

**MINUTES OF THE LISVANE COMMUNITY COUNCIL MEETING HELD ON 11
MARCH 2024 AT LISVANE OLD SCHOOL COMMUNITY CENTRE**

PRESENT:

Cllrs S Best, S Finch, H Hancock, V Hanson, D Jones, R Kelly, E McNeil-Watson and A Whittle

In attendance: Mr H Davies (Clerk) and Mrs A Rees (Admin Officer)

Cllr Kelly in the Chair

Min. No. 225/24: Public Representation

None

Min. No. 226/24: Declaration of Interests

None

Min. No. 227/24: Apologies for Absence

Cllrs C Bolton and J Rees

Min. No. 228/24: Minutes of the Previous Meeting, held on 12 February 2024

The minutes of the previous meeting were **APPROVED**.

Min. No. 229/24: Matters Arising

The Clerk confirmed that an article for the Community Speed Watch would appear in the April 2024 Lisvane Link

Min. No. 230/24: Lisvane Old School Community Centre

a) LOSCC

Cllr Whittle advised that new radiators have been installed in the annexe toilets but that the annexe front door has yet to be replaced by TG (the Admin Officer confirmed that she had passed on a competitive quote to TG). TG has accepted that the door needs to be replaced by them as it is a new door which has been mistreated.

Cllr Whittle was pleased with the new laurel hedge at the rear of the car park and which is being paid for by earmarked funds from Lisvane Gardening Club.

Trustees are looking at acquiring new chairs for the main hall as some have been damaged and there is a desire to move away from fabric seats to vinyl as the fabric seats appear to be attracting dirt and hairs.

Cllr Whittle has agreed that the Library committee can place small signage in the café area (with consent from the café tenant). She added that the damp in the chimneys in the Library would need some remedial treatment.

Trustees will be reviewing the list of volunteer keyholders who play an important role in opening and locking up for casual hirers.

b) Maintenance issues

The Admin Officer confirmed that Action Air Conditioning Ltd has now installed the air conditioning units and that they have done an extremely professional job with minimal disruption to hirers. This is a local air conditioning specialist company with 34 years of experience who provided a very competitive quote and theirs was the only quote which included the detailed specifications requested by Trustees.

Min. No. 231/24: Village Plan

Cllr McNeil-Watson advised that:

- LIFT classes are now well established and growing – which LCC had initially funded
- Monthly updates about Village Plan events in the Lisvane Link are provided by the Admin Officer
- Next Wellbeing event is 15 May 2024 at the Memorial Hall
- Community film nights continue to be well attended and also well received by attendees
- Future events being explored include walking football, boxing, social outings and a Welsh language conversation group (a stall for which will present at the 15 May 2024 Wellbeing event)

Min. No. 232/24: Police Matters

09/02/2024 – Cherry Orchard Road – male found on enclosed premises: male suspect from Lisvane received caution.

Min. No. 233/24: Highways/Footpaths

Members expressed disappointment with the state of the roads in and around Lisvane and remain unhappy with the proliferation of potholes which ideally need proper road re-surfacing rather than inadequate repairs

Min. No. 234/24: Parks

a.) Heol y Delyn playing field

The Clerk shared an update from the S106 team at Cardiff Council who confirms that a Public Open Space Contribution of £34k has been received from the Lozelles developer coupled with £39k from the Moor Lynch developer. Members felt that the funds ideally should be used for car park improvements, extension of playground area and outside fitness equipment around the perimeter of the field. It was **AGREED** that the specific details of this and likely cost is something that the Village Plan team could look at possibly by way of a working party.

Members were generally uncomfortable with the collection and transparency of S106 funds and it was **AGREED** to consult with other community councils to seek their experience.

b) Alexander Gardens

The Village Plan team is hopeful that the herb garden area might be something that the local primary school will be able to adopt

c) Field at rear of St Denys Church

No issues

Min. No. 235/24: Planning

a) Weekly Planning Schedule

W/C 5 FEB	None
W/C 12 FEB	Rear Of 35 Rowan Way Oak tree overhanging rear of 35 Rowan Way - to crown lift 3 lowest branches on the 35 Rowan Way side to approximately 3 - 4.50m above ground level.
W/C 19 FEB	None
W/C 26 FEB	Farrier's Cottage Lisvane Road New vehicular entrance off Lisvane Road to replace the existing entrance off the roundabout on the junction of Lisvane Road and Church Road. 5 The Coppins Proposed front porch, two single storey rear infill extensions and external alterations.
W/C 4 MCH	None

b) Planning Decisions

W/C 5 FEB	Llwyn Onn Lisvane Road Demolition of an existing garage, two storey side/rear extension, single storey rear extension and a front elevation facelift including porch. GRANTED
W/C 12 FEB	50 Tyn Y Berllan Single storey rear extension, rear dormer loft conversion and associated alterations and works. GRANTED
W/C 19 FEB	16 Millwood Front and rear dormers and alterations to the roof to increase its ridge height. GRANTED
W/C 26 FEB	3 Church Close Retention of ground floor single storey extension with attached raised terrace. GRANTED
W/C 4 MCH	47 Rowan Way Two storey side extension. GRANTED
W/C 4 MCH	Woodlands Lisvane Road T1: Alder, remove hanging branch and minor pruning of newly exposed branches over patio, pruning to natural points and removing no more than 1m growth. T2: Oak; remove hanging top, leave torn section on main stem, reduce remaining crown by 2-3m to suitable growth points to protect against further damage. G3: 4x Ash, fell/ coppice at ground level. GRANTED

It was **AGREED** that the Clerk would share further details with Members of the Farrier's Cottage proposals to ensure that there are no safety concerns given its close proximity to the roundabout

Min.No. 236/24: Reports

a) Friends of Coed-y-Felin

Cllr Jones reported that the number of Rangers would be reduced by 2 (instead of 4) as part of the Cardiff Council 2024-25 budget adjustments. This will mean severance payments for some and additional duties for others.

b) Friends of Cefn Onn

No issues

Min. No. 237/24: Welsh Government Consultations/Other Consultations

None

Min. No. 238/24: Correspondence

a) Independent Remuneration Panel for Wales 2024-25 Report

The Report was shared with Members and noted

b) New Year's Honours 2025

The Clerk advised that the closing date for submission to the Welsh Government is 22 March 2024

Min. No. 239/24: Annual Review of Internal Audit Arrangements

The Report and recommendations of the Policy Committee meeting of 20 February 2024 were **APPROVED**

Min. No. 240/24: Finance

a) S137 requests

None

b) Amalgamation of Staff Costs budget

It was **AGREED** that the Staff Salaries and HMRC budgets should be amalgamated

c) Approval of Payment Schedule

The Payment Schedule was presented to and **APPROVED** by Members and the following cheques were signed

Cheque Number	Payee	Amount (£)
401089	H W Davies - pay	1,137.04
401090	Cancelled	
401091	HMRC - Tax, employee/employer NI	161.57
401092	Cardiff Council	452.17
401093	Brookview Garden Maintenance - new laurel hedge	720.00
401094	A F Rees - pay	571.01

Min. 241/24: Date of Next Meeting

The next meeting of the Community Council will be held on 8 April 2024 commencing at 7.30pm at Lisvane Old School Community Centre.