

**MINUTES OF THE LISVANE COMMUNITY COUNCIL MEETING HELD ON 15 MAY
2023 AT LISVANE OLD SCHOOL COMMUNITY CENTRE
AGM**

PRESENT:

S Best, C Bolton, H Hancock, V Hanson, R Kelly, E McNeil-Watson, J Rees and A Whittle

In attendance: Mr H Davies (Clerk) and Mrs A Rees (Admin Officer)

Cllr Kelly in the Chair

Min. No. 69/23: Public Representation

None

Min. No. 70/23: Declaration of Interests

None

Min. No.71/23: Apologies for Absence

Cllrs S Finch and D Jones

Min. No. 72/23: Election of Chairman of the Council for 2023/24

It was proposed by Cllr Rees and seconded by Cllr Hancock that Cllr Kelly should be appointed as Chairman. Cllr Kelly was elected nem.com

Members joined Cllr Kelly in thanking Cllr Finch for his year as Chairman and for the professional and business-like way in which he had conducted 2022-23 meetings

Min. No. 73/23: Election of Vice Chairman of the Council for 2023/24

It was proposed by Cllr Kelly and seconded by Cllr Whittle that Cllr Best should be appointed as Vice Chairman. Cllr Best was elected nem.com

Min. No. 74/23: Signing of Declarations of Acceptance of Office by Chairman and Vice Chairman

The Clerk arranged for Cllr Kelly and Cllr Best to sign the Declarations of Acceptance of Office as Chairman and Vice Chairman respectively

Min. No. 75/23: To confirm the appointments on the following bodies:

- a. One Voice Wales – Cllr Kelly
- b. Llysfaen Primary School Governing Body – Cllr Hancock
- c. Lisvane Old School Community Centre – Cllrs Best, Jones and Whittle
- d. Environmental Working Party – Cllrs McNeil-Watson, Rees and Whittle (Cllr Jones attends as a representative of the Friends of Coed Y Felin)
- e. Staff Working Party – Cllrs Bolton, Jones, Kelly and McNeil-Watson
- f. Policy Committee – Cllrs Best, Bolton and Hanson
- g. PACT Representative – Cllr Hanson
- h. Lisvane Village Plan Working Party – Cllrs Best, Finch, Hancock, Hanson and McNeil-Watson
- i. Website Manager – Cllr Hanson

Min. No. 76/23: Minutes of the Previous Meeting, held on 17 April 2023

The minutes of the previous meeting were **APPROVED**.

Min. No. 77/23: Matters Arising

The Clerk confirmed that he had asked County Cllr Melbourne for an update relating to the damaged benches at Alexander Gardens and that she was making enquiries of the relevant Cardiff Council Department.

The Clerk confirmed that he had written to the Planning Officer to register that Redrow had failed to provide a transport update from Vectis relating to their imminent Church Farm planning application. The Clerk indicated to the Planning Officer that in the absence of this transport update LCC would be looking to submit a Letter of Objection which would be shared with other community groups.

The Clerk also confirmed that he had written to Mr Chettri who is shortly to retire as Ranger for Coed Y Felin Woods.

All other matters arising were picked up under agenda items

Min. No. 78/23: Lisvane Old School Community Centre

a) LOSCC

The Admin Officer reported that Trustees were looking at how to use the surplus monies with three suggestions currently being considered (a) first floor toilet (b) bike shelter and (c) solar panels.

Lisvane Link published a double page article about the range of community activities taking place at LOSCC. A community film night is being arranged for 21 July 2023 following the success of the last film night.

The first "Sporting Memories" event took place on 11 May 2023. Attendance was small but the event worked well and the next one will be 8 June 2023. A wellbeing afternoon has been arranged for 14 June 2023 with a number of community groups taking part

b) Maintenance issues

The Admin Officer said that quotes were being obtained to replenish the SuDS planters with new plants

Min. No. 79/23: LCC Policy Documents Review

a) Report of Policy Committee

The Policy Committee presented their Report of 20 April 2023 and all of the suggested Policy amendments were **APPROVED**

b) Risk Management Register Review

The Risk Register was reviewed. It was agreed that the existing "likelihood" and "impact" assessments should continue as they are

Min. No. 80/23: Village Plan

Cllr McNeil-Watson was pleased with the LOSCC activities that the Admin Officer was

dealing with and would be looking for the VP team to look at other activities beyond LOSCC

Min. No. 81/23: Police Matters

April

20/04/2023- Theft from insecure vehicle – Cefn Onn Parc

Cllr Hanson added that the March and April PACT meetings had been cancelled. The Police are stretched at the moment but it was suggested that the next PACT meeting needed to be properly advertised within the community.

Min. No. 82/23: Highways/Footpaths

No issues

Min. No. 83/23: Parks

a.) Heol y Delyn playing field

No issues

b) Alexander Gardens

No issues

c) Field at rear of St Denys Church

No issues

Min. No. 84/23: Planning

a) Weekly Planning Schedule

W/C 10 APR	The Sunne Rising 31 Lisvane Road Existing conservatory replaced with curved wall extension with associated alterations Phase 2C, Churchlands Land North And East Of Lisvane Discharge of Condition 15 (Soil Resource Survey and Soil Resource Plan) and 26 (Sound Insulation) of 14/02891/MJR Suncrest 85C Mill Road Variation of Condition 2 of 22/01432/DCH to alter approved plans
W/C 17 APR	31 Millwood Alter existing rear extension and convert garage into habitable room including alterations to existing front porch
W/C 24 APR	None
W/C 1 MAY	None
W/C 8 MAY	None

b) Planning Decisions

W/C 10 APR None

W/C 17 APR	34 Rowan Way Single storey rear extension with external alterations and associated works GRANTED
W/C 24 APR	Velindre Fach Cherry Orchard Road Two storey rear and side extension GRANTED
	Plot 1 Ty-draw Road New signage GRANTED
	Cherry Orchard Cottage Cherry Orchard Road FIRST FLOOR REAR EXTENSION AND FORMATION OF A REAR DORMER GRANTED
	6 Crofta Proposed Garage Conversion into habitable room, Porch Extension and First Floor Side Extension REFUSED
W/C 1 MAY	None
W/C 8 MAY	None

Min.No. 85/23: Reports

a) Friends of Coed-y-Felin

No reports received

b) Friends of Cefn Onn

No reports received

Min. No. 86/23: Welsh Government Consultations/Other Consultations

None

Min. No. 87/23: Correspondence

(a) Delivering Cardiff's Sustainable Transport Strategy

Letter shared with Members from Cardiff Council giving outline details of a Review of Road User Payment Options. LCC has been earmarked as a "key stakeholder" and Members will be expecting to be consulted on any specific consultation issues.

(b) Email from Head of Cardiff Council Recycling

LCC Members have been invited to a tour of the Lamby Way Recycling Centre and the Clerk will arrange a suitable date for June/July 2023.

Min. No. 88/23: Finance

a) S137 requests

None

b) Approval of Payment Schedule

The Payment Schedule was presented to and **APPROVED** by Members and the following cheques were signed

Cheque Number	Payee	Amount (£)
401051	H W Davies - pay	1,104.38
401052	A F Rees - pay	1,007.78
401053	Cardiff Council - employee/er pension contributions	506.80
401054	Lisvane Community Library Association - Grant	500.00

Min. 89/23: Date of Next Meeting

The next meeting of the Community Council will be held on 12 June 2023 commencing at 7.30pm at Lisvane Old School Community Centre.