

**MINUTES OF THE LISVANE COMMUNITY COUNCIL MEETING HELD ON 20
DECEMBER 2021 BY TELECONFERENCE**

PRESENT:

Cllrs S Best, C Bolton, S Finch, V Hanson, R Kelly, E McNeil-Watson, J Rees and A Whittle.

In attendance: Mr H Davies (Clerk)

Cllr McNeil-Watson in the Chair

Min. No. 193/21: Public Representation

None

Min. No. 194/21: Declaration of Interests

None

Min. No. 195/21: Apologies for Absence

Cllrs H Hancock and D Jones

Min. No. 196/21: Minutes of the Previous Meeting, held on 8 November 2021

The minutes of the previous meeting were **APPROVED**

Min. No. 197/21: Matters Arising

The Clerk confirmed that a second Letter of Objection was submitted in relation to the amended planning application for the Black Griffin.

The response from Cardiff Council about the Church Farm scoping application was shared with Members on 9 November 2021.

Min. No. 198/21: Staff Working Party

The Chair explained that the Clerk is required to allocate 10 hours per week for LOSCC duties. During the construction period this allocation had proven to be inadequate and that arrangement would be unsustainable now that the community centre will shortly open to the public. The staff working party therefore recommended the appointment of an Administrative Officer whose duties would largely relate to LOSCC. It makes sense for this role to come within the employment of LCC instead of LOSCC as that would avoid duplication of many routines such as HMRC and pension returns in addition to which LOSCC is not yet in a position to fund such a role (although it is intended for LOSCC to make an annual contribution to the employment costs once its income stream is clearer). A job share arrangement would be more effective in the same line of management.

Figures shared with Members show that the additional costs will largely be offset by PWLB repayment savings once the variable rate loan is repaid early.

Cllr Hanson proposed and Cllr Finch seconded the proposal which was **APPROVED**

Min. No. 199/21: Lisvane Community Building Project

Cllr Hanson reported that the new building is complete. He attended a site meeting with

the Contractor along with Cllr McNeil-Watson on 15 December to compile a short defects/snagging list. Handover of the keys took place on 20 December. Very comprehensive manuals and instructions have been provided by the Contractor and of course Mike Bennett remains QS for the project until such time as the final 2.5% retention is paid to the Contractor in 12 months time.

In response to Cllr Finch, Cllr Hanson stated that the building is very well protected against break-ins in that there are 4 external CCTV cameras and a security alarm system is also fitted. The car park and building perimeter will have low level lighting from dusk to midnight.

In response to Cllr Rees, Cllr Hanson confirmed that there would be an opening ceremony but that the details have yet to be agreed by the Trustees.

Cllr Hanson added that he and Dr Virginia Chambers are not able to seek re-election as Trustees (according to the LOSCC constitution) and will therefore stand down on 28 January 2022. LCC will need to appoint a new representative and as well as LCA.

Min. No. 200/21: Maintenance of Old School Site

Cllr Hanson reported that new fire and front doors have been fitted to the annexe. Electricity, water and drainage services are in working order and Tomorrow's Generation are due to return to the annexe on 31 January 2022.

Min. No. 201/21: Village Plan

Cllr Best was pleased to report that the Lisvane Men's Shed had now formally registered itself as a Charity and following that had successfully applied for a £10k grant from the National Lottery Community Fund. The group is now operating weekly on Mondays from the Ty Mawr Public House. Additional funds are still required as the group needs to cover items such as:

- The Cost of water & power supply;
- Concrete or hardcore base for cabin site;
- Cost of fitting out the shed
- Work benches, seating, fire extinguishers, tools, power tools, timber, incidentals;
- Security (lighting, CCTV, locks)
- Possibly a second container (one which accommodates workshop equipment while the other facilitates the regular meeting of members who are not interested in craft etc., but want a place to talk, socialise, play games and enjoy tea);
- Allotment equipment;
- Insurance, Safeguarding,

Members expressed their appreciation for all that the group has achieved in such a short period. A £750 grant was proposed by Cllr Bolton and seconded by Cllr Finch and this was **APPROVED**

Min. No. 202/21: Police Matters

03/11/2021: Heol Glandulas: theft of jet washer from Bellway site

Cllr Whittle stated that an Amazon van had very recently been stolen whilst delivering in the area

Min. No. 203/21: Highways/Footpaths

No issues

Min. No. 204/21: Parks

a.) Heol y Delyn playing field

No issues

b) Alexander Gardens

No issues.

c) Field at rear of St Denys Church

No issues

Min. No. 205/21: Planning

a) Weekly Planning Schedule

W/C 1 NOV	LAND SOUTH OF THE M4 TO THE EAST OF LISVANE, WEST OF PONTPRENNAU AND NORTH OF CYNCOED AN OUTLINE APPLICATION (APPEARANCE, LANDSCAPING, LAYOUT AND SCALE RESERVED) FOR A MIXED USE DEVELOPMENT OF UP TO 2,500 NEW HOMES
W/C 8 NOV	78 MILL ROAD DOUBLE STOREY FRONT, SIDE AND REAR EXTENSIONS AND REAR DORMER ROOF EXTENSION
W/C 15 NOV	1 CHERRY TREE CLOSE VARIATION OF CONDITION 1 OF 16/02500/DCH TO EXTEND THE TIME PERIOD FOR IMPLEMENTATION OF THE PLANNING PERMISSION DILLONS, CEFN MABLY ROAD REMOVAL OF SIDE EXTENSION, TWO STOREY INFILL EXTENSION TO FRONT ELEVATION, NEW DOUBLE PITCHED ROOF WITH FLAT ROOF INFILL AT SECOND FLOOR AND NEW DETACHED GARAGE
W/C 22 NOV	2 CHURCH CLOSE SINGLE STOREY EXTENSIONS TO FRONT AND REAR AND FIRST FLOOR SIDE EXTENSION
W/C 29 NOV	THE OLD COTTAGE, CHERRY ORCHARD ROAD NEW SIGNS JUNCTION OF ROWAN WAY AND LLWYN-Y-PIA ROAD INSTALLATION OF TELECOM APPARATUS INCLUDING 15M HIGH STREET POLE
W/C 6 DEC	NONE
W/C 13 DEC	NONE

b) Planning Decisions

W/C 1 NOV	BROWN HAZEL, MAERDY LANE ADJUSTING & ADDITIONAL WINDOWS TO THE FRONT & REAR ELEVATION - PREVIOUSLY APPROVED UNDER 19/01171/MNR GRANTED COMMUNITY CENTRE, RUDRY ROAD NEW SIGNAGE GRANTED 6 CRANFORD, BROOKLEA PARK TWO STOREY SIDE EXTENSION TO EXISTING FLAT GRANTED 6 DERI DUON PROPOSED ALTERATION OF APPROVED DWELLING TO INCLUDE
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W/C 8 NOV	REAR CONSERVATORY EXTENSION GRANTED PHASE 3, CHURCHLANDS LAND NORTH AND EAST OF LISVANE, MAERDY LANE DISCHARGE OF CONDITION 22 (CONTAMINATION) OF 14/02891/MJR PARTIAL DISCHARGE 2 CLOS COED-Y-DAFARN RETENTION OF DECKING GRANTED
W/C 15 NOV	WOOD NORTON, MAERDY LANE CONSTRUCTION OF DETACHED ONE BEDROOM CHALET DWELLING (ON SITE OF PREVIOUSLY APPROVED DOUBLE GARAGE) GRANTED
W/C 22 NOV	LAND TO NORTH OF LISVANE ROAD MINOR AMENDMENT TO SITE BOUNDARY ENCLOSURES FACING LISVANE ROAD (PLOTS 1, 2 & 23) - PREVIOUSLY APPROVED UNDER 21/00410/MJR GRANTED PLOT 1, TY DRAW ROAD DISCHARGE OF CONDITION 13 (NOISE MITIGATION AND VENTILATION STRATEGY) OF 20/01863/MJR FULL DISCHARGE PHASE 1, CHURCHLANDS LAND NORTH AND EAST OF LISVANE, MAERDY LANE DISCHARGE OF CONDITION 2 (PLAY AREA) OF 19/02885/MJR FULL DISCHARGE 2 STONE COURT, CEFN MABLY ROAD REAR SINGLE STOREY ORANGERY EXTENSION AND CONVERSION OF GARAGE TO LIVING SPACE AT MAIN PROPERTY AND CONSTRUCTION OF A DETACHED GARAGE, POOLHOUSE AND POOL ON ADJOINING LAND GRANTED
W/C 29 NOV	COACH HOUSE AT TY GWYN, LISVANE ROAD SINGLE STOREY EXTENSION AND ASSOCIATED TERRACE/BALCONY GRANTED
W/C 6 DEC	37 ROWAN WAY FIRST FLOOR EXTENSION OVER EXISTING GARAGE AND SINGLE STOREY REAR EXTENSION GRANTED 5 JADE CLOSE PROPOSED SINGLE STOREY REAR EXTENSION GRANTED 102 MILL ROAD GROUND FLOOR REAR EXTENSION AND FIRST FLOOR EXTENSION WITH ASSOCIATED ALTERATIONS GRANTED CHANNEL VIEW FARM, GRAIG ROAD PROPOSED OUTBUILDING GRANTED
W/C 13 DEC	PLOT 537, CHURCHLANDS LAND NORTH AND EAST OF LISVANE PROPOSED ALTERATION OF APPROVED DWELLING TO INCLUDE REAR CONSERVATORY EXTENSION GRANTED THE SCOUT HALL, HEOL Y DELYN SINGLE STOREY EXTENSION TO HALL GRANTED

Members **AGREED** that objections should be submitted for:

(i) Taylor Wimpey development of 2,500 houses on the basis of:

- Incomplete plans have been used by the applicant
- Additional traffic and also effect on air quality
- High density of housing
- Excessive use of greenfield sites leaving few green open spaces

(ii) Llwyn Y Pia Road Mast on the basis of:

- Adverse visual impact
- Too close to residential properties
- Inadequate assessment by the applicant
- Members identified other more suitable locations

Min.No. 206/21: Reports

a) Friends of Coed-y-Felin

Cllr Hanson told Members that a large oak tree had fallen during a recent storm but it has been removed by volunteers and Cardiff Council staff

b) Friends of Cefn Onn

No issues

Min. No. 207/21: Welsh Government Consultations

None

Min. No. 208/21: Other Consultations

a) LDP Consultation

All Members are invited to join the remote meeting with the Head of Planning at 3pm on 12 January 2022. It was agreed that a further discussion will be needed prior to the meeting – possibly at the next Council meeting on 10 January 2022

Min. No. 209/21: Correspondence

a) Cardiff Civic Trust – Vision of Cardiff

It was **AGREED** that LCC should be a joint signatory to a letter from all Community Councils in Cardiff to Cardiff Council in support of the Cardiff Civic Trust's "Vision of Cardiff". The Letter will ask Cardiff Council about what it is doing in response.

Min. No. 210/21: Appointment of Internal Auditor 2021-22

It was **AGREED** that Mrs Joanna Howell should be invited to act as Internal Auditor for 2021-22. Mrs Howell has acted as Internal Auditor for LCC for several years – she is a former Community Council Clerk and a qualified Accountant. There is no conflict of interest with LCC

Min. No. 211/21: Finance

a) S137 requests

No S137 requests – the Clerk advised Members that the WG has agreed to increase the S137 expenditure cap from £8.41 to £8.82 per elector for 2022-23

b) Approval of Payment Schedule

The Payment Schedule was presented to and **APPROVED** by Members and the following cheques were signed:

Cheque Number	Payee	Amount (£)
400923	H W Davies December Pay	981.36
400924	HMRC Employee/Employer Tax and National Insurance	88.30
400925	Cardiff Council Pension	269.32
400922	Zurich Insurance (on completion of LOSCC)	325.70
400926	Brookview Garden Maintenance Ltd	60.00
400927	Society of Local Council Clerks	171.00
400928	Lisvane Men's Shed	750.00

Min. 212/21: Date of Next Meeting

The next meeting of the Community Council will be held on 10 January 2022 commencing at 7.30pm at Lisvane Old School Community Centre (venue depending on covid-19 restrictions).