

**MINUTES OF THE LISVANE COMMUNITY COUNCIL MEETING HELD ON 12
FEBRUARY 2024 AT LISVANE OLD SCHOOL COMMUNITY CENTRE**

PRESENT:

Cllrs S Best, C Bolton, S Finch, V Hanson, D Jones, R Kelly, J Rees and A Whittle

In attendance: Mr H Davies (Clerk), Mrs A Rees (Admin Officer) and Mr Rashpal Singh (Cardiff Council Standards and Ethics Committee)

Cllr Kelly in the Chair

Min. No. 208/24: Public Representation

None

Min. No. 209/24: Declaration of Interests

None

Min. No.210/24: Apologies for Absence

Cllrs H Hancock and E McNeil-Watson

Min. No. 211/24: Minutes of the Previous Meeting, held on 8 January 2024

The minutes of the previous meeting were **APPROVED**.

Min. No. 212/24: Matters Arising

The Clerk said he was awaiting an update from Cllr Reid-Jones regarding S106 monies for Heol Y Delyn playing field. All other matters arising were picked up under agenda items.

Min. No. 213/24: Lisvane Old School Community Centre

a) LOSCC

Cllr Jones reported that the TG renewal Lease was approved and signed by Trustees at their January meeting. The terms negotiated and agreed over a 3-4 month period by both parties include (a) a 5 year Lease (b) 1 year break clause and (c) annual rent of £8k to increase in line with annual inflation. However before signing, TG wanted to discuss changing this so that they could terminate the Lease at any time during the 5 year period by giving 6 months notice. LOSCC Trustees were of the opinion that the terms of the Lease had been agreed, legal costs incurred and that the Lease in the agreed format should be signed. The Lease has now also been signed by TG.

Trustees have agreed that a low hedge at the rear of the car park separating the cars and the grass play area could be a useful screen and would improve safety. The Trustees are proposing to fund this from the £1.5k donated to LCC by the Lisvane Gardening Club (LGC) specifically for this kind of purpose. The cost is £600 + VAT. Members **AGREED** that this could be covered from the LGC earmarked funds.

Cllr Jones was pleased to report that the Trustees have agreed to appoint Cllr Whittle as Chair and also confirmed the LCC nomination for Cllr Bolton as Trustee.

b) Maintenance issues

The Admin Officer explained that air conditioning units are now being installed in the main hall and the first floor.

The Clerk explained that a new storage heater is being installed in the annexe kitchen and also that the faulty emergency lighting at the rear of the annexe is being replaced.

Min. No. 214/24: Village Plan

The next meeting of the Village Plan team has been arranged for 29 February 2024.

Min. No. 215/24: Police Matters

December 2023 – NONE

January 2024 – NONE

The Admin Officer commented that the February 2024 PACT meeting was attended by 5 residents along with the Police and County Councillors where the main issue raised related to parking and speeding problems at the bottom end of Mill Road.

Min. No. 216/24: Highways/Footpaths

Cllr Finch reported that he had attended a meeting to expand the Community Speed Watch scheme in Wales in conjunction with GoSafe Partnership which was attended by 60+ attendees from all of Wales. The scheme has been widely adopted by a lot of Councils (County and Community). Its effectiveness largely depends on how strongly the scheme is supported by the local Police Authority.

The scheme is more about monitoring not enforcing. "Offenders" receive a cautionary letter (95% don't receive a second letter in next 12 months). Laser monitoring Devices can be purchased by Councils (approx. cost is £200). Training is provided by Police and GoSafe. Volunteers are all vetted with high-vis jackets provided by the Police.

Locations/sites are risk assessed by the Police. South Wales police require 3-6 volunteers per recording site at any one time (in daylight hours only). Public Liability insurance covers volunteers. It was **AGREED** that this should be flagged to residents in the Lisvane Link to gauge the level of volunteer support.

Min. No. 217/24: Parks

a.) Heol y Delyn playing field

No issues

b) Alexander Gardens

Members were pleased that two new benches are now in place.

c) Field at rear of St Denys Church

No issues

Min. No. 218/24: Planning

a) Weekly Planning Schedule

W/C 1 JAN	Phase 2C Churchlands Land North And East Of Lisvane Proposed Non-Material Amendment to Planning Permission 19/03230/MJR to Vary Condition 1 (Approved Plans) to change plots 638 & 639 from Oxford Lifestyle to Oxfords. 50 Tyn Y Berllan Single storey rear extension, rear dormer loft conversion and associated alterations and works. 47 Rowan Way Two storey side extension.
W/C 8 JAN	66 Clos Lllysfaen Renewal of application 18/02607/DCH for the variation of Condition 2 (Approved Plans) of 17/02555/DCH The Sunne Rising 31 Lisvane Road Existing conservatory replaced with a single storey extension with exterior alterations including attached pergolas, extended raised patio, new fire escape stair and new air source heat pump.
W/C 15 JAN	11 Blossom Drive Single and double storey side extensions to dwelling, extension of garage. (Approved 14 January 2022 - 21/02043/DCH):- Variation of Condition 2 (Approved Plans and Details) of 21/02043/DCH to amend the approved scheme as follows: 1) Change the approved drawings with revised drawings to replace the Garage door with a window and remove the two side windows. 2 Ridgeway Demolition of garage and construction of single storey side extension. 31 Cherry Orchard Road Part two storey, part single storey rear extension, single story side extension, extension to garage and external alterations.
W/C 22 JAN	None
W/C 29 JAN	None
W/C 5 FEB	None

b) Planning Decisions

W/C 1 JAN	Lisvane House 66 Mill Road Proposed Non-Material Amendment to Planning Permission 20/01051/DCH- internal re-arrangement to incorporate a single garage space, changes to materials and fenestration, and an alternative roof form involving removal of approved lantern feature. GRANTED 3 Lodge Close Proposed single storey rear extension to provide additional living / kitchen / dining space
W/C 8 JAN	GRANTED 32 Heol Nant Glandulas Erect a conservatory to the rear elevation GRANTED Churchlands Land North And East Of Lisvane Discharge of Conditions 26 (Sound Insulation Assessment) of outline permission 14/02891/MJR in respect of area covered by reserved matters application 19/03247/MJR (Phase 2D, Churchlands).
W/C 15 JAN	FULL DISCHARGE 19 Coed-y-dafarn Addition of single storey porch plus external alterations. GRANTED 25 Millheath Drive Proposed Non-Material Amendment to Planning Permission 23/01513/HSE to amend Condition 3 in respect of the finishing materials of the external surfaces. GRANTED Phase 2D At Churchlands Churchlands Land North And East Of Lisvane Maerdy Lane

Non-material amendment to vary condition 1 (Approved Plans) of reserved matters approval 19/03247/MJR. To allow for plot substitutions and resultant level changes due to an engineering review of the site.

GRANTED

10 Ivydale

Construction of two roof dormers to the front elevation and one roof dormer at the rear elevation

REFUSED

None

W/C 22 JAN

W/C 29 JAN

12 Holly Grove

Two storey extension to side, and rear of existing house with alterations to roof line

GRANTED

W/C 5 FEB

Llwyn Onn Lisvane Road

Demolition of an existing garage, two storey side/rear extension, single storey rear extension and a front elevation facelift including porch.

GRANTED

Min.No. 219/24: Reports

a) Friends of Coed-y-Felin

Cllr Jones reported an important safety issue for anyone using the woodlands. He explained that the Friends had arranged for structural engineers to survey the condition of the two bridges over the Nant Fawr. They have now submitted their Reports and advised that the main bridge with hand rails must be replaced completely - they have given Cardiff Council 12 months to do this. The sleeper bridge connecting Ridgeway with Millrace Close will need to be replaced with an environmentally acceptable and safer structure before the end of March 2024.

b) Friends of Cefn Onn

No issues

Min. No. 220/24: Welsh Government Consultations/Other Consultations

None other than Members confirmed that they were happy with the submission made to Cardiff Council relating to their 2024-25 budget consultation.

Min. No. 221/24: Correspondence

None

Min. No. 222/24: Draft Annual LCC report 2023-24

The Clerk shared with Members the draft Annual Report that needs to be published in April 2024. This was **APPROVED** subject to the Chairman adding his own summary at the end of the document.

Min. No. 223/24: Finance

a) S137 requests

None

b) Grant Application form

The Clerk shared the draft Grant Application form with Members and this was **APPROVED**. Cllr Whittle thought it would be a very useful document when assessing requests and provide a lot more information than has previously been the case.

c) Approval of Payment Schedule

The Payment Schedule was presented to and **APPROVED** by Members and the following cheques were signed

Cheque Number	Payee	Amount (£)
401083	H W Davies -pay	1,137.04
401084	A F Rees - pay	580.81
401085	HMRC - Tax, employee/employer NI	151.77
401086	Cardiff Council	452.17
401087	H W Davies - reimbursement for new printer	139.99
401088	Lisvane Community Library Association - Grant	500.00

Min. 224/24: Date of Next Meeting

The next meeting of the Community Council will be held on 11 March 2024 commencing at 7.30pm at Lisvane Old School Community Centre.