

DRAFT Minutes of Friends of Parc Cefn Onn Committee Meeting

Monday 18 November 2019

Present

Gareth Thomas (GT)
 Rob Blacklidge (RB)
 Alan Prosper (AP)
 Tony Cousins (TC)
 Paul Gilson (PG)
 Margaret Suller (MS)

Apologies

Alyson Francis
 Norbert Flynn

Action Summary

Ref	Action	Owner	By when	Comment
(1) April 2012	Removal of trees on Golf Course.		By Next meeting	LONG STANDING ITEM AWAITING ACTION BY COUNCIL EARLY 2019 COUNCIL Rosie James to speak to Rob Jones
(2) Oct 15 (2)	Human Sundial	GT/KT		Awaiting update from Scouts
(3) Nov 20 10	Development at Bryncoed			Awaiting response from Councillor Walker re 106 finance.
(4) Dec 18 11	Contact with local schools/Colleges re. volunteers	GT	BY Next Meeting	Emails to be sent to Llanishen and Whitchurch High Schools
(5) Jan 19 11 (ii)	Bat Box Inspection	TC	Spring	Bat Group to be asked to inspect
(6) Jan 19 11 (i)	Data Protection Regs	AF	By next Meeting	Policy Document to be rewritten. 21/10 c/f 18/11 c/f
(7) May 21 5	FOCO Booklet	GT	By next meeting	21/10 c/f
(8) 17 Sept	Newsletter	GT	By Next Meeting	
(9) 15 July	Tree Leaflet			Awaiting electronic version from Council
(10) 19 August	Membership Forms	AS	By Next Meeting	Copies distributed. AS to check whether forms can be included on Outdoor Cardiff site
(11) 18 Nov	Forest School	AS	By next meeting	AS to speak to Rosie James
(12) 18 Nov	Lower Pond	AS	By next meeting	AS to speak to Richie re work
(13) 18 Nov	Upper Pond Weed removal	AS	By Next Meeting	AS to check action

1. **APOLOGIES** - Apologies were received as above.

2. **MINUTES OF LAST MEETING AND MATTERS ARISING**
 The minutes of the meeting of 21 October were approved.

3. HLF BID

Following last month's update the work on the office/toilet block is awaited.

Dogs on leads signs – one of the replacement signs has been removed. The Committee were asked to report any information regarding the signs.

GT advised that he has been monitoring the Friends' website and it is clear that users of the Park need educating regarding the reasons behind the signs.

Forest School – AS has spoken to Rosie regarding the preparation work required. It had been hoped that this could have been undertaken when the Upper Park work was underway. AS said he felt that initially it would be a simple design, with membrane being laid followed by stone and dust with logs used as seating. It would, of course, be possible to provide furniture at a later date. The Forest School at Forest Farm is used by schools and scouts.

No cycling signs – better signs required the existing signs are ineffective.

The straw bales placed in the Lower Park need to be removed.

4. LOWER POND

AS to speak to Richie and request a timetable of work.

The Friends have some donated finance available for this project but are unable to seek further assistance until we have a timetable of action.

5. GUIDED WALKS

It was decided that the Friends will run two events. The tree walk on 21 May 2 – 4pm and an Easter Treasure Trail to be held on 12 April 11-1 MS to submit forms to Nicola. Once these are included in the Walks Booklet, we are committed to holding the event

6. BANKING

10 October – 8 November

Opening Balance	£3,781. 63
In	£20. 00 (membership)
Out	£10. 00
Closing Balance	£3,791. 63

7. PUBLICITY

The Link article has been submitted and TC attend the LCA and Environment Committees

8. AOB

Councillor Walker has commented on the weeds in the pond. AS to check whether the Rivers Group can undertake the work.

Meeting venue Agreed that TC would investigate booking the Committee room in the Memorial Hall for meetings when work starts on the Old School site.

Agreed not to proceed with the offer of free trees

Signs at Lisvane Station – the wording has been agreed.

WORKDAYS

January 26, February 16, March 22

COMMITTEE DATES

Third Monday of each Month