

**MINUTES OF THE LISVANE COMMUNITY COUNCIL MEETING HELD ON 11 APRIL
2022 AT LISVANE OLD SCHOOL COMMUNITY CENTRE**

PRESENT:

Cllrs McNeil-Watson, S Best, C Bolton, S Finch, H Hancock, D Jones, R Kelly and J Rees.

Mr D Mills attended as an observer on behalf of Cardiff Council Standards and Ethics Committee

In attendance: Mr H Davies (Clerk) and Mrs R Williams (Admin Officer)

Cllr McNeil-Watson in the Chair

Min. No. 57/22: Public Representation

None

Min. No. 58/22: Declaration of Interests

Cllr Kelly declared a personal interest in relation to Min. No. 71/22(b)

Min. No.59/22: Apologies for Absence

Cllr V Hanson and Cllr A Whittle

Min. No. 60/22: Minutes of the Previous Meeting, held on 14 March 2022

The minutes of the previous meeting were **APPROVED**

Min. No. 61/22: Matters Arising

None

Min. No. 62/22: Lisvane Old School Community Centre

a) LOSCC Report

Cllr Jones was pleased to report that at their meeting of 24 March 2022, Trustees had approved a Heads of Terms Agreement for the operation of the café with the café being open to residents most days wef 19 April 2022. He added that a formal Lease is being prepared by the LOSCC Solicitors and this will be a comprehensive document. The Lease is between the Trustees and the café operator based on terms agreed between the two parties.

LCC will need to give its consent to the Underlease in the same way that it did for the TG Lease. As such Cllr Jones asked Members to agree in principle to its consent of the Underlease with the one page consent form being signed at the June 2022 meeting. A copy of the Lease agreed by Trustees will also be shared with Members

Cllr Hancock proposed and Cllr Kelly seconded that LCC should agree in principle to give its consent to the Underlease and this was **APPROVED**

Cllr Jones also clarified the position regarding the Cardiff Council restrictive covenants in the deeds in that the LOSCC Solicitors have advised that the café operation is not a breach of the covenants and that Cardiff Council (Strategic Estates) has also now confirmed that the café arrangement is compliant.

Cllr Jones stated that he had previously reported that a two page Agreement between the Library and LOSCC had been drawn up on the basis that this would provide a better understanding of the Library tenancy. Progress has been slow. Although LOSCC would have preferred to provide this kind of reassurance to the Library about its tenancy, perceived difficulties mean that the Agreement may not now happen and it's not something that LOSCC has insisted on.

Plans for the official opening ceremony are well advanced. Trustees appointed a small working party and invitations have already been sent.

Cllr Jones reminded Members about the £100k PWLB contingency support that had been provided for the redevelopment and also the £25k extra funds agreed by LCC for new furniture. This contingency fund had proven to be invaluable as it enabled Trustees to successfully manage the cashflow in a situation where the VAT refunds could only be claimed in arrears ie after bills had been paid.

Now that the final VAT refund has been received, Trustees are looking to repay surplus monies back to LCC. Trustees have agreed an initial £100k transfer and a further £40k - £50k is expected shortly. Cllr Jones expressed his appreciation to LCC for their support. He mentioned that a £12k Social Investment Cymru loan would also be repaid once the final £12k S106 monies were received.

Finally, Cllr Jones advised that Mrs Ruth Toye had been nominated to fill the LCA Trustee vacancy. There are some matters to complete in order to comply with the Charity Commission regulations before the post can be ratified.

Cllr Finch was disappointed with the letter from Mrs Toye to Lisvane Link which he described as being a "scathing attack" on the way the Old School was being run by the Trustees. Cllr Jones commented that Mrs Toye was not well informed and appears to have over-reacted to inaccurate rumours.

b) Maintenance issues

None

Min. No. 63/22: Village Plan

The Chair confirmed that copies of the Lisvane Link have again been shared with the new housing developments and that the team would be looking at updating the information booklet.

Cllr Best reported that the Men's Shed group now had electricity installed and that numbers continue to grow.

Cllr Hancock is exploring what young people want from their community and had met with Rev Jim Griffiths and would be meeting shortly with the Baptist Minister also.

Min. No. 64/22: Police Matters

March figures are awaited

Min. No. 65/22: Highways/Footpaths

Cllr Hancock expressed frustration with the number of HGVs using St Mellons Road and causing blockages particularly during busy periods. The Clerk confirmed that blue "unsuitable for heavy goods vehicles" signs had recently been erected at both ends of St Mellons Road following a request made by Cllr Walker. Some HGVs are genuinely

delivering to businesses on St Mellons Road but others need to be challenged which the Clerk and Cllr Walker regularly do (by making a note of the registration number and raising the matter with the company operating the HGV).

Cllr Rees reported the road surface on Cherry Orchard Road between the Old Cottage and the M4 bridge is damaged. **ACTION** the Clerk will report the matter to Highways Dept.

Min. No. 66/22: Parks

a.) Heol y Delyn playing field

No issues

b) Alexander Gardens

No issues

c) Field at rear of St Denys Church

No issues

Min. No. 67/22: Planning

a) Weekly Planning Schedule

W/C 7 MCH	NONE
W/C 14 MCH	2 ROSEWOOD CLOSE FIRST FLOOR EXTENSION OVER EXISTING GARAGE
	64 MILLRACE CLOSE SINGLE AND TWO STOREY REAR EXTENSION AND ASSOCIATED WORKS
W/C 21 MCH	PLOT 560, CHURCHLANDS LAND NORTH AND EAST OF LISVANE PROPOSED ALTERATION OF APPROVED DWELLING TO INCLUDE REAR CONSERVATORY EXTENSION
	PLOT 550, CHURCHLANDS LAND NORTH AND EAST OF LISVANE PROPOSED ALTERATION OF APPROVED DWELLING TO INCLUDE REAR CONSERVATORY EXTENSION
	PLOT 549, CHURCHLANDS LAND NORTH AND EAST OF LISVANE PROPOSED ALTERATION OF APPROVED DWELLING TO INCLUDE REAR CONSERVATORY EXTENSION
	PLOT 541, CHURCHLANDS LAND NORTH AND EAST OF LISVANE PROPOSED ALTERATION OF APPROVED DWELLING TO INCLUDE REAR CONSERVATORY EXTENSION
	PART OF LAND AT BROWN HAZEL, MAERDY LANE CONSTRUCTION OF 3 BED CHALET BUNGALOW
W/C 28 MCH	NONE
W/C 4 APR	NONE

b) Planning Decisions

W/C 7 MCH	GROUND OF LLANISHEN RESEVOIR, LISVANE ROAD DISCHARGE OF CONDITION 34 (BAT SURVEY) OF 20/02175/MJR FULL DISCHARGE
W/C 14 MCH	NONE
W/C 21 MCH	9 TANGLEWOOD CLOSE

W/C 28 MCH
W/C 4 APR

SINGLE STOREY REAR EXTENSION

GRANTED

ACORN HOUSE, LISVANE ROAD

FIRST FLOOR EXTENSION ON TOP OF PROPOSED GARAGE

GRANTED

NONE

BRYN HYFRYD, GRAIG ROAD

ALTERATIONS AND EXTENSION TO BRYN HYFRYD TO INCLUDE AN INDOOR POOL, WITH GREEN FLAT ROOF

GRANTED

Min.No. 68/22: Reports

a) Friends of Coed-y-Felin

Cllr Jones advised that the Ranger's walk of 16 April 2022 will now take place on 23 April 2022

b) Friends of Cefn Onn

No issues

Min. No. 69/22: Welsh Government Consultations

None

Min. No. 70/22: Other Consultations

None

Min. No. 71/22: Correspondence

a) Letter from resident regarding dog mess

Members were concerned about the extent to which dog owners are failing to pick up their dog mess. The Clerk had flagged the issue on Lisvane Facebook and had also contacted Cardiff Council enforcement officers who have placed £100 fine warning stickers on main road lampposts and had also agreed to carry out weekly patrols.

b) Letter from resident regarding new footpath at Lisvane Road

Planning approval for Islington House on Lisvane Road requires the owner to install a new footpath (the same applies to a new house the other side of Farthings). The resident was concerned that the new footpath would interfere with the highway and was also concerned about the removal of trees/hedgerow. Because planning approval is already in place Members agreed that making an objection would not be appropriate but were keen that the conditions of the planning approval should be fully adhered to by the owner. In that respect Members were pleased that Cllr Walker had already passed on these concerns to Council Officers to investigate

Min. No. 72/22: Finance

a) Accounts to 31 March 2022 b) Bank reconciliation as at 31 March 2022

The Clerk presented the Accounts including the Bank reconciliation for the period ending 31 March 2022 and these were **APPROVED**

c) Budget monitoring to 31 March 2022

The Clerk presented the budget monitoring schedule for the period ending 31 March 2022 and this was **APPROVED**

d) Allocation of Reserves 2021-22

The Clerk presented a statement of Reserves as at 31 March 2022 showing Reserves at £15k this being within the 3 to 12 months range of budgeted annual expenditure and this was **APPROVED**

e) S137 requests

None

5) Approval of Payment Schedule

The Payment Schedule was presented to and **APPROVED** by Members and the following cheques were signed:

Cheque Number	Payee	Amount (£)
400940	H W Davies Pay April	1,013.34
400941	R Williams Pay April	780.11
400942	HMRC Tax and NI	112.70
400943	Cardiff Council Employer/Employee pension payments	485.12
400944	One Voice Wales Membership 2022-23	548.00
400945	H W Davies reimbursement for laptop, Microsoft office & mouse	778.98
400946	LOSCC - hire of committee room for LCC 2021-22	44.00
400947	LOSCC - grant for Library to cover their rent 2021-22	3,875.00

Min. 73/22: Date of Next Meeting

The next meeting of the Community Council will be held on 9 May 2022 commencing at 7.30pm at Lisvane Old School Community Centre.