

**MINUTES OF THE LISVANE COMMUNITY COUNCIL MEETING HELD ON
8 JULY 2024 AT LISVANE OLD SCHOOL COMMUNITY CENTRE**

PRESENT:

Cllrs S Best, S Finch, H Hancock, V Hanson, D Jones, R Kelly, E McNeil-Watson and A Whittle

In attendance: Mr H Davies (Clerk), Mrs C Davies (Admin Officer) and Mr A Thompson (for Public Representation)

Cllr Best in the Chair

Min. No. 297/24: Public Representation

Mr A Thompson is a resident and wanted Members to know that the Public Right of Way between Mill Road and Chartwell Drive (PRoW no. 11) is in a very poor state and in need of attention. This comes under the purview of Cardiff Council. Cllr Jones and other Members of the Lisvane Environmental Group agreed to raise the matter at the 9 July 2024 meeting of the group which is attended by the Cardiff Council PRoW Team Leader. Mr Thompson will let the Admin Officer have photographs of the footpath.

Cllr Jones added that there is a similar problem at the PRoW between Heol Cefn Onn and Ridgeway which he periodically reports to Cardiff Council.

Min. No. 298/24: Declaration of Interests

None

Min. No. 299/24: Apologies for Absence

Cllrs Bolton and Rees

Min. No. 300/24: Minutes of the Previous Meeting, held on 10 June 2024

The minutes of the previous meeting were **APPROVED**.

Min. No. 301/24: Matters Arising

The Chairman explained that the LCC article for the Lisvane Link relating to the no. 29 bus service has been deferred which has coincided with the announcement that the no. 86 bus service will be reinstated wef 2 September 2024. Funding for this is initially only in place to 31 March 2025 and Members were disappointed that the frequency has been reduced with no service on weekends. Members felt that a September Lisvane Link article might overlap a similar article that the County Cllrs are likely to submit and it was **AGREED** that the Clerk would check with them and suggest that they include (a) details of the timetable and (b) advice to residents that this is a "use it or lose it" situation as the demand for the service will be closely monitored by the bus operator.

Cllr Hanson was concerned about building work being undertaken at 62 Heol Y Delyn given that one of the planning applications has recently been refused. It was **AGREED** that the Clerk would share with Members the approved planning application(s) with the suggestion of involving the Planning Officer should this identify any breaches of such consent.

All other matters arising were picked up under agenda items

Min. No. 302/24: Lisvane Old School Community Centre

a) LOSCC

Cllr Whittle reported Mrs A Jensen has had to resign as Trustee due to work commitments and that Mrs H Goodall (Chair of Treetops) has agreed to put her name forward as a new Trustee subject to the approval of Trustees at their next meeting.

Cllr Whittle went on to explain that arrangements are being made for audio visual equipment to be installed in the first floor meeting room. This will most likely be by way of an 86 inch LCD TV screen but there are some technical issues being explored.

Cllr Whittle updated Members with the latest position regarding to the Café 1913 Lease renewal. Trustees are looking at the most sensible way of ensuring reimbursement of electricity costs which might include (a) increased rent to cover this (b) installation of a sub meter and a third suggestion put forward by Cllr Hancock whereby (c) the Lessee could pay an agreed % of the electricity costs for the building which would allow for any variation in the supplier's future tariff.

b) Maintenance issues

The Clerk reported that a car park bollard has been damaged and needs to be replaced. The driver's details are held from whom reimbursement will be sought.

Min. No. 303/24: Village Plan

Cllr McNeil-Watson told Members that the VP team had obtained some feedback from residents at the annual fete about how the Heol Y Delyn playing field could be improved. Responses included:

- Exercise equipment
- Picnic bench
- Seating area
- Hard surface for basketball

The plan is to consult also with residents in the vicinity of the field.

There didn't appear to be any significant awareness or desire from residents for "Field in Trust/Village Green" status.

Min. No. 304/24: Police Matters

1/6/2024 – Theft from motor vehicle – Clos Llysfaen

10/5/24-11/5/24 – Theft of motor vehicle – Clos Cae Coch

Members were very impressed with the way that PC Hughes managed the "fun run" road closures

Min. No. 305/24: Highways/Footpaths

Cllr Kelly expressed concern about the parking along Heol Y Delyn near its junction with Rowan Way. He felt the road dipping coupled with parked cars created a blind brow of the hill summit for cars travelling in both directions along Heol Y Delyn. It was **AGREED** to consult with Treetops to seek their views. They might also want to encourage parents to park in the playing field car park given the recent re-surfacing of it.

Members were also concerned about the general issue of overgrown hedges which can often make it difficult for pedestrians to safely use pavements. It was **AGREED** that a polite request should be made to residents to cut back their hedges via the community website and Facebook page

Min. No. 306/24: Parks

a) Heol y Delyn playing field

No issues

b) Alexander Gardens

The grass has recently been cut following a request made by the Clerk.

c) Field at rear of St Denys Church

No issues

Min. No. 307/24: Planning

a) Weekly Planning Schedule

W/C 3 JUNE	3 Nursery Court Llwyn Y Pia Road Single storey rear extension. 60 Y Deri Duon Proposed alteration of approved dwelling to include new conservatory extension
W/C 10 JUNE	None
W/C 17 JUNE	Velindre Fach Cherry Orchard Road Two storey rear and side extension (Approved 22 March 2023-23/00141/HSE):- Variation of Condition 2 (Approved Plans) of 23/00141/HSE to amend the approved scheme as follows: 1) Amend plans to reflect the as built development. 5 Rosewood Close Removal of raised decking area and adjustment of existing pergola. Proposed single storey side extension and single storey front garage extension. External alterations to the property.
W/C 24 JUNE	None
W/C 1 JULY	None

b) Planning Decisions

W/C 3 JUNE	3 Nursery Court Llwyn Y Pia Road Single storey rear extension REFUSED
W/C 10 JUNE	Wood Norton Maerdy Lane New garden store on to previously approved summer house extension with new boundary fencing. GRANTED
W/C 17 JUNE	The Meadows Graig Road Proposed first floor/roof enlargement to existing dwelling with external facade alterations including single storey ground floor extension to side elevation GRANTED
W/C 24 JUNE	31 Cherry Orchard Road Part two storey, part single storey rear extension, single story side extension, extension to garage and external alterations. GRANTED

Min.No. 308/24: Reports

a) Friends of Coed-y-Felin

Cllr Jones was pleased to report that a Green Flag Community Award has just been announced

b) Friends of Cefn Onn

No update from the group – the Clerk advised that he has reminded the group Secretary that updates would be shared with Members

Min. No. 309/24: Welsh Government Consultations/Other Consultations

a) Priorities for Culture 2024 – 2030

Noted

Min. No. 310/24: Correspondence

None

Min. No. 311/24: Staff Issues

a) New NALC contract for Clerk

Cllr McNeil-Watson explained to Members that a new NALC template has recently been issued and that a new contract for the Clerk in this format should be entered into. This cannot be a fixed term contract as the previous fixed term contracts total more than 4 years. Consequently, in the absence of any other action, the last contract automatically became permanent under employment law. This was **APPROVED**.

Min. No. 312/24: Finance

a) S137 requests

None

b) Annual Extra Costs Allowance £156 for 2024-25

Members were advised that they are entitled to claim an annual allowance of £156 and each Member was given a form to either accept or waive the payment. All Members present waived the payment.

c) Accounts to 30 June 2024

The Clerk presented the Accounts for the 3 months to 30 June 2024 and these were **APPROVED**

The Clerk presented the Budget Monitoring update for the 3 months to 30 June 2024 and this was **APPROVED**

d) Approval of Payment Schedule

The Payment Schedule was presented to and **APPROVED** by Members and the following cheques were signed

Cheque Number	Payee	Amount
401110	H W Davies - pay	1,158.00
401111	C M Davies - pay	761.47
401112	Cardiff Council - employee/employer pension contributions	548.05
401113	Cllr E McNeil-Watson reimbursement for VP survey photocopying	25.00

Min. 313/24: Date of Next Meeting

The next meeting of the Community Council will be held on 9 September 2024 commencing at 7.30pm at Lisvane Old School Community Centre.