

**MINUTES OF THE LISVANE COMMUNITY COUNCIL MEETING HELD ON 12
OCTOBER 2020 BY TELE-CONFERENCE**

PRESENT:

Cllrs C Bolton, S Finch, H Hancock, V Hanson, D Jones, R Kelly, E McNeil-Watson, J Rees and A Whittle

In attendance: Mr H Davies (Clerk)

Cllr Hancock in the Chair

Min No. 164/20: Public Representation

None

Min. No. 165/20: Declaration of Interests

None

Min. No. 166/20: Apologies for Absence

None

Min. No. 167/20: Minutes of the Previous Meeting, held on 14 September 2020

The minutes of the previous meeting were **agreed**.

Min. No. 168/20: Matters Arising

The Clerk confirmed that he had contacted the Head of Planning to see if something could be negotiated in connection with the delivery of asphalt via the access road adjacent to 50 Mill Road. It was suggested that heavy loads were causing structural damage to 50 Mill Road. The planning advice was that resurfacing of the neighbour's driveway was not a planning matter. Any previous structural damage that may have been caused by earlier deliveries relating to building work was a civil matter and it was advised that the owner of 50 Mill Road should seek professional and legal advice.

The Clerk also reported that he had been in contact with the Vicar of St Denys Church and the PCSO regarding Remembrance Sunday arrangements. Current covid-19 regulations restrict the number of attendees to 30 people or less but that the PCSO was very concerned about how this could realistically be managed. The proposal is that only those laying wreaths + veterans should be advised to attend at 11am and that all other people will regrettably need to stay away. Notice of this will be published on the community website, Lisvane Link, notice board etc. The subsequent service in the Memorial Hall will not take place.

Min. No. 169/20: Lisvane Community Building Project

Cllr Jones reported that Dan Stacey Construction Ltd has now prepared heating, lighting and electrical installation drawings which are based on the 'Room Data Sheets' agreed by Trustees during December 2019 and January 2020.

The one outstanding issue that could create a delay is the Sustainable Drainage System. The builder submitted his proposal to the SuDs Approval Body on 18th September 2020. The application fee of £650+VAT was paid on 29th September 2020. The approval of SuDs is a precondition of commencement of works. Council Officers are expected to produce their Report on this submission in the next 2 to 3 weeks. Trustees

will then be able to assess how long it is likely to take to get full approval. There is a statutory approval period for submissions of seven weeks. If the process is allowed to drift it will delay the start of the construction planned for November. If Trustees are presented with serious delays and complications it will be necessary to ask Cllr. David Walker for help.

Cllr Jones added that the library has now relocated to the annexe. He wanted to congratulate the library committee on setting up a well-designed, spacious looking library which has a very welcoming atmosphere.

Min. No. 170/20: Maintenance of Old School Site

The Clerk reported no issues

Min. No. 171/20: Village Plan

Cllr McNeil-Watson confirmed that the Village Plan has been added to the community website accompanied by a note to indicate that the plan is currently being reviewed.

Min. No. 172/20: Police Matters

01/09/2020 – Garage burglary – Lisvane Road

18/09/2020- Theft of insecure works van with keys left in ignition – Llwyn y Pia Road

23/09/2020 – Theft of insecure delivery van (Amazon) with keys left in ignition – Cherry Orchard Road

Min. No. 173/20: Highways/Footpaths

Following the July 2020 LCC meeting, Cllr David Walker had very kindly asked Cardiff Council to attend to the spraying of weeds on pavements (Min. No. 132/20 refers). Cllr Kelly was concerned that this had not been as extensive or effective as was hoped and it was **AGREED** that the Clerk should contact Cllr Walker to see what further measures might be possible.

In his email to Members of 21 September 2020, the Clerk shared Redrow's "General Arrangement Plan" for the junction of the Llwyn Y Pia spine road with Rudry Road (south of Moor Lynch/M4). Members had nothing significant to add to the Plan.

Min. No. 174/20: Parks

a.) Heol y Delyn playing field

No issues

b) Alexander Gardens

No issues – it was noted that the grass had been cut at the end of September.

c) Field at rear of St Denys Church

No issues – Cllr Finch observed that pathways were just about passable.

Min. No. 175/20: Planning

a) Weekly Planning Schedule

W/E 7 SEPT

**MOOR LYNCH, RUDRY ROAD
NEW SIGNS
1 COTSWOLD AVENUE**

	CONSTRUCTION OF DETACHED SINGLE STOREY HOME GYM/STORE IN REAR GARDEN PHASE 1B(II) & PHASE 1C(I), CHURCHLANDS LAND NORTH AND EAST OF LISVANE, MAERDY LANE ALTERNATIVE HOUSE TYPES TO PLOTS 104, 106 AND 110 AND AMEND POSITIONING OF DWELLING ON PLOT 109 - PREVIOUSLY APPROVED UNDER 19/02053/MJR
W/E 14 SEPT	PLOT 1, TY DRAW ROAD CONSTRUCTION OF A 75 BEDROOM CARE HOME (USE CLASS C2), WITH ASSOCIATED ACCESS, PARKING, LANDSCAPING AND SITE INFRASTRUCTURE
W/E 21 SEPT	COMMUNITY CENTRE, RUDRY ROAD DISCHARGE OF CONDITIONS 7, 8 AND 8 (DRAINAGE) OF 19/01028/MNR 16 CARDINAL DRIVE REAR SINGLE STOREY EXTENSION
W/E 28 SEPT	PHASE 2B, CHURCHLANDS LAND NORTH AND EAST OF LISVANE REMOVAL OF CONDITION 7 OF 19/02677/MJR AS THE CONDITION DOES NOT SATISFY ALL TESTS SET OUT IN WELSH GOVERNMENT CIRCULAR AND IS NOT REQUIRED
W/E 5 OCT	2 STONE COURT, CEFN MABLY ROAD REAR SINGLE STOREY ORANGERY EXTENSION AND CONVERSION OF GARAGE TO LIVING SPACE AT MAIN PROPERTY AND CONSTRUCTION OF A DETACHED GARAGE, POOLHOUSE AND POOL ON ADJOINING LAND

b) Planning Decisions

W/E 7 SEPT	LAND ADJACENT TO LISVANE ROAD DISCHARGE OF CONDITION 1 (MATERIALS) OF 20/00572/MJR FULL DISCHARGE
W/E 14 SEPT	NONE
W/E 21 SEPT	LAND ADJACENT TO LISVANE ROAD MINOR AMENDMENTS TO SITE LAYOUT AND LANDSCAPING PROPOSALS, ELEVATIONS, BOUNDARY TREATMENTS AND MATERIALS PREVIOUSLY APPROVED UNDER 11/01300/DCO GRANTED LAND ADJACENT TO THE FARTHING, LISVANE ROAD CONSTRUCTION OF DETACHED TWO STOREY DWELLING GRANTED
W/E 28 SEPT	WHITE ACRES, RUDRY ROAD PROPOSED SINGLE EXTENSION TO REAR OF MAIN HOUSE, LINK EXTENSION TO GARAGE AND GARAGE CONVERSION AND EXTENSION TO PROVIDE AN ADDITIONAL BEDROOM WITH ASSOCIATED WORKS GRANTED
W/E 5 OCT	PHASE 1B(II) & PHASE 1C(I), CHURCHLANDS LAND NORTH AND EAST OF LISVANE, MAERDY LANE ALTERNATIVE HOUSE TYPES TO PLOTS 104, 106 AND 110 AND AMEND POSITIONING OF DWELLING ON PLOT 109 - PREVIOUSLY APPROVED UNDER 19/02053/MJR GRANTED THE PINES, LISVANE ROAD PROPOSED SINGLE STOREY POOL AND GYM BUILDING GRANTED CHANNEL VIEW FARM, GRAIG ROAD CONVERSION OF EXISTING STABLES TO ANCILLARY POOL/GYM/SAUNA AND FAMILY ANNEX

Min.No. 176/20: Reports

a) Friends of Coed-y-Felin

Cllr Jones advised that Cardiff Council had suspended all volunteer groups during the Covid-19 period. He had contacted Cardiff Council for an update and was of the opinion that no lifting of the suspension would happen until 2021.

b) Friends of Cefn Onn

No issues

Min. No. 177/20: Co-option Vacancy

The Chair confirmed that formal “expressions of interest” had been received from two Lisvane residents:

**Stephen Best
Victoria Fox**

Both candidates had produced a one page document supporting their candidacy which the Clerk had shared with Members. All Members agreed that both candidates were suited to the role and that each offered their own unique qualities and skills.

The Clerk had shared the “competencies and skills template” provided by Cardiff Council electoral services.

It was **RESOLVED** (nem con) that the co-option vacancy should be offered in the first instance to Stephen Best (should Mr Best decline the offer, the co-option vacancy would then be offered to Victoria Fox).

Min. No. 178/20: Welsh Government Consultations

None

Min. No. 179/20: Other Consultations

a) Independent Remuneration Panel for Wales – Draft Report 2021-22

The Draft Report has been made available as part of a consultation period. There appears to be no material change from the 2020-21 Report as far as Community Councils are concerned. Members had nothing significant to add to the Draft Report

Min. No. 180/20: Correspondence

The Clerk had received an email from a resident asking that LCC should spend around £200 on traffic calming measures on Graig Road (or to start a community fund). Cllr Kelly explained that traffic calming measures would cost very considerably more than

£200. There are other parts of Lisvane where a similar scheme would be welcome. Members were supportive of the need to slow traffic at Graig Road but agreed that this was fundamentally a Cardiff Council matter.

Min. No.181/20: Finance

a) S137 requests

None

b) Accounts to 30 September 2020

The Accounts to 30 September 2020 were **APPROVED** Cllr Jones signed the Bank Reconciliation statement.

c) Budget Monitoring to 30 September 2020

Members **APPROVED** the Budget Monitoring to 30 September 2020. The accompanying note explained reasons why some adjustments would be needed to individual budgets (the periodic review of individual budgets was recommended by the Internal Auditor in her Report of 14 April 2020). It was therefore **RESOLVED** to amend the following budgets:

Increase Insurance to £4,210
Decrease Councillors Expenses to £25
Decrease Website to £750
Decrease Big Picnic to NIL
Decrease Village Plan to £890

d) Payment Schedule

The Payment Schedule was presented to and **APPROVED** by Members and the following cheques were therefore signed:

Cheque Number	Payee	Amount (£)
400847	Zurich Insurance (as per min.no. 158/20)	905.69
400848	Cardiff Council (Employee & Employer Pension)	264.14
400849	H W Davies (October Pay)	961.00
400850	HMRC (Employee/Employer National Insurance + Tax)	86.83

Min. 182/20: Date of Next Meeting

The next meeting of the Community Council will be held on 9 November 2020 by way of teleconference commencing at 7.30pm.