

**MINUTES OF THE LISVANE COMMUNITY COUNCIL MEETING HELD ON 10
JANUARY 2022 BY TELECONFERENCE**

PRESENT:

Cllrs S Best, C Bolton, S Finch, V Hanson, D Jones, R Kelly, E McNeil-Watson, J Rees and A Whittle.

In attendance: Mr H Davies (Clerk)

Cllr McNeil-Watson in the Chair

Min. No. 1/22: Public Representation

None

Min. No. 2/22: Declaration of Interests

None

Min. No. 3/22: Apologies for Absence

Cllrs H Hancock

Min. No. 4/22: Minutes of the Previous Meeting, held on 20 December 2021

The minutes of the previous meeting were **APPROVED**

Min. No. 5/22: Matters Arising

None

Min. No. 6/22: Lisvane Old School Community Centre

a) LOSCC Report

Cllr Jones observed that initial public reaction to the new building has been hugely favourable. The building work is completed but it has been necessary to ask the builder to come back and resolve a number of minor problems. The Trustees are now concentrating on making the Community Centre operational. The furniture for the meeting room and cafe will be delivered on 18 January 2022 and the audio visual equipment will be installed later in January. Trustees should be in a position to take new bookings by the end of January 2022.

The Library is in the process of setting up in the old main hall and they have plans for a mural to be painted along the length of one wall as an attraction for children. Cllr Jones said that the proposed style promises to be a very colourful feature.

With the benefit of the new building, LCC's vision of the Library is for a dynamic and daily presence that generates a high level of footfall and support from residents. On that basis LCC agreed to continue to provide its financial support which is a massive endorsement of the ability of the Library staff. Cllr Jones reminded Members that HMRC requires Trustees to operate the new building as a business. The Library is a Tenant and LCC provides a grant of £8000 annually which is obviously subject to adequate funding being available from the Precept.

Cllr Jones also wanted to record that LCC has always been grateful to all the Library volunteers for their excellent work. The Chair agreed that these arrangements will give

the Library staff the confidence they need to plan for the future.

Cllr Jones stated that the Annexe will now become available to TG and they are looking forward to returning to the building. Solicitors are in the process of drawing up a 2 year formal Lease with effect from 31 January 2022.

Cllr Jones drew Members attention to two emails received, one via Cllr. David Walker, from residents suggesting that the Welsh Dragon Flag should be flown instead of the Union Flag. At a Trustee meeting on 6 January 2022 there was also general enthusiasm to fly the Welsh Dragon Flag. However, because LCC is the ultimate Landlord and this is a subject which might generate publicity or even controversy Cllr Jones wanted to record his response to one of the residents for Members to approve:

"On the subject of flag flying, Trustees have bought two flags – the Union Flag and the Welsh Dragon Flag. We are currently following guidelines by the UK Government which encourages local authorities to fly the Union Flag. It is our intention to periodically alternate the flags in accordance with special occasions and events. We believe this will be the best way of respecting the diversity of views of all residents. The Welsh Flag will soon be used to support the Welsh Team in the 6 Nations tournament and of course again on St. David's Day".

Members were generally supportive of this approach but recognised the need to be sensitive to any reaction from the community. Alternating the flags will ensure that both are given equal prominence.

Cllr Jones was pleased to record that at the Trustees meeting on 6 January 2022 Trustees welcomed the announcement by LCC that an Admin. Officer would be appointed to support the smooth running of the new community centre.

Cllr Jones added that Trustees also discussed possible arrangements for an Opening Ceremony. Because time will be needed to plan for this, Trustees are looking at 31 May 2022 or 1 June 2022 as possible dates. (2 June 2022 is Spring Bank Holiday and 3 June 2022 is the Jubilee Bank Holiday). Cllr Jones invited Members to submit names by 21 January 2022 of anyone that they would consider appropriate to be asked to officially open the new building.

Cllr Finch and others thanked Cllr Jones for all the work that he has done to successfully complete the redevelopment

b) Maintenance Issues

None

c) Appointment of new Trustee by LCC

Cllr McNeil-Watson proposed and Cllr Finch seconded the nomination of Cllr Best and this was **APPROVED**

Min. No. 7/22: Village Plan

No issues

Min. No. 8/22: Police Matters

31/12/2021 – damage to rear garden fence at residential property in Lisvane as a result of a wanted male fleeing from Police on foot. A suspect has been identified.

Min. No. 9/22: Highways/Footpaths

No issues

Min. No. 10/22: Parks

a.) Heol y Delyn playing field

No issues

b) Alexander Gardens

No issues.

c) Field at rear of St Denys Church

No issues

Min. No. 11/22: Planning

a) Weekly Planning Schedule

W/C 13 DEC	PHASE 1C(I), CHURCHLANDS LAND NORTH AND EAST OF LISVANE, MAERDY LANE RESERVED MATTERS APPLICATION RELATING TO LAYOUT, SCALE, APPEARANCE OF BUILDINGS, MEANS OF ACCESS (WHERE NOT ALREADY PERMITTED BY THE PERMISSION) AND LANDSCAPING FOR LAND WEST OF PHASE 1C(I) OF THE SITE COMPRISING 9 DWELLINGS PURSUANT TO APPROVAL 14/02891/MJR PHASE 1B(II) & PHASE 1C(I), CHURCHLANDS LAND NORTH AND EAST OF LISVANE, MAERDY LANE AMENDMENT TO THE ACCESS AND PARKING LAYOUT TO PLOTS 147-161 - PREVIOUSLY APPROVED UNDER 19/02053/MJR
W/C 20 DEC	41A PLAS Y DELYN CONVERSION OF EXISTING GARAGE INTO KITCHEN SPACE AND FIRST FLOOR EXTENSION 6 CRANFORD, BROOKLEA PARK VARIATION OF CONDITION 2 OF 21/02084/DCH TO ALTER APPROVED PLANS GROUNDS OF LLANISHEN RESEVOIR, LISVANE ROAD DISCHARGE OF CONDITION 34 (BAT SURVEY) OF 20/02175/MJR GROUNDS OF LLANISHEN RESEVOIR, LISVANE ROAD DISCHARGE OF CONDITION 7 (CONSTRUCTION ENVIRONMENTAL AND MANAGEMENT PLAN) OF 20/02175/MJR GROUNDS OF LLANISHEN RESEVOIR, LISVANE ROAD DISCHARGE OF CONDITION 22 (ARBORICULTURAL METHOD STATEMENT AND TREE PROTECTION PLAN) OF 20/02175/MJR
W/C 27 DEC	NONE
W/C 3 JAN	NONE

b) Planning Decisions

W/C 13 DEC	PLOT 537, CHURCHLANDS LAND NORTH AND EAST OF LISVANE PROPOSED ALTERATION OF APPROVED DWELLING TO INCLUDE REAR CONSERVATORY EXTENSION GRANTED
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W/C 20 DEC	THE SCOUT HALL, HEOL Y DELYN SINGLE STOREY EXTENSION TO HALL GRANTED 2 CHERRY TREE CLOSE REAR DOUBLE STOREY EXTENSION REFUSED
W/C 27 DEC	NONE
W/C 3 JAN	PHASE 2C, CHURCHLANDS LAND NORTH AND EAST OF LISVANE UPDATE TO LIST OF APPROVED PLANS (SET OUT IN CONDITION 1) TO REFLECT THE LATEST PLANS SUBMITTED WITH THE APPLICATION - PREVIOUSLY APPROVED UNDER 19/03230/MJR GRANTED

Min.No. 12/22: Reports

a) Friends of Coed-y-Felin

Cllr Jones was hopeful that F2F working party meetings would be able to start in February 2022

b) Friends of Cefn Onn

No issues

Min. No. 13/22: Welsh Government Consultations

a) The Local Government and Elections (Wales) Act 2021: Draft Statutory Guidance for Community and Town Councils

Noted

Min. No. 14/22: Other Consultations

a) LDP Consultation

It was agreed that the Chair would arrange a remote meeting for 6pm on 11 January 2022 for those taking part in the meeting with the Head of Planning at 3pm on 12 January 2022

Min. No. 15/22: Correspondence

a) Letter from WG Minister for Finance and Local Government

Noted

Min. No. 16/22: Appointment of Internal Auditor 2021-22

It was **AGREED** to issue a Letter of Appointment to Mrs Joanna Howell to act as Internal Auditor for 2021-22 for an agreed fee of £160. Mrs Howell has acted as Internal Auditor for LCC for several years – she is a former Community Council Clerk and a qualified Accountant. There is no conflict of interest with LCC

Min. No. 17/22: Finance

a) Accounts 1 April 2021 to 31 December 2021

The Clerk presented the Accounts to 31 December 2021 and these were **APPROVED**

b) Budget Monitoring Report 1 April 2021 to 31 December 2021

The Clerk presented the Budget Monitoring Report to 31 December 2021 and this was **APPROVED**

c) Precept Report, forecast Reserves and proposed Budget for 2022-23

The Clerk presented the Proposed Budget for 2022-23 along with his Precept Report and forecast of Reserves to 31 March 2022. These were **APPROVED**. Cllr Finch proposed and Cllr McNeil-Watson seconded that a Precept of £61,000 should be set for 2022-23 and this was **APPROVED**

d) Increase in Insurance Budget 2021-22

The Clerk explained that some additional insurance expenditure had been incurred relating to an increase in (a) buildings reinstatement figure (b) contents value and (c) Business Interruption cover. It was agreed that the 2021-22 insurance budget should be increased by £360 with a corresponding reduction of £120 in each of the grants for (a) Friends of Cefn Onn (b) Friends of Coed Y Felin and (c) Lisvane 50+ club

e) S137 requests

None

f) Approval of Payment Schedule

The Payment Schedule was presented to and **APPROVED** by Members and the following cheques were signed:

Cheque Number	Payee	Amount (£)
400929	H W Davies January Pay	981.36
400930	HMRC Employee/Employer Tax and National Insurance	88.30
400931	Cardiff Council Pension	269.32
400932	Zurich Insurance	132.42

Min. 18/22: Date of Next Meeting

The next meeting of the Community Council will be held on 14 February 2022 commencing at 7.30pm at Lisvane Old School Community Centre.