

**MINUTES OF THE LISVANE COMMUNITY COUNCIL MEETING HELD ON 13
MARCH 2023 AT LISVANE OLD SCHOOL COMMUNITY CENTRE**

PRESENT:

S Best, C Bolton, S Finch, V Hanson, D Jones, R Kelly, E McNeil-Watson, J Rees and A Whittle

In attendance: Mr H Davies (Clerk) and Mrs A Rees (Admin Officer)

Cllr Finch in the Chair

Min. No. 35/23: Public Representation

None

Min. No. 36/23: Declaration of Interests

Cllr Whittle declared a personal interest relating to min. no. 50/23(b) as her husband is a member of the Lisvane Men's Shed. She took no part in the discussion or decision to award a Grant

Min. No.37/23: Apologies for Absence

Cllr Hancock

Min. No. 38/23: Minutes of the Previous Meeting, held on 13 February 2023

The minutes of the previous meeting were **APPROVED**.

Min. No. 39/23: Matters Arising

The Clerk confirmed that he had contacted Cllr Jayne Garland (Clerk and RFO to Draethen, Waterloo and Rudry Community Council) and asked for her to share her planning advice with LCC following her OVW presentation or to give a similar presentation to LCC. A response is awaited.

All other matters arising were picked up under agenda items

Min. No. 40/23: Lisvane Old School Community Centre

a) LOSCC

Cllr Jones explained that there had been a minor fire incident in February when hot fat caught fire. This was quickly put out by café staff using fire extinguishers. All fire procedures and systems worked correctly ie alarm automatically activated which closed the kitchen shutter and turned the gas off. Everyone evacuated safely and the fire service was called as a precaution. Possible damage to the kitchen ceiling tiles is being investigated.

Trustees are considering how the LCC surplus monies can be best used – one suggestion is to install a toilet on the first floor. The builder and architect have been asked for their advice. Trustees are also reviewing energy costs as these are set to rise when the Government's support for businesses significantly reduces in April 2023 and also the LOSCC gas fixed tariff comes to an end in September 2023.

The Trustees are giving a "thank you film night" to volunteers, neighbours and

supporters on 1 April 2023.

Cllr Jones made reference to some of the inappropriate way in which staff are being spoken to by some hirers/tenants. This is something that the Trustees will be considering at their meeting on 30 March 2023.

Cllr Jones was pleased to report that the latest survey responses from regular hirers shows a very high level of satisfaction for the building and services provided.

b) Maintenance issues

None

c) Release of S106 monies to LOSCC

The Clerk reported that £11,376.07 of S106 monies was received from Cardiff Council on 2 March 2023. This is the last of the S106 funds due to LOSCC in relation to the redevelopment of the community centre. It was **AGREED** that this can be released to LOSCC.

Min. No. 41/23: Village Plan

Cllr McNeil-Watson explained that the remaining village leaflets have now been distributed. She reminded Members that Cllr Hanson is able to update the website pdf version of the leaflet.

A recent meeting of the Village Plan team has taken place and Cllr McNeil-Watson thanked the Admin Officer for the work she has been doing around loneliness and wellbeing. Current activities include:

- Sporting Memories – This is a charity with 3 groups in Cardiff who are keen to set up a group in North Cardiff. They provide materials such as videos and photographs for activities such as quizzes, physical activities and talks. Initial funding for setting up such a group will be provided by GES (lift suppliers to LOSCC) who are also keen to support the project by providing volunteers
- Well-being Seminar – The proposal is to set up a 1-day session to provide information about a wide range of topics to address well-being. Various charities will be contacted to assist with the seminar. Visitors would be asked what topics they found most useful. This could be used to assist in identifying appropriate groups who would benefit a significant number of people. A date in May is suggested to enable sufficient time to publicise it
- Re-Engage – This is a charity which encourages people to become volunteers by highlighting the personal benefits.

Also the team discussed the effectiveness of community communications and noted that:

Lisvane Community Website – This is a useful medium for current and historical information but it is passive by nature.

LINK - The magazine is much appreciated but if residents don't take the magazine they will not find out what activities have taken place or are planned.

Facebook There are currently two Lisvane Facebook pages. The team agreed that more investigation is required to establish how they could be best used to disseminate information and gain feedback.

Members felt that it would be helpful to the community if regular LCC updates could be given to the Lisvane Link and it was **AGREED** that the Clerk would follow this up

Cllr McNeil-Watson explained that she would be liaising with the LCA to see what kind of Coronation activities could take place on 6 May 2023.

Min. No. 42/23: Police Matters

January and February 2023 figures are awaited.

Cllr Hanson said that PACT meeting would be taking place on 16 March 2023

Min. No. 43/23: Highways/Footpaths

The Clerk will report the potholes at Heol Hir and also the mini roundabout near the War Memorial

Min. No. 44/23: Parks

a.) Heol y Delyn playing field

No issues

b) Alexander Gardens

The Clerk reported that County Cllr Melbourne was following up the poor state of repair of the two benches, one of which is damaged and could cause injury

c) Field at rear of St Denys Church

No issues

Min. No. 45/23: Planning

a) Weekly Planning Schedule

W/C 6 FEB	None
W/C 13 FEB	34 Rowan Way Single storey rear extension with external alterations and associated works
W/C 20 FEB	None
W/C 27 FEB	None
W/C 6 MCH	None

b) Planning Decisions

W/C 6 FEB	None
W/C 13 FEB	78 Mill Road Erection of Garden Room addition and Boundary treatments updates Refused
W/C 20 FEB	Ty Gwyn Ty Gwyn Estate Lisvane Road Provision of an external Swimming Pool, Pergola and Plant Room, together with associated landscaping alterations

W/C 27 FEB
W/C 6 MCH

Granted

None

62 Heol Y Delyn

TWO STOREY SIDE EXTENSIONS TO BOTH SIDES AND
REPLACEMENT ROOF WITH ALTERATION TO FRONT ELEVATION

Granted

The Chairman expressed disappointment with the LPA's decision to approve the Taylor Wimpey outline planning application. Cllr Whittle alerted Members to a suggestion that Network Rail would be applying for S106 funds from this development with the implication that less money would then be available for community needs.

The Clerk shared an update from Redrow in relation to their proposed Church Farm development and Cllr Kelly noted that a transport update from them is still awaited

Min.No. 46/23: Reports

a) Friends of Coed-y-Felin

Cllr Jones referred Members to a progress Report that he had shared where it had not been possible for a monthly meeting to go ahead in the absence of the ranger

b) Friends of Cefn Onn

None

Min. No. 47/23: Welsh Government Consultations/Other Consultations

None – the Clerk reminded Members that he had issued a copy of the 2023-24 Report from the Independent Remuneration Panel for Wales

Min. No. 48/23: Correspondence

a) Standards and Ethics Committee Annual Report 2021-22

Received by Members and noted

Min. No. 49/23: Annual review of Internal Audit arrangements

The Policy Committee presented its Report following their annual review of Internal Audit arrangements and this was **APPROVED**

Min. No. 50/23: Finance

a) S137 requests

None

b) Grant request from Lisvane Men's Shed

The Clerk shared with Members a request from the Lisvane Men's Shed for assistance with the installation of a mobility ramp and the installation of raised sleeper beds in the allotment area.

It was **AGREED** that a grant of £1,000 should be awarded from the 2023-24 Village Plan budget

c) Renewal of OVW membership for 2023-24

Renewal of LCC membership was agreed at a cost of £629

d) Approval of Payment Schedule

The Payment Schedule was presented to and **APPROVED** by Members and the following cheques were signed

Cheque Number	Payee	Amount (£)
401011	H W Davies Pay	1,099.18
401012	A F Rees Pay	729.61
401013	HMRC tax + employer & employee NICs	259.69
401014	Cardiff Council (pension fund)	528.28
401015	Banner Business Solutions Ltd (stationery)	24.30

Min. 51/23: Date of Next Meeting

The next meeting of the Community Council will be held on 17 April 2023 commencing at 7.30pm at Lisvane Old School Community Centre.