324/24 refers)

Min. No. 328/24: Finance

a) S137 requests

None

b) Insurance Renewal

Members **APPROVED** the renewal with Zurich Insurance where the premium has increased in line with inflation. Three quotes are not needed as per Financial Regulations sect. 11.1.g. (and attempts to do so have confirmed that the cost and cover are very competitive).

c) Grant application from Lisvane Community Library Association

An application for a £500 Grant to assist with the 2025 Literary Festival was **APPROVED**

d) Approval of Payment Schedule

The Payment Schedule was presented to and **APPROVED** by Members and the following cheques were signed

Cheque Number	Payee	Amount
401114	H W Davies – pay (August)	1158.00
401115	C M Davies – pay (August)	761.47
D/D	HMRC	365.18
401116	Cardiff Council – employee/employer pension contributions	548.05
401117	Cllr V Hanson – reimbursement for Web Hosting annual fee	59.98
401118	Brookview Garden Maintenance Ltd – flower beds at LOSCC	300.00
401119	Information Commission – annual fee	40.00
401120	H W Davies – pay (September)	1158.20
401121	C M Davies – pay (September)	761.47
D/D	HMRC	364.98
401122	Cardiff Council – employee/employer pension contributions	548.05
401123	Zurich Municipal	1651.20
401124	Brookview Garden Maintenance Ltd – War Memorial maintenance	72.00
401125	Eyelid Productions Ltd - website support	100.00

Min. 329/24: Date of Next Meeting

The next meeting of the Community Council will be held on 14 October 2024 commencing at 7.30pm at Lisvane Old School Community Centre.