

**MINUTES OF THE LISVANE COMMUNITY COUNCIL MEETING HELD ON 12
DECEMBER 2022 AT LISVANE OLD SCHOOL COMMUNITY CENTRE**

PRESENT:

Cllrs S Best, C Bolton, S Finch, V Hanson, R Kelly, E McNeil-Watson, J Rees and A Whittle

In attendance: Mr H Davies (Clerk) and Mrs A Rees (Admin Officer)

Cllr Finch in the Chair

Min. No. 168/22: Public Representation

None

Min. No. 169/22: Declaration of Interests

None

Min. No.170/22: Apologies for Absence

Cllrs D Jones and H Hancock

Min. No. 171/22: Minutes of the Previous Meeting, held on 14 November 2022

The minutes of the previous meeting were **APPROVED**.

Min. No. 172/22: Matters Arising

The Clerk reported that the former Clerk Mrs G Lawson had banked the BT cheque (made payable to her by BT in error) for £74.36 as agreed with LCC (Min. No. 165/22 refers) and has kindly issued a personal cheque ifo LCC.

The Clerk also reported that the Planning Officer for Churchlands has advised that Bellway has not created the construction site entrance on St Mellons Road. He suggested that this has been arranged by Welsh Water under their statutory powers as they are upgrading their raw water main in the area.

All other matters arising were picked up under agenda items

Min. No. 173/22: Lisvane Old School Community Centre

a) LOSCC

In the absence of the Chairman of Trustees, the Admin Officer advised that:

- The builder has been attending to the “defects list” which are due to be completed by 15 December 2022 at which point the final retention payment will be released to him
- 10 additional acoustic panels have been attached to the café ceiling (in addition to the 8 panels already in place) and this seems to have resolved the reverberation problem
- Sun blinds are being considered for the front of the building as the low sun at this time of the year is causing problems for café visitors. The café tenant has agreed to cover 50% of the cost
- 5 year electrical re-certification of the annexe has now been completed with

some minor works needed. A meeting with TG has been arranged for 19 December as they would like to share their future plans with LOSCC Trustees

- A new contract for the lift maintenance and monitoring has been agreed following expiry of the one year warranty

b) Maintenance issues

The Clerk confirmed that the damaged concrete bollard in front of the annexe has been replaced at a cost of £820 + VAT and the driver concerned has agreed to cover the cost. Cllr Rees suggested that the bollards could be marked in some way to make them more visible

Min. No. 174/22: Village Plan

Cllr McNeil-Watson expressed her appreciation to all those who were involved in the distribution of the village information booklet. A QR code for this will be shown in the next Lisvane Link and Cllr Hanson said that he had already made a couple of amendments to the website pdf version.

Cllr McNeil-Watson advised that she will be looking to hold a village plan team meeting in the New Year

Min. No. 175/22: Policy Committee

The Policy Committee updated Members following its review of PART1 of the Finance and Governance Toolkit. The committee found that LCC is very compliant with mandatory routines. It also recommended:

- A review of the 10 Year Strategy as part of the annual review of LCC policies
- Annual Report to include comment on loneliness and wellbeing by Chairman
- A review of data audit by the Policy Committee

Members approved the recommendations

Min. No. 176/22: Police Matters

Crime figures for November are awaited (PC Hughes is currently seconded to City Centre duties). Members expressed appreciation to PCSO Gethin Thomas for his assistance with traffic management during the Christmas Tree lighting event at LOSCC on 2 December 2022.

Min. No. 177/22: Highways/Footpaths

Cllr Rees was concerned about what appeared to be a burst water main at the junction of Cherry Orchard Road/Mill Road/Llwyn Y Pia Road. The Clerk confirmed that he had advised Welsh Water a few days earlier.

Members noted that new white lines have been painted on some of the main Lisvane roads

Min. No. 178/22: Parks

a.) Heol y Delyn playing field

Cllr Hanson reported that he had recently assisted Coed Cardiff with the planting of new trees on the far side of the playing field.

Cllr Hanson said that the Lisvane Scout Group was still looking to take on ownership of

the pavilion but that they had not been able to obtain a copy of the full Structural Report. He thought that Mr C Williams (LCA Chairman) had a copy and it was agreed that the Clerk would make enquiries

b) Alexander Gardens

The Clerk reported that County Cllr Melbourne was following up the poor state of repair of the two benches, one of which is damaged and could cause injury

c) Field at rear of St Denys Church

The Clerk advised that Cllr Lancaster had arranged for the Parks Dept to cut back the overgrowth and that the field is now looking much improved.

Min. No. 179/22: Planning

a) Weekly Planning Schedule

W/C 31 OCT	62 Heol Y Delyn TWO STOREY SIDE EXTENSION AND REDESIGNED ROOF PLUS WINDOW AND DOOR ALTERATIONS Wood Norton Maerdy Lane Construction of Two Bed Dwelling
W/C 7 NOV	Dillons Cefn Mably Road Demolition of existing property to be replaced with a new three storey house with connected single storey pool building and detached garage 18 Plas Y Delyn Two storey side extension, First floor side extension and fenestration changes to rear elevation of existing property, all with associated external works
W/C 14 NOV	104 Llwyn Y Pia Road Construction of rear single storey conservatory extension
W/C 21 NOV	Land At Pant Teg Farm Graig Road Removal of the existing 17m Lattice tower with 4No. antennas, 1No. dish, 3No. equipment cabinets, chainlink fence and other ancillary equipment and the installation of a replacement 20m Lattice tower on a new concrete base with 8 No. antennas, 3 No. 0.3m dishes and ancillary equipment on the new tower; the installation of 2No. replacement equipment cabinets, 4No. ERS racks and equipment ancillary thereto ; the installation of a 2.1m high chainlink fence around the compound Plot 1 Ty Draw Road Discharge of Condition 20 (Travel Plan) of 20/01863/MJR 31 Cherry Orchard Road Erection of ground and first floor side extension, erection of single storey rear extension with proposed balcony, widening of existing garage and proposal dropped kerb
W/C 28 NOV	NONE
W/C 5 DEC	NONE

b) Planning Decisions

W/C 31 OCT	10 The Paddock T1 - Beech - Minor crown lifting and targeted pruning of end weighted limb. Removal of lower epicormic growth Granted
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W/C 7 NOV	NONE
W/C 14 NOV	Avondale St Mellons Road To amend to a flat roof wrap around instead of the pitched roof previously approved under 21/00493/DCH Granted 16 Blossom Drive First floor extension Granted
W/C 21 NOV	NONE
W/C 28 NOV	38 Llwyn Y Pia Road Rear and side ground floor extension and part garage conversion Granted 51 Ridgeway Two storey side extension and single storey rear extension Granted
W/C 5 DEC	104 Llwyn Y Pia Road Construction of rear single storey conservatory extension Granted

It was agreed that an Objection should be made for 62 Heol Y Delyn on the basis that the proposed design is out of character with other neighbouring properties and that it would be overbearing for the residents of 60 Heol Y Delyn especially as the building would be right up to its eastern boundary

Cllr Whittle noted that the Chairman had shared a recent article about the Community Planning Alliance group. She explained that they had 570 subscribers – which is free of charge. They abide by the Nolan principles and she was of the view that joining the group would give everyone a stronger voice when challenging planning issues. She also thought their information sharing would be helpful. It was agreed that LCC should become a subscriber

Min.No. 180/22: Reports

a) Friends of Coed-y-Felin

Cllr Hanson reported that bulbs had been planted around the perimeter of the wild flower meadow

b) Friends of Cefn Onn

Members were pleased to learn that the “trampers” were now in place

Min. No. 181/22: Welsh Government Consultations/Other Consultations

None

Min. No. 182/22: Correspondence

The Clerk shared with Members the WG announcement of the 2023-24 S137 expenditure limit which is £9.93 per elector

Min. No. 183/22: Finance

a) S137 requests

None

b) SLCC Membership 2023

Members approved renewal of SLCC membership for 2023 at a cost of £177

e) Approval of Payment Schedule

The Payment Schedule was presented to and **APPROVED** by Members and the following cheques were signed

Cheque Number	Payee	Amount (£)
400997	H W Davies December Pay	1,540.18
400998	A F Rees December Pay	910.28
400999	HMRC tax + employer & employee NICs	530.40
401000	Cardiff Council (pension fund)	733.45
401001	H W Davies reimbursement for stamps	28.66
401002	SLCC Membership renewal 2023	177.00

In addition the Clerk explained that arrangements are now in hand for closure of the variable rate PWLB loan (originally £100k) where the redemption figure is £88,361.64 (as agreed in Min. No 115/22)

Min. 184/22: Date of Next Meeting

The next meeting of the Community Council will be held on 9 January 2023 commencing at 7.30pm at Lisvane Old School Community Centre.