

**MINUTES OF THE LISVANE COMMUNITY COUNCIL MEETING HELD ON 8
FEBRUARY 2021 BY TELE-CONFERENCE**

PRESENT:

Cllrs S Best, C Bolton, S Finch, H Hancock, V Hanson, D Jones, R Kelly, E McNeil-Watson and A Whittle. Mr J Hudson attended as an observer.

In attendance: Mr H Davies (Clerk)

Cllr Hancock in the Chair

Min No. 18/21: Public Representation

None

Min. No. 19/21: Declaration of Interests

None

Min. No. 20/21: Apologies for Absence

Cllr J Rees

Min. No. 21/21: Minutes of the Previous Meeting, held on 11 January 2021

The minutes of the previous meeting were **agreed**.

Min. No. 22/21: Matters Arising

The Clerk confirmed that he had submitted:

- (a) Letter to Cardiff Planning Dept regarding health concerns raised in relation to the application to install a 20m mast on Lisvane Road as part of the 5G roll out
- (b) Response to the Cardiff Council LDP Public Consultation specifically relating to the Council's Draft Review Report and its Draft Delivery Agreement
- (c) Reminder in February Lisvane Link for residents to take part in the Cardiff Council Public Consultation relating to its £16.4m budget deficit
- (d) Request to the Bank to stop payment of lost cheque no. 400859 for £264.14 for which a duplicate has been issued

As regards the removal of trees at Lozelles House, the Clerk confirmed that these did not have preservation orders but that the developers are obliged to plant 15 new trees as part of the planning approval. These need to be planted between November and March and the position would therefore be monitored.

Min. No. 23/21: Lisvane Community Building Project

Cllr Jones was pleased to confirm that the SuDS Application was finally given approval by Cardiff Council on 14 January 2021. This would not have happened without the intervention of County Cllr David Walker and the Chief Executive of Cardiff Council. Trustees were previously told that a SuDS decision would be made in February on completion of a 7 week process and with follow up discussions that might well have extended into March. A note of thanks was sent to Cllr Walker on behalf of Trustees and the LCC. With the drainage system agreed, Planning Dept gave its approval on 26 January to the corresponding planning discharge.

Trustees can now plan the construction and meet the WG grant deadline of 31 March

2021. Ten invoices have been sent to the WG grant administrators totalling £18k for consultancy fees plus one for £49k for the structural design work. The QS is of the view that the £33k shortfall will be easily covered by the demolition of the cabin and erection of hoardings. Trustees are therefore now on course to meet the £100k grant conditions.

The plan is to sign the JCT Contract on 10 February and for the builder to take possession of the site on 15 February. There are some unavoidable additional costs mainly as a result of all the delays; inflation has increased the cost of some materials. The inflationary element amounts to about 3.4% of the value of the Contract. The total of the additional costs is £59,662. The new fixed price for the contract is £1,276,600. Cllr Jones thanked the Chair for her legal assessment and advice of the JCT Contract.

Cllr Jones commented that the delay has one benefit in that it allows Redrow and Bellway more time to make progress and deliver on their S106 payments. In that respect, during the past week Trustees have been advised that the development of Phase 1B(ii) & C(i) has reached the stage when a £90k payment can be made. Similarly a payment of £67k for Phase 2B has reached the same stage. Both these payments are an essential part of the 'Funding Strategy' and Trustees are relieved that they are coming on stream. The hope now is that during the course of the construction further S106 payments will be made.

Cllr Hanson expressed his thanks to Cllr Jones for his perseverance with the SuDS and other issues and also for keeping Trustees and Members up to date with developments.

Min. No. 24/21: Maintenance of Old School Site

No issues

Min. No. 25/21: Village Plan

No issues

Min. No. 26/21: Police Matters

01/01/2021 – theft of chain and lock from entrance gate at Lisvane Tennis club

Min. No. 27/21: Highways/Footpaths

The Clerk stated that he had followed up with Cardiff Council Highways Dept the issue of large vehicles cutting the corner at Church Road into Heol Y Delyn and mounting the new footpath which (a) has damaged the paving stones and (b) is a danger to pedestrians. Highways Dept has confirmed that they will look to install bollards on the corner.

The Clerk advised that public footpath 14 is officially closed for safety reasons because of work at the Redrow site. However Bellway appear to have unintentionally blocked public footpath 13 with extensive fencing – Cardiff Council has ordered Bellway to move the fencing so that the footpath remains open to the public.

Min. No. 28/21: Parks

a.) Heol y Delyn playing field

ACTION: in response to a query from Cllr Hanson it was agreed that the Clerk would remind the LCA to remove their electrical feeder pillar now that the changing rooms are being demolished

b) Alexander Gardens

No issues

c) *Field at rear of St Denys Church*

No issues

Min. No. 29/21: Planning

a) Weekly Planning Schedule

W/E 4 JAN	NONE
W/E 11 JAN	2 TYN Y BERLLAN PROPOSED SINGLE STOREY REAR EXTENSION WITH TERRACE.
W/E 18 JAN	PHASE 3, CHURCHLANDS LAND NORTH AND EAST OF LISVANE, MAERDY LANE DISCHARGE OF CONDITION 9 (CONSTRUCTION AND ENVIRONMENTAL MANAGEMENT PLAN) OF 14/02891/MJR 1 CHERRY ORCHARD ROAD GROUND FLOOR REAR EXTENSION AND FIRST FLOOR SIDE EXTENSION AND EXTERNAL REFURBISHMENT WORKS
W/E 25 JAN	32 ROWAN WAY REMOVAL OF EXISTING SINGLE STOREY SIDE EXTENSION AND CONSTRUCTION OF SINGLE STOREY REAR AND TWO STOREY SIDE EXTENSIONS 5 BLOSSOM DRIVE PROPOSED ENTRANCE PORCH TO FRONT ELEVATION AND SINGLE STOREY REAR EXTENSION INCLUDING A DECKING AREA AND CONCEALED OUTBUILDINGS 14 MILLRACE CLOSE TWO STOREY REAR EXTENSION
W/E 1 FEB	LAND AT LISVANE ROAD THE PROPOSED INSTALLATION OF A 20M SLIM-LINE COLUMN SUPPORTING 6 NO. ANTENNAS, 2 NO. TRANSMISSION DISHES, A GPS MODULE AND 3 NO. REMOTE RADIO UNITS (RRUS), WITH 2 NO. EQUIPMENT CABINETS AT THE BASE AND ANCILLARY DEVELOPMENT THERETO

b) Planning Decisions

W/E 4 JAN	NONE
W/E 11 JAN	LISVANE CHANGING ROOMS, HEOL Y DELYN DEMOLITION OF 1NO. DETACHED SINGLE STOREY BRICK BUILT BUILDING NO PRIOR APPROVAL REQUIRED YELLOW WELLS, GRAIG ROAD SINGLE STOREY DETACHED BUILDING WITH SPA FACILITIES ACCESSED VIA STAIRS FROM FIRST FLOOR OF MAIN RESIDENCE GRANTED
W/E 18 JAN	NONE
W/E 25 JAN	LAND AT LISVANE ROAD PROPOSED INSTALLATION OF A 20M SLIM-LINE COLUMN SUPPORTING 6 NO. ANTENNAS, 2 NO. TRANSMISSION DISHES, A GPS MODULE AND 3 NO. REMOTE RADIO UNITS (RRUS), WITH 2 NO. EQUIPMENT CABINETS AT THE BASE AND ANCILLARY DEVELOPMENT THERETO WITHDRAWN BY APPLICANT

W/E 1 FEB

COMMUNITY CENTRE, RUDRY ROAD

DISCHARGE OF CONDITIONS 7, 8 AND 9 (DRAINAGE) OF 19/01028/MNR

FULL DISCHARGE

LAND AT HILL FARM, CAPEL GWILYM ROAD

CHANGE OF USE OF LAND FOR THE STATIONING OF STORAGE UNITS (B8 USE)

REFUSED

7 THE COPPINS

SINGLE STOREY REAR EXTENSION, CONSTRUCTION OF A NEW FRONT PORCH AND CONSTRUCTION OF PITCHED ROOF TO EXISTING GARAGE

GRANTED

Cllr Bolton noted that the 20m mast application at Lisvane Road had been withdrawn and that a new application had been submitted. He observed that the LCC Letter of Concern coupled with Objections from several local residents might not be carried forward to the new planning reference. **ACTION:** It was agreed that the Clerk would re-submit the original Letter of Concern in respect of the new application.

Min.No. 30/21: Reports

a) Friends of Coed-y-Felin

Cllr Jones stated that Cardiff Council Parks Dept has reported that there is clear evidence of Ash Dieback in Coed-y-Felin. Two large trees have now been felled under supervision and with respect to the TPO for the woodland. Cllr Jones explained that Ash is one of the most common trees in the UK but Ash Dieback could remove it from the countryside. The situation is being monitored in woodlands across the City. Cllr Jones expressed disappointment that it has found its way into Coed-y-Felin. A report will be sent to the Lisvane Link explaining to residents the likely impact of Ash Dieback in Coed-y-Felin.

Cllr Bolton added that it had been similarly necessary for the Lisvane Tennis Club to take down two Ash trees for the same reason,

b) Friends of Cefn Onn

No issues

Min. No. 31/21: Welsh Government Consultations

a) Communications Guide

The Clerk shared with Members a new Communications Guide that the WG had issued. Most of the suggested actions contained in it were already in place within the community.

Min. No. 32/21: Other Consultations

a) Public Service Ombudsman for Wales draft guidance re: Code of Conduct

The Clerk shared with Members a new document that the Public Service Ombudsman for Wales intends to issue in relation to the Councillors Code of Conduct. Many examples are contained in the document of cases that the Ombudsman had previously looked at. The guidance given in it was welcomed. In response to Cllr Best, the Clerk confirmed that LCC had a complaints procedure in place for any issues to be dealt with locally before being escalated to the Monitoring Officer and then the Ombudsman.

Min. No. 33/21: Correspondence

a) Timetable for 2020-21 Accounts

The Clerk advised Members that, because of the pandemic, the WG had extended deadlines by 2 months for production of the 2020-21 Accounts.

b) Suggested formation of Lisvane and Thornhill Community Council

The Clerk shared with Members correspondence received from a Thornhill resident who was aware that boundary changes mean that Lisvane and Thornhill would join together as a new Cardiff Council Ward from the May 2022 elections. Three County Councillors would represent the new ward. The boundary changes only affect Cardiff Council and relate specifically to the electoral arrangements of its Members.

The Thornhill resident gave reasons why he thought an enlarged Community Council would benefit all residents and gave examples of the kind of issues that it might address particularly in light of reductions in Cardiff Council funding.

The Clerk explained the procedures for this to be progressed which would include holding a Thornhill public meeting attended by not less than 150 electors who would need to approve an Official Poll of the Thornhill electorate which would then be arranged by Cardiff Council

Members understood the logic of mirroring the County Council ward but were concerned about:

- Lisvane is already facing a doubling of the number of residents as a result of the new housing developments to the South and East (number of electors forecast to grow from 2,894 to 6,256 by 2024)
- Lisvane share of Community Council membership would be diluted most likely with a split of around 6:4 ratio of Thornhill Community Councillors to Lisvane Community Councillors leaving Lisvane Members as a minority group
- Members felt that Lisvane residents get “value for money” from their Precept contribution but that an enlarged Community Council could mean their contribution might not necessarily be spent in their area
- Lisvane Old School Community Centre is becoming an increasingly valuable asset whereas it appears that Thornhill has no similar assets attached to it

Members were pleased that Thornhill residents might consider having a Community Council and could see how that would benefit the area but felt that a combined Council with Lisvane would not be appropriate. It is hoped that Thornhill will be able to set up its own Community Council.

Min. No. 34/21: External Auditors report 2019-20

Following the External Audit, the Annual Return was presented to the Council and **ACCEPTED** and **APPROVED**. It was noted that the External Auditor had commented on a minor issue relating to Trust Fund Disclosure which was recorded as N/A for 2019-

20 but should have stated the same for the previous year

Min. No. 35/21: Staff Working Party

a) Renewal of Clerk's Employment Contract

Cllr McNeil-Watson explained that the Clerk's Employment Contract had expired. The Staff Working Party recommended renewal of the Contract for a period of 2 years wef 1 Jan 2021. Cllr McNeil-Watson added that pay was as per NALC rates and that the Contract included an incremental increase in April 2021 (from SCP15 to SCP16) – Members **APPROVED** the Contract on this basis.

Min. No. 36/21: Finance

a) S137 requests

None

b) Payment Schedule

The Payment Schedule was presented to and **APPROVED** by Members and the following cheques were signed:

Cheque Number	Payee	Amount (£)
400866	H W Davies (February Pay)	960.80
400867	HMRC (Employee/Employer National Insurance + Tax)	87.03
400868	Cardiff Council (Employee & Employer Pension)	264.14

The Clerk added that it will shortly be necessary to issue payment to Zurich Insurance for the Contract Works Policy as per agreement in Min. No. 158/20. However in light of Cllr Jones comments regarding the increased JCT Contract value, it is likely that Zurich may increase their premium in proportion.

Min. 37/21: Date of Next Meeting

The next meeting of the Community Council will be held on 8 March 2021 by way of teleconference commencing at 7.30pm.