

**MINUTES OF THE LISVANE COMMUNITY COUNCIL MEETING HELD ON
10 JUNE 2024 AT LISVANE OLD SCHOOL COMMUNITY CENTRE**

PRESENT:

Cllrs S Best, C Bolton, S Finch, H Hancock, V Hanson, D Jones. R Kelly, E McNeil-Watson, J Rees and A Whittle

In attendance: Mr H Davies (Clerk) and Mrs C Davies (Admin Officer)

Cllr Best in the Chair

Min. No. 280/24: Public Representation

None

Min. No. 281/24: Declaration of Interests

None

Min. No. 282/24: Apologies for Absence

None

Min. No. 283/24: Minutes of the Previous Meeting, held on 13 May 2024

The minutes of the previous meeting were **APPROVED**.

Min. No. 284/24: Matters Arising

Cllr Hanson offered, and Members agreed, that he should continue to be the community website Manager.

The Clerk confirmed that DCWW had undertaken further excavation work relating to the surface water at Cherry Orchard Road but have found no leaks. DCWW believe that the water is coming from a local spring. Their testing of the water shows no sign of chlorine which is why they do not believe it's coming from a leak. They will monitor the position and in the meantime the Cardiff Council Streetworks team have referred the matter to their Flood Defence Team.

Members were disappointed with the response from Cardiff Bus regarding the no 29 service and at this stage see no point in taking up the offer to meet with Julie Morgan AM. Some Members felt that an improvement in the service, if any, is unlikely to occur any time soon and it was generally felt that the service needs to:

- Be quicker and more direct into the City Centre
- Give access to UHW
- Be two-way to Sainsbury's
- Provide a shuttle link to the more regular services at Thornhill

Members felt that the views of residents would be needed before taking the matter any further and it was **AGREED** that this should be done via (a) Lisvane Link article and (b) canvassing of views at the LCA fete.

All other matters arising were picked up under agenda items

Min. No. 285/24: Lisvane Old School Community Centre

a) LOSCC

Cllr Whittle reported that discussions with the Café proprietors regarding the Lease renewal will start soon and outlined some of the matters that Trustees have commented on.

Cllr Jones raised the issue of the TG Lease and pointed out that there is a one year break clause in it which means that by around September/October TG will need to decide whether they are staying in the annexe or have found somewhere else more suitable. The Clerk added that TG invoking the break clause can only take effect once they have fully complied with their obligations such as repainting the interior and exterior of the building and making good any repairs.

Cllr Whittle reported that the Bookfest had been very successful and was pleased with the way the event had been run by the Library committee.

b) Maintenance issues

In reply to the LCC Chairman, the Clerk reported that the former Admin Officer had been asked to contact three specific roofing contractors for a quote for the LOSCC chimney repairs but two of the contractors weren't interested and one was not a roofing contractor. Cllr Whittle noted that some stains are still showing internally following the damp treatment and is of the opinion that substantial repair work will be needed. Members were satisfied that, as this is fundamentally an LCC matter given that LCC is the Landlord, a structured approach is needed to fit in with the timing of funding which would need to come from the 2025-26 Budget (to be set in January 2025). It was **AGREED** that:

- Trustees and Members need to discuss and agree whether the chimney needs to be removed or re-built
- Thereafter quotes from reputable contractors should be obtained and factored into the January 2025 Precept arrangements
- Work to commence on receipt of the 2025 Precept as the current £3k maintenance budget will be inadequate (based on the Sept 2021 quote from Camilleri Roofing)

Min. No. 286/24: Audit 2023-24

a) Internal Audit report

The Report of the Internal Auditor was considered and **ACCEPTED**

b) Annual Return and Annual Governance Statement

The Clerk presented the Annual Return and Annual Governance Statement for the year ending 31 March 2024 and this was **APPROVED**. The Chairman was authorised to sign the document for submission to the External Auditor

c) Explanation of significant variance

The Clerk presented the explanation of significant variances and this was **APPROVED**

Min. No. 287/24: Village Plan

Cllr McNeil-Watson explained that resident feedback at the LCA fete would be sought

regarding the use of S106 monies at the Heol Y Delyn playing field and also their views on whether the field should be made a "Field in Trust". Members agreed with her that LCC would not want to take on ownership of the field.

Cllr McNeil-Watson added that it is inevitable that the pavilion will need to be demolished but it's unclear when Cardiff Council will have sufficient funds to do so. She was pleased that the car park has now been resurfaced at a cost from S106 monies of around £20k+

The VP team are also looking at other ideas such as a boxing group, walking football, Welsh language group and tidying of Alexander Gardens.

Min. No. 288/24: Police Matters

May 2024 crime details are awaited.

Cllr Hanson advised that a PACT meeting is being arranged for 18 July 2024

Min. No. 289/24: Highways/Footpaths

Road surface repairs have been made at Cherry Orchard Road near the M4 bridge. Repairs at the junction of Old Mill Road with Mill Road would appear to be of poor quality.

Min. No. 290/24: Parks

a) Heol y Delyn playing field

No issues

b) Alexander Gardens

No issues

c) Field at rear of St Denys Church

No issues

Min. No. 291/24: Planning

a) Weekly Planning Schedule

W/C 6 MAY	None
W/C 13 MAY	Dillons Cefn Mably Road Installation of two 10kW air source heat pumps (ASHP) to the rear of the property.
	3 Nursery Court Llwyn Y Pia Road Single storey rear extension
W/C 20 MAY	None
W/C 27 MAY	None
W/C 3 JUNE	None

b) Planning Decisions

W/C 6 MAY	62 Heol Y Delyn Demolition of part of side ground floor. Rear dormer loft conversion and single storey flat roof rear extension. External alterations to the property. REFUSED Phase 2C Churchlands Land North And East Of Lisvane
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Proposed Non-Material Amendment to Planning Permission 19/03230/MJR to Vary Condition 1 (Approved Plans) to change plots 638 & 639 from Oxford Lifestyle to Oxfords.

GRANTED

W/C 13 MAY

Tyn Y Graig Graig Road

Discharge of Condition 5 (Surface Water Disposal Scheme) of 18/02166/MNR

FULL DISCHARGE

W/C 20 MAY

None

W/C 27 MAY

The Sunne Rising 31 Lisvane Road

Existing conservatory replaced with a single storey extension with exterior alterations including attached pergolas, extended raised patio, new fire escape stair and new air source heat pump.

GRANTED

W/C 3 JUNE

3 Nursery Court Llwyn Y Pia Road

Single storey rear extension

REFUSED

Min.No. 292/24: Reports

a) Friends of Coed-y-Felin

The Minutes of the 20 May 2024 committee meeting and AGM were shared with Members

b) Friends of Cefn Onn

No update from the group – the Clerk advised that he has reminded the group Secretary that updates would be shared with Members

Min. No. 293/24: Welsh Government Consultations/Other Consultations

None

Min. No. 294/24: Correspondence

a) Independent Remuneration Panel for Wales guidance

Noted

b) Recruitment induction and retention of Clerks

Noted

Min. No. 295/24: Finance

a) S137 requests

None

b) Approval of Payment Schedule

The Payment Schedule was presented to and **APPROVED** by Members and the following cheques were signed

Cheque Number	Payee	Amount
401106	H W Davies - pay	1,158.00
401107	C M Davies - pay	951.67

401108	Cardiff Council - employee/employer pension contributions	548.05
401109	Lisvane Men's Shed - Grant	750.00

Min. 296/24: Date of Next Meeting

The next meeting of the Community Council will be held on 8 July 2024 commencing at 7.30pm at Lisvane Old School Community Centre.

DRAFT