

**MINUTES OF THE LISVANE COMMUNITY COUNCIL MEETING HELD ON 11
OCTOBER 2021 BY TELE-CONFERENCE**

PRESENT:

Cllrs S Best, S Finch, H Hancock, D Jones, R Kelly, E McNeil-Watson and A Whittle.

In attendance: Mr H Davies (Clerk)

Cllr McNeil-Watson in the Chair

Min. No. 155/21: Public Representation

None

Min. No. 156/21: Declaration of Interests

Cllrs McNeil-Watson and Jones declared an interest in agenda item 6(a) as they are Trustees of LOSCC (they are still entitled to speak and vote as this is a “personal” not “prejudicial” interest in that they sit as Trustees as representatives of LCC as opposed to a personal capacity)

Min. No. 157/21: Apologies for Absence

Cllrs C Bolton, V Hanson and J Rees

Min. No. 158/21: Minutes of the Previous Meeting, held on 13 September 2021

The minutes of the previous meeting were **APPROVED**

Min. No. 159/21: Matters Arising

The Clerk confirmed that the Senior Engineer from Cardiff Council's Strategic Planning Highways Traffic & Transportation Dept is aware of the deterioration in the new Lozelles footpath parallel to Church Road. He has confirmed that the Council will not adopt it if it is not in good condition and that the date for the adoption inspection is imminent

Min. No. 160/21: Lisvane Community Building Project

Cllr Jones reported that the builder is still ahead of schedule and is confident of completing the work by the end of the year. The roof is complete and the windows and external door installation will be finished in the next 7 days making the building secure.

Trustees will now concentrate on the internal furnishing, the new equipment requirements and the operational issues for the new building. In this context Cllr Jones suggested that LCC approval would be needed to amend the original authorisation for the contingency budget.

In January 2021 Members gave their approval for an additional £100k PWLB borrowing to provide a contingency fund. This contingency has proved essential for a number of reasons.

Of the S106 money that has been paid there remains £12k outstanding from Redrow and there have been a number of additional costs totalling approximately £40k. The contingency is also likely to be needed in the event of a delay at the end of the year in the VAT reclaim payments.

The plan is to use some of the remaining contingency for non-building related

expenditure such as ceiling mounted audio visual equipment, computers, printer, new table/chairs and for some working capital pending rent receipts. Members gave their original approval for this money to be used for building works and this departure from the original authorisation now requires LCC approval.

In response to Cllr Hancock the Clerk confirmed that the WG approval for the PWLB loans will allow for this expenditure as it is part of the project (it is a point well made as clearly any surplus funds cannot be spent on projects other than LOSCC without a Letter of Variation from the WG).

Members agreed that a budget of £25k should be set for equipment and furniture with £15k for working capital.

Cllr Jones went on to say that Dan Stacey Construction Ltd took possession of the site on 15th February 2021 and all access to the site was restricted for obvious reasons. He thanked everyone for recognising the need to let the builder get on with the job and went on to say that it would now be appropriate for Councillors to meet the builder and to view the progress that has been made. A site visit is planned for Saturday 23rd October at 10 am. A similar visit is planned for Trustees.

Cllr Jones added that Trustees were looking at the possibility of installing two flag poles which had been suggested at the last LCC meeting.

Cllr Best gave feedback that noise levels at the site have been higher than usual lately and it was agreed that local neighbours should be thanked for their patience and understanding in the next Lisvane Link update

a) To approve contingency loan payment of £100k to LOSCC

The Clerk explained that this loan would need to be released to LOSCC in accordance with the cashflow forecast to which the project is working. This was proposed by Cllr Finch and seconded by Cllr Whittle and **APPROVED** nem.com

b) To consider Library Grant impact of Precept

As requested by Members, the Clerk shared details of how an annual £8k Library Grant would most likely affect the annual Precept and therefore the annual contribution from households. Both Cllrs Whittle and Finch felt that a commitment now would give the Library Committee the opportunity to prove its effectiveness. Cllr Hancock agreed and added that there could be flexibility to change things if needed.

The Chair asked the meeting if there was an agreement to commit to the increased Grant (which will need to be formally ratified at the January 2022 meeting when the 2022-23 Precept is set). This was proposed by Cllr Finch and seconded by Cllr Whittle and **APPROVED**

Min. No. 161/21: Maintenance of Old School Site

No issues

Min. No. 162/21: Village Plan

Cllr McNeil-Watson confirmed that welcome packs had been left for new residents with the four sales offices.

Cllr Best updated Members with the current position of the Lisvane Men's Shed. Sadly Redrow do not currently have a redundant sales office to offer but there is a possibility of a local public house making some facilities available to the group.

The group has provided an article for the November Lisvane Link. Cllr Best suggested that LCC could consider a follow up article asking for support from local farmers who might have room to accommodate the group and also organisations such as Welsh Water could be asked for support. The Chair agreed to raise this with the Village Plan team.

Min. No. 163/21: Police Matters

September crime figures are awaited.

Cllr Kelly reported that 3 cars had recently been stolen in Heol Cefn On and Millwood. He suggested that residents should be more careful about where they leave their car keys and the Chair said that this was something the PCSO might want to flag on the Facebook page

Min. No. 164/21: Highways/Footpaths

No issues

Min. No. 165/21: Parks

a.) Heol y Delyn playing field

No issues

b) Alexander Gardens

No issues.

c) Field at rear of St Denys Church

No issues

Min. No. 166/21: Planning

a) Weekly Planning Schedule

W/C 6 SEPT
W/C 13 SEPT
W/C 20 SEPT

NONE

NONE

102 MILL ROAD

GROUND FLOOR REAR EXTENSION AND FIRST FLOOR EXTENSION
WITH ASSOCIATED ALTERATIONS

COMMUNITY CENTRE, RUDRY ROAD

NEW SIGNAGE

W/C 27 SEPT

THE BLACK GRIFFIN INN, CHURCH ROAD

NEW EXTERNAL PERGOLA ON THE SITE OF THE EXISTING CAR
PARK TO FORM COVERED DINING AREA; NEW COMPOSITE TIMBER
DECKING AND RESIN BOND FLOORING; INSTALLATION OF FESTOON
LIGHTS; REMOVAL OF ACCESS TO SITE FROM CHURCH ROAD AND
IMPROVEMENT OF ACCESS FROM CHURCH CLOSE

BROWN HAZEL, MAERDY LANE

ADJUSTING & ADDITIONAL WINDOWS TO THE FRONT & REAR
ELEVATION - PREVIOUSLY APPROVED UNDER 19/01171/MNR

W/C 4 OCT

NONE

b) Planning Decisions

W/C 6 SEPT	LAND ADJACENT TO LISVANE ROAD DISCHARGE OF CONDITION 1 (EXTERNAL FINISHING MATERIALS) IN RELATION TO PLOTS 9-14 OF 11/01300/DCO SUBSEQUENTLY AMENDED BY NON MATERIAL AMENDMENT 20/01682/MJR FULL DISCHARGE PHASE 3, CHURCHLANDS LAND NORTH AND EAST OF LISVANE ALTERATIONS TO APPROVED PLANS - PREVIOUSLY APPROVED UNDER 19/01113/MJR GRANTED
W/C 13 SEPT	14 BLOSSOM DRIVE SINGLE STOREY REAR EXTENSION AND ASSOCIATED WORKS GRANTED
W/C 20 SEPT	NONE
W/C 27 SEPT	NONE
W/C 4 OCT	PHASE 1B(II) & PHASE 1C(I), CHURCHLANDS LAND NORTH AND EAST OF LISVANE, MAERDY LANE AMENDMENT TO THE ACCESSAND PARKING LAYOUT TO PLOTS 147-161 - PREVIOUSLY APPROVED UNDER 19/02053/MJR REFUSED ST DENYS, CHURCH ROAD DEMOLITION OF EXISTING EXTENSION AND CONSTRUCTION OF NEW SINGLE STOREY EXTENSION TO SIDE OF PROPERTY AND ASSOCIATED ALTERATIONS GRANTED

Members were pleased to see that Greene King were investing in improvements to The Black Griffin Public House and were in support of the concept of a pergola being installed. However, it was agreed that the current planning application contained some significant shortcomings including the effect on (a) the PRoW from Crown Precinct to Plas Y Delyn (b) use of Church Close as the only vehicular entrance and (c) HGV deliveries via the that entrance. Members were of the opinion that the pergola would be better located at the rear of the Public House rather than at the side. **ACTION** it was agreed that a Letter of Objection and Concern should be submitted to the Planning Authority.

Min.No. 167/21: Reports

a) Friends of Coed-y-Felin

Cllr Jones reported that volunteers were back working at least once a month and that turnout from the volunteers was good.

b) Friends of Cefn Onn

Cllr Jones observed that working parties appear to have restarted but had not received any specific feedback.

Min. No. 168/21: Welsh Government Consultations

None

Min. No. 169/21: Other Consultations

a) Independent Remuneration Panel for Wales Draft Report Feb 2022

The Clerk highlighted that the Report contained few changes for Town and Community Councils although there was a move away from bands A-C based on annual Precept being replaced by groups 1-5 based on the size of the electorate. LCC will still be mandated to make available annual payments of £150 to Members but Members will still be able to waive these payments if they so wish

b) Active Travel Network Map

The Chair explained that Cardiff Council has launched a public consultation regarding their proposals for walking and cycling routes. She was disappointed that it has not been well publicised by Cardiff Council and the Clerk has already expressed concern to the Monitoring Officer.

There was concern about making Lisvane Road a cycling route and also Cardiff Council's designation of Mill Road as being suitable for walking and cycling even though parts of it have no footpath. The Chair asked Members to submit their concerns to the Clerk who will then forward these to Cardiff Council

Min. No. 170/21: Correspondence

a) Joint letter to First Minister regarding lack of energy efficiency in new homes

The Clerk had shared a draft letter from St Fagans Community Council to the First Minister highlighting concerns about the lack of energy efficiency in new builds and asking the WG to address this as a priority. Members agreed that LCC to be a joint signatory to the letter

Min. No. 171/21: Remembrance Sunday Arrangements

The Clerk updated Members with arrangements made for the 2021 Remembrance Service at the Lisvane War Memorial.

The Police will be in attendance and have agreed to traffic management duties. Cardiff Council has agreed to road closures in principle but asked for LCC to submit a covid risk assessment plan. The Clerk shared a plan which he had drafted with the Chair and this was **APPROVED**

Min. No. 172/21: Finance

a) S137 requests

None

b) Accounts to 30 September 2021

The Clerk presented the Accounts for the six months to 30 September 2021 together with the quarterly budget monitoring and these were **APPROVED**

It was agreed that there should be some minor changes to budget lines as follows:

Increase "Phone, Post, Travel by £250 to £325. Village Plan budget to be reduced by £250 to £1,250

Increase "Stationery/Equipment" by £250 to £550. Big Picnic budget to be reduced

by £250 to nil

c) Approval of Payment Schedule

The Payment Schedule was presented to and **APPROVED** by Members and the following cheques were signed:

Cheque Number	Payee	Amount (£)
400912	RPS Telecom Ltd (purchase of conference handset)	344.99
400913	H W Davies October Pay	981.36
400914	HMRC Employee/Employer Tax and National Insurance	88.30
400915	Cardiff Council Pension	269.32
400916	LOSCC – 4 th tranche of PWLB (contingency fund)	100,000.00

Min. 173/21: Date of Next Meeting

The next meeting of the Community Council will be held on 8 November 2021 commencing at 7.30pm. Venue to be advised.