

**MINUTES OF THE LISVANE COMMUNITY COUNCIL MEETING HELD ON 9
OCTOBER 2023 AT LISVANE OLD SCHOOL COMMUNITY CENTRE**

PRESENT:

Cllrs S Best, C Bolton, H Hancock, D Jones, R Kelly, E McNeil-Watson, J Rees and A Whittle

In attendance: Mr H Davies (Clerk) and Mrs A Rees (Admin Officer).

Cllr Kelly in the Chair

Min. No. 141/23: Public Representation

None

Min. No. 142/23: Declaration of Interests

None

Min. No.143/23: Apologies for Absence

Cllrs S Finch and V Hanson

Min. No. 144/23: Minutes of the Previous Meeting, held on 11 September 2023

The minutes of the previous meeting were **APPROVED**.

Min. No. 145/23: Matters Arising

The Clerk confirmed that he had contacted Cardiff Council regarding the Building Regulations Inspections for 21 Blossom Drive and that these had been described as being "satisfactory". He has advised the neighbour of this.

The Clerk reported that Cllr Finch attended the WeITAG Stage One meeting run by Cardiff Council and WSP to identify and appraise potential options for an integrated transport network, including a road user payment scheme that could be delivered within Cardiff. Cllr Finch regarded the meeting as being positive and will be sharing the PowerPoint presentation with Members.

All other matters arising were picked up under agenda items

Min. No. 146/23: Lisvane Old School Community Centre

a) LOSCC

Cllr Jones reported that Trustees have made a small change to the way that bookings are taken for the main hall. Potential long term weekly hirers have been lost because of the occasional single booking blocking the diary and this has resulted in a loss of substantial annual income for LOSCC. Trustees have agreed that in future occasional bookings will need to be moved (subject to availability) to the first floor meeting room or moved to a different day/time. They can be held on a Friday night if they are for a community group.

Overall demand from hirers and new hirers is very strong which gives Trustees a sound financial base towards the running costs of the centre.

Cllr Jones was pleased to report that a new bike stand has been installed at the front of the building. This has been achieved without damaging the silver birch tree which the Planning Officer was keen to retain. The design will still allow water to soak into the ground for its roots. Cllr Best thought that some cyclists might be concerned about the security of their bikes and Cllr Jones confirmed that they can still use the bike shed which is lockable.

Cllr Jones expressed concern about the way in which some keyholders are failing to take proper care when locking up causing unnecessary alarm activations and call outs. He added that neither the Clerk nor the Admin Officer are caretakers and that call outs are often on top of their full job specifications. Trustees now require that any keyholder must be fully competent.

b) Maintenance issues

The Clerk explained that a group of helpers had kindly removed weeds from the SuDS boxes and would also be assisting with the planting of daffodil bulbs in them - probably on 16 October 2023

Min. No. 147/23: Village Plan

The Admin Officer reported that £450 was raised for the Wales Air Ambulance at the afternoon tea event.

The Village Plan team is hoping to start a new exercise class promoted by Age Cymru. LIFT (an acronym for Low Impact Functional Training) is a tailored exercise program ensuring older individuals stay active and self-sufficient in daily tasks.

A new Pilates class is starting on Wednesday afternoons.

Lisvane Primary School has agreed to assist with a multi-generational football event which will very likely take place in their playground next year.

More details about similar activities will appear in the November Lisvane Link.

Min. No. 148/23: Police Matters

Latest crime figures are awaited from SWP. The Clerk added that PC Hughes has confirmed that SWP will again be providing traffic management assistance for the Remembrance Sunday service at Lisvane War Memorial

Min. No. 149/23: Highways/Footpaths

In response to Cllr Whittle the Clerk confirmed that he had reported concerns to Cardiff Council about the tree planting at the front of 45 Mill Road. The Clerk added that he had checked a plan of the site which confirms that the trees have been planted on the owners land.

Min. No. 150/23: Parks

a.) Heol y Delyn playing field

No issues

b) Alexander Gardens

No issues

c) Field at rear of St Denys Church

No issues

Min. No. 151/23: Planning

a) Weekly Planning Schedule

W/C 4 SEPT	6 Cotswold Avenue Liquidambar Front Reduce and shape by not more than 1m to previous points
W/C 11 SEPT	24 Rowan Way Single storey rear extension and internal and external alterations
W/C 18 SEPT	Suncrest 85C Mill Road Proposed Non-Material Amendment to Planning Permission 23/00440/VAR- Roof tiles changed to clay (or clay effect) tiles, window material changed to aluminium/uPVC (colour TBC), rooflight removed on front elevation and added on rear elevation and rear extension roof raised by circa 150mm.
W/C 25 SEPT	None
W/C 2 OCT	None

b) Planning Decisions

W/C 4 SEPT	The Gables Lisvane Road Ground Floor Rear Extension and First Floor Extension above existing garage GRANTED
W/C 11 SEPT	6 Cotswold Avenue Liquidambar Front Reduce and shape by not more than 1m to previous points GRANTED 11 Blossom Drive Discharge of Condition 3 (Arboricultural Method Statement (AMS), A Tree Protection Plan (TPP) & Site specific drawings for the foundations) of 21/02043/DCH FULL DISCHARGE 165 Llwyn Y Pia Road Proposed Alteration of Approved Dwelling (Plot 590 of planning permission 19/03230/MJR) to include Side Conservatory Extension GRANTED
W/C 18 SEPT	10 Tanglewood Close Single storey rear extension, patio works and new front porch GRANTED Bryn Hyfryd Graig Road Demolition of existing house and replace with new dwelling. GRANTED
W/C 25 SEPT	25 Millheath Drive First Floor Extension above existing garage GRANTED Wood Norton Maerdy Lane Construction of Two Bed Dwelling REFUSED
W/C 2 OCT	Pen Y Braes Lisvane Road EXTENSION TO EXISTING GROUND FLOOR STRUCTURE INCLUDING

ACCOMMODATION AT FIRST FLOOR
GRANTED

Members were pleased with the comprehensive response provided to Cardiff Council as part of the Replacement LDP consultation. It was **AGREED** that this should be summarised in a Lisvane Link article with a copy of the submission added to the community website. Cllr Jones said that it would be useful to update residents with the current situation regarding the candidate sites north of the M4. It was also suggested that it might be helpful for community councils in Cardiff to work more closely with similar consultations, particularly those community councils dealing with similar concerns to those of Lisvane.

Min.No. 152/23: Reports

a) Friends of Coed-y-Felin

No issues

b) Friends of Cefn Onn

No reports received

Min. No. 153/23: Welsh Government Consultations/Other Consultations

None

Min. No. 154/23: Correspondence

None

Min. No. 155/23: EXTERNAL AUDITORS REPORT FOR 2022-23

The Clerk presented the Unqualified Report of the External Auditor and this was **APPROVED**

Min. No. 156/23: Finance

a) S137 requests

None

b) Accounts to 30 September 2023 including budget monitoring

The Clerk presented the Accounts to 30 September 2023 and these were **APPROVED**. The bank reconciliation was signed by Cllr Jones.

The Clerk also presented the budget monitoring report and this was **APPROVED**

c) Approval of Payment Schedule

The Payment Schedule was presented to and **APPROVED** by Members and the following cheques were signed

Cheque Number	Payee	Amount (£)
401059	H W Davies - pay	1,076.98
401060	A F Rees - pay	869.78
401061	HMRC - Tax, employee/employer NI	150.17
401062	Cardiff Council - employee/employer pension contributions	506.80
401063	A F Rees - reimbursement of tea/coffee for Village Plan event	78.75
401064	Simon Davies - repairs to War Memorial railings	36.00

Min. 157/23: Date of Next Meeting

The next meeting of the Community Council will be held on 13 November 2023 commencing at 7.30pm at Lisvane Old School Community Centre.