

**MINUTES OF THE LISVANE COMMUNITY COUNCIL MEETING HELD ON 11 JULY
2022 AT LISVANE OLD SCHOOL COMMUNITY CENTRE**

PRESENT:

Cllrs S Best, S Finch, H Hancock, V Hanson, D Jones, R Kelly and A Whittle.

In attendance: Mr H Davies (Clerk) and Mrs R Williams (Admin Officer)

Cllr Finch in the Chair

Min. No. 117/22: Public Representation

None

Min. No. 118/22: Declaration of Interests

None

Min. No.119/22: Apologies for Absence

Cllrs Bolton, McNeil-Watson and Rees

Min. No. 120/22: Minutes of the Previous Meeting, held on 13 June 2022

The minutes of the previous meeting were **APPROVED**. Cllr Hanson added that it would be more appropriate to put the QR code for the Lisvane Booklet in the Lisvane LINK rather than Lisvane Facebook.

Min. No. 121/22: Matters Arising

The Clerk said that he was awaiting confirmation of the OVV Code of Conduct training. This is now provisionally arranged for the morning of 12 September 2022 instead of 7 September 2022.

Min. No. 122/22: Lisvane Old School Community Centre

a) LOSCC

Cllr Jones reported that there has been a growth in the number of bookings and hirers since the first booking in February 2022. The building now has some kind of activity taking place every day of the week and Saturday afternoon birthday parties are so popular that bookings are now being taken for 2023. The café has performed a central role being open from 9am to 3pm Tuesdays to Saturdays. The Library is considering increasing its opening hours by one day from the current 3 sessions per week. Any increase in the Library opening hours is to be welcome because it will make the Library a more integral part of the building.

Cllr Jones explained that the furniture on the 1st floor has proved to be inadequate but will be resolved with the imminent delivery of new tables so that meetings of 20 or more people can take place.

In respect of finances, Cllr Jones said the Trustees had repaid a surplus £100k to LCC in March with the prospect of a further £40k-£50k to follow. However this is currently looking less imminent as:

- The remaining £12k of S106 funds have not yet been received. Although this

was bridged by a £12k SIC loan, that loan is being repaid from LOSCC cashflow over a short period of 12 months

- The final retention payment of £32k + VAT is due to be paid to the builder in December 2022
- Cllr Jones reminded Members that LCC did agree that £15k could be retained as working capital
- Any funds returned would have to be taken in reduction of the PWLB borrowing as that funding could only be used for LOSCC as specified in the WG loan conditions

Members agreed that the position should be re-assessed in January 2023.

In respect of children's parties Cllr Best mentioned that there had been a loud disco during the late afternoon the previous week and recognised that the hot weather meant that all the windows in the main hall were open. No complaints from neighbours had been received.

The Chairman was very pleased with the LOSCC coverage in the July Lisvane LINK.

b) Maintenance issues

The Clerk reported some minor issues which were in hand.

Min. No. 123/22: Village Plan

In the absence of Cllr McNeil-Watson, Cllr Hanson reported that good progress is being made with the Lisvane Booklet. He added that he was also looking at the Community Website as some of the activities and community groups listed needed to be updated.

Min. No. 124/22: Police Matters

May 2022

05/05/2022 – Theft of one item of metal Garden furniture from Mill Road in day time hours – Mill Road

27/05/2022 – Theft of motor vehicle – Lisvane Road (offender has been identified as male who worked on new roof being laid. Vehicle recovered. Ongoing enquiries to trace and arrest).

28/05/2022-30/05/2022- Theft of excavator from Redrow housing development.

June 2022

None

Cllr Hanson added that the next PACT meeting will be held at 7pm on 28 July 2022 in LOSCC

Min. No. 125/22: Highways/Footpaths

No issues

Min. No. 126/22: Parks

a.) Heol y Delyn playing field

No issues

b) Alexander Gardens

No issues

c) *Field at rear of St Denys Church*

No issues

Min. No. 127/22: Planning

a) Weekly Planning Schedule

W/C 6 JUNE	PLOT 1, TY DRAW ROAD DISCHARGE OF CONDITION 3 (MATERIALS) OF 20/01863/MJR 12 CHURCH CLOSE PROPOSED 2 STOREY SIDE EXTENSION, REAR SINGLE STOREY EXTENSION AND LOFT CONVERSION WITH REAR AND FRONT DORMERS
W/C 13 JUNE	PLOT 1, TY DRAW ROAD CHANGES TO THE WINDOWS AND DOORS TO GROUND FLOOR LOUNGE AREA AND CHANGE TO THE STYLE OF THE CAFE ENTRANCE DOOR. VENT LOCATIONS ADDED TO EXTERNAL FAÇADE CHANGES TO THE BIN AND CYCLE STORE- PREVIOUSLY APPROVED UNDER 20/01863/MJR PLOT 100, PHASE 1B(II) & PHASE 1C(I), CHURCHLANDS LAND NORTH AND EAST OF LISVANE, MAERDY LANE AMENDMENT TO THE HOUSETYPE OF PLOT 100 FROM A SHAFTESBURY TO A CAMBRIDGE - PREVIOUSLY APPROVED UNDER 19/02053/MJR
W/C 20 JUNE	NONE
W/C 27 JUNE	2 CHERRY TREE CLOSE REAR EXTENSION AND REAR DORMER. FRONT DORMER ADDITION. FRONT PORCH ADDITION.
W/C 4 JULY	GRAIG LODGE, GRAIG ROAD ERECTION OF A STABLE BLOCK

b) Planning Decisions

W/C 6 JUNE	BRYN HYFRYD, GRAIG ROAD ADDITION OF ROOF LIGHTS IN THE EXISTING LOFT SPACE TO INCREASE LIGHT AND VENTILATION IN THE SPACE. ADDITION OF AN EXTERNAL BALCONY SPACE ON THE FIRST FLOOR TO PROVIDE FOR PRIVATE AMENITY SPACE - PREVIOUSLY APPROVED UNDER 22/00282/DCH GRANTED
	LOZELLES, CHURCH ROAD DISCHARGE OF CONDITION 14 (LIGHTING STRATEGY) OF 16/02752/MJR FULL DISCHARGE
W/C 13 JUNE	AVONDALE, ST MELLONS ROAD SINGLE STOREY REAR EXTENSION GRANTED
W/C 20 JUNE	LAND TO NORTH OF LISVANE ROAD MINOR AMENDMENTS TO SITE LAYOUT AND LANDSCAPE PROPOSALS, HOUSETYPES, BOUNDARY TREATMENTS - PREVIOUSLY APPROVED UNDER 11/01301/DCO GRANTED
W/C 27 JUNE	PLOT 1, TY DRAW ROAD

DISCHARGE OF CONDITION 3 (MATERIALS) OF 20/01863/MJR

FULL DISCHARGE

2 CHURCH CLOSE

FLAT ROOF IN LIEU OF PITCHED ROOF TO SINGLE STOREY ELEMENT AND MINOR INCREASE OF 220MM IN WIDTH TO SIDE EXTENSION - PREVIOUSLY APPROVED UNDER 21/02770/DCH

GRANTED

18 PLAS Y DELYN

TWO STOREY SIDE EXTENSION, FENESTRATION CHANGES TO REAR ELEVATION OF EXISTING PROPERTY; AND ASSOCIATED EXTERNAL WORKS

GRANTED

9 IVYDALE

SINGLE STOREY EXTENSION TO SIDE AND REAR

GRANTED

94 MILL ROAD

PROPOSED DOUBLE STOREY SIDE EXTENSION AND REAR SINGLE STOREY EXTENSION AND ALTERATIONS

GRANTED

W/C 4 JULY

Cllr Whittle expressed concern that the builders at Edenstone Lisvane Road North development appeared to be working from 7.15am rather than the usual 8am. Given the noise that they make she wondered if this would be a breach of the planning conditions. It was **AGREED** that the Clerk would raise the matter with Edenstone and the Planning Officer

Min.No. 128/22: Reports

a) Friends of Coed-y-Felin

Cllr Jones reported that bi-monthly meetings are being held to fit in with the Rangers work schedule. Minutes of the 6 July 2022 meeting (already shared with Members) list many activities taking place.

b) Friends of Cefn Onn

No issues

c) OVW

Cllr Kelly reported that he had attended a OVW Area meeting and would share with the Clerk some of the presentation notes from the Police Commissioner and also a presentation from Mr Phil Hill (National CPR and Defibrillation Manager). The Admin Officer confirmed that the LOSCC defibrillator had been registered on the national database. This means that if someone local called the emergency services about a cardiac arrest, the operator would be able to tell the caller where the nearest defibrillator can be located

Min. No. 129/22: Welsh Government Consultations/Other Consultations

None

Min. No. 130/22: Correspondence

a) Standards and Ethics Committee feedback

Mr David Mills attended the April 2022 Council meeting as an observer and his notes were shared with Members. Members were pleased with his comments and welcomed the feedback.

b) Finance and Governance Toolkit

The WG has launched a comprehensive Toolkit which Councils are invited to make use of. Members felt that LCC is generally very compliant but agreed that Part A should be completed by the Policy Committee and then referred back to a Council meeting later this year with a view to agreeing what needs to happen with Part B. The Clerk and Admin Officer will arrange the Policy Committee meeting.

Min. No. 131/22: Training

a) Publication of Training Plan 2022-23

The Admin Officer shared with Members two versions of the Training Plan. It was agreed that the multipage version should be published and in a pdf format.

Min. No. 132/22: Finance

a) S137 requests

None

b) Independent Remuneration Panel

The Clerk explained that Members are entitled to claim an annual allowance of £150. Those Members who wish to waive the payment were asked to complete a 2022-23 "opt out" form.

The Clerk explained that the IRP had also agreed that an attendance allowance of up to £30 per meeting can be agreed by Members. Claiming the allowance is optional. Members **AGREED** that the attendance allowance figure should be set at £30.

c) Accounts for the period 1 April 2022 to 30 June 2022

The Clerk presented the Accounts for the period ending 30 June 2022 and these were **APPROVED**

The Clerk also presented the quarterly budget monitoring update and this was **APPROVED**

d) Approval of Payment Schedule

The Payment Schedule was presented to and **APPROVED** by Members and the following cheques were signed

Cheque Number	Payee	Amount (£)
400959	H W Davies Pay July	1,043.15
400960	R A Williams Pay July	780.50
400961	HMRC Tax and NI	82.50
400962	Cardiff Council Employer/Employee pension payments	485.12
400963	Lisvane Community Association (50% cost of Bands)	125.00
400964	Simon Davies (repair to War Memorial chain link)	25.25

Min. 133/22: Date of Next Meeting

The next meeting of the Community Council will be held on 12 September 2022 commencing at 7.30pm at Lisvane Old School Community Centre.

DRAFT