

**MINUTES OF THE LISVANE COMMUNITY COUNCIL MEETING HELD ON 26
SEPTEMBER 2022 AT LISVANE OLD SCHOOL COMMUNITY CENTRE**

PRESENT:

Cllrs S Best, C Bolton, S Finch, H Hancock, V Hanson, D Jones, R Kelly, E McNeil-Watson and J Rees

In attendance: Mr H Davies (Clerk)

Cllr Finch in the Chair

Min. No. 134/22: Public Representation

None

Min. No. 135/22: Declaration of Interests

None

Min. No.136/22: Apologies for Absence

Cllr A Whittle and Mrs R Williams

Min. No. 137/22: Minutes of the Previous Meeting, held on 11 July 2022

The minutes of the previous meeting were **APPROVED**.

Min. No. 138/22: Matters Arising

The Clerk confirmed that Edenstone had responded positively to a request to comply with a planning condition whereby they are not allowed to work on site before 8am and the Planning Officer reinforced this requirement to Edenstone. Members were also pleased that a similar issue at Churchlands (phase 3) had been resolved between the Planning Dept and Bellway.

Cllr Hanson reported that the PACT meeting had taken place but that it had been poorly attended. Members suggested that the Police should advertise these meetings in the Lisvane Link and on social media. The next PACT meeting will be in Thornhill

Min. No. 139/22: Lisvane Old School Community Centre

a) LOSCC

Cllr Jones reported that the Trustees had met recently and had discussed general price increases and reports of higher energy bills over the coming months and their likely impact on LOSCC hire fees. The VAT registration with HMRC requires LOSCC to charge rent and fees at "market rate". A report that the Lisvane Memorial Hall (LMH) is also considering an increase in their fees is another aspect that Trustees will need to take into consideration as LMH fees form part of "market rates". Cllr Hanson confirmed that LMH fees are increasing and that a number of their customers had "voiced concerns".

Cllr Jones added that the community centre has been constructed with good quality insulation and energy control systems. LOSCC benefits from competitive energy tariffs until late 2023. Trustees therefore considered it appropriate to provide some re-assurance to hirers that there will be no imminent increase in fees. Trustees agreed to

review rates at the end of March 2023 and will consider implementing any changes when hirers return from their summer holidays in 2023. TG and the café are not affected because they have formal tenancy agreements in place but Trustees may find it necessary to increase the rent charged to the Library.

Cllr Jones explained that three old single glazed windows at the rear of the annexe need replacing at a cost of £1,200. He pointed out that structural matters would normally be the responsibility of LCC but given that LOSCC is holding some surplus funds from LCC it was proposed and agreed that LOSCC would cover the cost.

Members were advised that a meeting between two Trustees and two Library representatives is planned on 27 September 2022. Cllr Jones saw it as an opportunity for the Library to outline their plans for the future. Picking up concerns of Members and Trustees he also intended to raise the issue of (a) the Library providing a warm dry location for people during the winter and (b) computerisation of the Library systems. In this respect Cllr Hanson explained that it was not practicable to insert tags into the Library stock and install equipment to automatically scan them (this being the method that Cardiff Library uses). It was suggested that this work could be outsourced with the Library making Grant applications to fund it.

b) Maintenance issues

The Clerk confirmed that the DP Windows had been instructed to install the new double glazing in the annexe and that the sound panels for the café area had now been supplied to the builder (who is being chased regularly for an installation date).

In response to a query from Cllr Bolton it was confirmed that the energy tariffs for LOSCC were on a fixed rate until autumn 2023. Gas being supplied by Opus Energy is at a particularly low rate as this fixed rate was agreed in 2019. Electricity being supplied to the annexe (which TG pay for) is also supplied by Opus Energy as part of the same contract. Electricity for the main building is from British Gas at a standard commercial rate and fixed until Oct 2023.

Min. No. 140/22: Village Plan

Cllr McNeil-Watson explained that the Lisvane booklet is almost ready to be printed and the intention is to deliver to all households with the November Lisvane Link. The Village Plan has a £1,500 budget for 2022-23 and Members agreed that £1k of this could be allocated to cover the editing and publishing costs for up to 1,700 copies.

Cllr McNeil-Watson reminded Members that the fundraising event for Cardiff Foodbank on 14 October 2022 was progressing well with some tickets still available. Raffle prizes would be welcome. The Chairman was pleased that LOSCC, LMH and the Tennis Club had agreed to host a donations box.

Min. No. 141/22: Police Matters

July 2022

27/07 - Theft from insecure motor vehicle – Chery Tree Close

27/07 - Theft from insecure motor vehicle – Holmeside

August 2022

11/08/2022-12/08/2022: Theft from insecure motor vehicle x 2 Chartwell Drive

Min. No. 142/22: Highways/Footpaths

No issues

Min. No. 143/22: Parks

a.) Heol y Delyn playing field

The Chairman reminded Members that Cllr Reid-Jones was looking to create a "Friends of" group for the playing field following an allocation of £39k of S106 monies (this is separate from the Lozelles fund which is earmarked for car park improvements). There was concern that "Friends of" groups can be difficult to form particularly if the owner of the field (ie Cardiff Council) isn't aligned to the agreed objectives and it was **AGREED** that Cllr Reid-Jones should be invited to the next LCC meeting to discuss this further.

Members were also aware of a suggestion of transferring ownership of and responsibility for the field from Cardiff Council but there was little appetite for LCC to take this on given the maintenance and cost implications.

b) Alexander Gardens

No issues

c) Field at rear of St Denys Church

Members noted that the field has links to the PRowS which have recently been re-routed by Redrow following recommendations made by Graig Protection Socy.

Min. No. 144/22: Planning

a) Weekly Planning Schedule

W/C 4 JULY

GRAIG LODGE, GRAIG ROAD
ERECTION OF A STABLE BLOCK
30 HOLLY GROVE
FIRST FLOOR REAR EXTENSION

3 CORNFLOWER CLOSE
INCREASE IN DEPTH OF REAR EXTENSION FROM 2200MM TO 3000MM AND ALTERATION TO FRONT DOOR CONFIGURATION - PREVIOUSLY APPROVED UNDER 20/02103/DCH

SUNCREST, 85C MILL ROAD
TWO-STOREY FRONT EXTENSION, SINGLE STOREY REAR EXTENSION, AND ASSOCIATED ALTERATIONS

THE PALMYRAH, CHURCHILL CLOSE
TWO STOREY SIDE, FIRST FLOOR REAR EXTENSION AND EXTERNAL ALTERATIONS

78 MILL ROAD
DOUBLE STOREY SIDE AND REAR EXTENSION WITH DORMER ADDITION

W/C 11 JULY

CHURCHLANDS LAND NORTH AND EAST OF LISVANE
DISCHARGE OF CONDITION 6 (DESIGN CODE) OF 14/02891/MJR IN RELATION TO PLAS TY DRAW VILLAGE CENTRE

33 RIDGEWAY
REAR GROUND FLOOR EXTENSION TO FORM ORANGERY

W/C 18 JULY

PEN Y BRAES, LISVANE ROAD
EXTENSION AT FIRST FLOOR ABOVE EXISTING GROUND FLOOR STRUCTURE AND NEW SINGLE STOREY EXTENSIONS TO FRONT AND REAR

W/C 25 JULY

PLOT 82, HEOL NANT GLANDULAS
PROPOSED ALTERATION OF APPROVED DWELLING TO INCLUDE REAR CONSERVATORY EXTENSION

4 LLWYN Y PIA ROAD
REAR DORMER EXTENSION WITH TWO VELUX WINDOWS TO THE

W/C 1 AUG	FRONT ELEVATION CWM Y TRANCH, GRAIG ROAD DEMOLITION OF EXISTING OUTBUILDINGS AND ERECTION OF NEW DOMESTIC GARAGE BUILDING TO SERVE DWELLING APPROVED UNDER PLANNING PERMISSION REF. 20/01154/MNR
W/C 8 AUG	47 MILL ROAD REAR SINGLE STOREY EXTENSION
W/C 15 AUG	5 CHURCH CLOSE SINGLE STOREY REAR EXTENSION PLOT 1, TY DRAW ROAD DISCHARGE OF CONDITION 14 (KITCHEN EXTRACTION) OF 20/01863/MJR
W/C 22 AUG	NONE
W/C 29 AUG	REAR OF 46 HEOL Y DELYN CONSTRUCTION OF 2 BEDROOM DORMER BUNGALOW WITH PARKING SPACES
W/C 5 SEP	1 Churchill Close Alter in Rear Garden. Remove trunk epicormic sprouts to first major limb break. Reduce overall crown volume by cutting to previous pruning points. Last carried out in 2017, prior to that 2013
W/C 12 SEP	NONE
W/C 12 SEP	NONE
W/C 19 SEP	NONE

b) Planning Decisions

W/C 4 JULY	9 IVYDALE SINGLE STOREY EXTENSION TO SIDE AND REAR GRANTED 94 MILL ROAD PROPOSED DOUBLE STOREY SIDE EXTENSION AND REAR SINGLE STOREY EXTENSION AND ALTERATIONS GRANTED
W/C 11 JULY	NONE
W/C 18 JULY	6 CROFTA CONVERSION OF GARAGE INTO HABITABLE ROOM, PORCH EXTENSION AND FIRST FLOOR SIDE EXTENSION REFUSED
W/C 25 JULY	27 HEOL ST DENYS TWO STORY SIDE AND SINGLE STOREY REAR EXTENSIONS WITH REAR DORMER ROOF EXTENSION WITHDRAWN BY APPLICANT
W/C 1 AUG	4 LLWYN Y PIA ROAD REAR DORMER EXTENSION WITH TWO VELUX WINDOWS TO THE FRONT ELEVATION GRANTED PLOT 100, PHASE 1B(II) & PHASE 1C(I), CHURCHLANDS LAND NORTH AND EAST OF LISVANE, MAERDY LANE AMENDMENT TO THE HOUSETYPE OF PLOT 100 FROM A SHAFTESBURY TO A CAMBRIDGE - PREVIOUSLY APPROVED UNDER 19/02053/MJR GRANTED 76 MILL ROAD DEMOLITION OF EXISTING CONSERVATORY, CONSTRUCTION OF NEW SINGLE STOREY REAR EXTENSION, REPLACEMENT ROOF TO FRONT PORCH WITH CONSTRUCTION OF NEW PORCH CANOPY AND WORKS TO FRONT GARDEN TO CREATE MORE SUITABLE OFF-STREET PARKING GRANTED
W/C 8 AUG	3 CORNFLOWER CLOSE INCREASE IN DEPTH OF REAR EXTENSION FROM 2200MM TO 3000MM AND ALTERATION TO FRONT DOOR CONFIGURATION - PREVIOUSLY APPROVED UNDER 20/02103/DCH GRANTED

W/C 15 AUG

12 CHURCH CLOSE

PROPOSED 2 STOREY SIDE EXTENSION, REAR SINGLE STOREY EXTENSION AND LOFT CONVERSION WITH REAR AND FRONT DORMERS

GRANTED

PHASE 2D, CHURCHLANDS LAND NORTH AND EAST OF LISVANE RESERVED MATTERS APPLICATION PURSUANT TO 14/02891/MJR RELATING TO LAYOUT, SCALE, APPEARANCE OF BUILDINGS, MEANS OF ACCESS (WHERE NOT ALREADY PERMITTED BY THE PERMISSION) AND LANDSCAPING FOR PHASE 2D OF THE SITE COMPRISING 96 DWELLING UNITS.

GRANTED

W/C 22 AUG

NONE

W/C 29 AUG

30 HOLLY GROVE

FIRST FLOOR REAR EXTENSION

GRANTED

54 HEOL CEFN ON

DEMOLITION OF EXISTING GARAGE STRUCTURE TO ALLOW FOR NEW TWO STOREY SIDE EXTENSION AND SINGLE REAR EXTENSION

GRANTED

6 ROWAN WAY

DEMOLISH EXISTING GARAGES AND CONSTRUCTION OF TWO STOREY SIDE EXTENSION, PART SINGLE AND PART TWO STOREY REAR EXTENSION

GRANTED

W/C 5 SEP

PHASE 1C(I), CHURCHLANDS LAND NORTH AND EAST OF LISVANE, MAERDY LANE

RESERVED MATTERS APPLICATION RELATING TO LAYOUT, SCALE, APPEARANCE OF BUILDINGS, MEANS OF ACCESS (WHERE NOT ALREADY PERMITTED BY THE PERMISSION) AND LANDSCAPING FOR LAND WEST OF PHASE 1C(I) OF THE SITE COMPRISING 2 DWELLINGS PURSUANT TO APPROVAL 14/02891/MJR

GRANTED

W/C 12 SEP

NONE

W/C 19 SEP

NONE

Members **AGREED** that Objections should be submitted for:

Pen Y Braes
46 Heol Y Delyn

Members were also concerned about building work being undertaken at 78 Mill Road prior to approval of a recent planning application. This has been flagged to the Planning Officer who says that it might relate to a previous approved planning consent but in any event could be allowed under permitted developments of single storey extensions. The position will need to be monitored pending the outcome of the current planning application.

Min.No. 145/22: Reports

a) Friends of Coed-y-Felin

Cllr Jones referred to Minutes which had recently been shared with Members and the Chairman thanked the Friends group for their hard work

b) Friends of Cefn Onn

Cllr Jones confirmed that the Friends Groups were now meeting on a regular basis.

Min. No. 146/22: Welsh Government Consultations/Other Consultations

None

Min. No. 147/22: Correspondence

None

Min. No. 148/22: Training

a) Approval of Training Plan 2022-23

Members approved the Training Plan subject to minor changes to dates and also the need to include a reference to training costs

Min. No. 149/22: Staff Working Party

Cllr McNeil-Watson reported on behalf of the Staff Working Party regarding a staffing matter. She presented the Staff Working Party's recommendation for dealing with the matter and it was **AGREED** to undertake the action detailed in confidential appendix C260922

Min. No. 150/22: Finance

a) S137 requests

None

b) Approval of Payment Schedule

The Payment Schedule was presented to and **APPROVED** by Members and the following cheques were signed

Cheque Number	Payee	Amount (£)
400965	H W Davies Pay August	1,043.15
400966	R A Williams Pay August	780.50
400967	HMRC Tax and NI	82.50
400968	Cardiff Council Employer/Employee pension payments	485.12
400969	Information Commission – annual fee	40.00
400970	Cllr V Hanson reimbursement of Website Hosting fee	59.98
400971	Planning Aid Wales – training course for Cllr A Whittle	35.00
400972	H W Davies Pay September	1,042.95
400973	R A Williams Pay September	780.50
400974	HMRC Tax and NI	82.70
400975	Cardiff Council Employer/Employee pension payments	485.12
400976	Zurich Municipal (Insurance renewal)	1491.18
400977	Eyelid Productions Ltd – website support	100.00
400978	Brookview Garden Maintenance Ltd – War Memorial	60.00
400979	One Voice Wales – training events	105.00
400980	Complete Business Sols Grp Ltd – printer drum/toner	125.28
400981	H W Davies reimbursement for stationery	7.50
400982	Lisvane Memorial Hall – hire of hall for Foodbank event	170.00

Min. 151/22: Date of Next Meeting

The next meeting of the Community Council will be held on 14 November 2022 commencing at 7.30pm at Lisvane Old School Community Centre.