

**MINUTES OF THE LISVANE COMMUNITY COUNCIL MEETING HELD ON 9
DECEMBER 2019 AT THE OLD SCHOOL, HEOL-Y-DELYN, LISVANE**

PRESENT:

Cllrs. S Finch, H Hancock, V Hanson, R Kelly, E McNeil-Watson, A Prosper, and A Whittle

In attendance: Mr H Davies (Clerk)

Cllr Hancock in the Chair

Min No. 200/19: Public Representation

Mr C Williams attended as an observer and raised issues covered in Min. Nos. 209/19 and 210/19

Min. No. 201/19: Declaration of Interests

None

Min. No. 202/19: Apologies for Absence

Cllrs C Bolton, D Jones and J Rees

Min. No. 203/19: Minutes of the Previous Meeting, held on 11 November 2019

The minutes of the previous meeting were **agreed**. Cllr McNeil-Watson clarified that the intention is to deliver the Welcome Pack to new residents from Spring 2020 (Min. No. 189/19 refers)

Min. No. 204/19: Matters Arising

All matters arising were picked up under the relevant agenda items apart from:

- (a) The Clerk confirmed that he had formally thanked the Police and student cadets for their support on Remembrance Sunday
- (b) Contact had been made with Mr D Lumley but no alternative suggestions were put forward about how to deal with the Churchlands objection
- (c) Regarding Lozelles, the Clerk had contacted Cllr Walker who advised that a further LCC objection for the additional 3 flats would not be necessary

Min. No. 205/19: Lisvane Community Building Project

Cllr Hanson reported that Trustees had recently met to discuss specific choices for the new building including floor coverings and furnishings. This will be followed up by a further meeting with the Architect, M&E Consultant and QS on 10 December 2019.

Cllr Hanson also confirmed that the Trustees have now formally applied to "opt to tax" and that a response from HMRC is expected by mid-January 2020. BPU Accountants have suggested that there may be some challenge from HMRC but still feel that a positive outcome will be achieved. Cllr Hanson added that a rejection by HMRC would potentially delay the redevelopment and a delay could affect the £100k WG grant which has to be drawn in 2020-21

The Clerk stated that Jane Hutt AM would be visiting the site on 18 December.

a) Relocation of Library

Cllr Hanson updated Members regarding relocation of the Library during the building work. Actual dimensions of the unit are awaited from Redrow and Cllr Hanson was confident that a temporary planning certificate can be obtained, particularly as Cardiff Council was being supportive.

Min. No. 206/19: Maintenance of Old School Site

The Clerk reported that Simon Davies had attended to a leaking roof above the library.

Min. No. 207/19: Village Plan

Cllr McNeil-Watson advised that an update will appear in the January Lisvane Link

Min. No. 208/19: Police Matters

November 2019

Crime figures for November had not been received at the time of the meeting

Cllr Hanson stated that the next PACT meeting would be in January or February 2020.

Min. No. 209/19: Highways/Footpaths

Cardiff Council is extending the new Lozelles pavement up to Plas Y Delyn and Members were concerned to learn that, as a result, Nos 1 & 3 Heol Y Delyn are set to lose their parking bays. The residents are said to be of the opinion that the parking bays form part of their own property. **ACTION:** it was agreed that the Clerk would contact Cardiff Council for an explanation and copy in Cllr Walker.

Members were also very concerned about the metal railings erected between the new Lozelles pavement and Crown Precinct which will mean that pedestrians will be forced to walk in the road at that point. It is understood that there will be some “shared pathway” road markings.

Min. No. 210/19: Parks

a.) Heol y Delyn playing field

The Clerk shared a response from Cardiff Council Parks Dept who have agreed to forward a copy of the pavilion structural survey report and the response went on to state that the building is sliding down the bank – it can only be rescued with underpinning work. Cardiff Council is not able to cover the cost and consequently the pavilion will be demolished in 2020. Members agreed that retention of the power supply was important – it is needed for the annual fete and will also be needed for the temporary library relocation. The LCA has agreed to cover the cost of the power point relocation

b) Alexander Gardens

At the request of Cllr Hanson, the Clerk reminded Cardiff Council to empty the bin on the pathway adjacent to Alexander Gardens (and also the bin at Heol Y Delyn playing field).

c) Field at rear of St Denys Church

The Clerk confirmed that the vegetation blocking the benches has now been cleared and also the bin emptied. As requested, he spoke with the Parks Operations Manager (Mr J Maidment) with a view to a “Friends Group” being formed and Mr Maidment was very keen to facilitate this if sufficient number of volunteers come forward. In that respect, the Clerk advised that he had covered this in the January Lisvane Link.

Min. No. 211/19: Planning

a) Weekly Planning Schedule

W/E 11 NOV	NONE
W/E 18 NOV	4 TANGLEWOOD CLOSE REAR SINGLE STOREY EXTENSION
W/E 25 NOV	21 HEOL CEFN ON SINGLE STOREY SIDE EXTENSION
W/E 2 DEC	NONE

b) Planning Decisions

W/E 11 NOV	37 MILL ROAD TO CONVERT 50% OFF EXISTING GARAGE TO NEW LOUNGE WITH LANTERNS IN EXISTING ROOF AND GLASS DOORS IN SIDE GRANTED PHASE 2A, CHURCHLANDS LAND NORTH AND EAST OF LISVANE, MAERDY LANE DISCHARGE OF CONDITIONS 8 (INFRASTRUCTURE PHASING PLAN), 9 (CEMP) AND 26 (NOISE ASSESSMENT) OF 14/02891/MJR FULL DISCHARGE LOZELLES, CHURCH ROAD PROPOSED CONSTRUCTION OF DETACHED DWELLING AND CARPORT GRANTED
W/E 18 NOV	NONE
W/E 25 NOV	MOOR LYNCH, RUDRY ROAD 2 NO DEVELOPMENT STACK SIGNS WITH 3 NO ASSOCIATED FLAG POLES ADJACENT TO ENTRANCE TO MOOR LYNCH, RUDRY ROAD, LISVANE WITHDRAWN BY APPLICANT ORCHARD COTTAGE, LISVANE ROAD THE EXTENSION AND ALTERATION OF THE COACH HOUSE AT THE TY GWYN ESTATE GRANTED
W/E 2 DEC	PHASE 3, CHURCHLANDS LAND NORTH AND EAST OF LISVANE DISCHARGE OF CONDITION 6 (DESIGN CODE), 11 (LANDSCAPING SCHEME FOR SPINE ROAD), 13 (TREE ASSESSMENT), 15 (SOIL RESOURCE SURVEY), 25 (KNOTWEED METHOD STATEMENT), AND 27 (ARCHAEOLOGICAL WRITTEN SCHEME OF INVESTIGATION) FOR PHASE 3 OF 14/02891/MJR FULL DISCHARGE

Members were concerned to learn that building work at Lozelles had again taken place on a Sunday which contravenes the Management Construction Plan agreed with Cardiff Council Planning Dept in December 2018. The Clerk had already raised the issue with the Case Officer following a complaint that weekend from a resident.

Min.No. 212/19: Reports

a) Friends of Coed-y-Felin

No issues

b) Friends of Cefn Onn

No issues

Min. No. 213/19: Website

Cllr Hanson explained that he had obtained two further quotes for the upgrade (he reminded Members that the current provider had reduced their quote to £1,400). Albany Web had offered £1,200 (although some additional detail would be needed) and Somerset Web Services had quoted £2,000. For compliance reasons, the upgrade needs to be completed by 23 Sept 2020 and on that basis Members agreed that a decision would be needed by the end of March 2020. Given the complexity of the matter it was agreed that a working party should be formed with the purpose of providing a recommended way forward. The working party will comprise of:

Cllrs C Bolton, S Finch, V Hanson and E McNeil-Watson

Cllr Hanson added that free "Digital Cardiff" Wifi would end on 31 March 2020. It will be possible to extend this for which a cost would be incurred but this will probably not be appropriate given that the building work is due to start in June 2020

Min. No. 214/19: Welsh Government Consultations

a) Environment Wales Act 2016 – draft Biodiversity plan

As requested the Clerk had shared the draft Biodiversity Plan with the Cardiff Council Ecologist who was comfortable with it. Members agreed to incorporate his suggested amendments (to seek bird/bat boxes and shrubs at Lisvane Old School) and the plan was formally approved.

Min. No. 215/19: Other Consultations

None

Min. No. 216/19: Correspondence

(a) Welsh Government S137 Expenditure Limit 2020-21

The Welsh Government has confirmed that the S137 limit per elector is increased from £8.12 to £8.32 for 2020-21

b) Email from resident re: 5G

The Clerk shared an email expressing concern about the roll out of 5G in Lisvane which allegedly can adversely affect the health of those in its vicinity. **ACTION:** it was agreed that the Clerk should raise this with Cardiff Council with the suggestion that these issues

should be carefully considered before Cardiff Council gives any agreement to the roll out of the network

Min. No. 217/19: Appointment of Internal Auditor for 2019-20

It was agreed that Mrs Joanna Howell would be reappointed as Internal Auditor for 2019-20. She is a qualified Accountant and former Community Council Clerk/RFO

Min. No. 218/19: Finance

a) S137 requests

None

b) Renewal of SLCC membership for 2020 - £161

Members approved renewal of membership for 2020 at a cost of £161

c) Payment Schedule

The Payment Schedule was presented to and approved by Members and the following cheques were therefore signed:

Cheque Number	Payee	Amount (£)
400789	Vision ICT – Website hosting Feb 2020 – Jan 2021	324.00
400790	SLCC – renewal of membership 2020	161.00
400791	H W Davies (Pay)	920.68
400792	HMRC (Employee & Employer National Insurance)	75.44
400793	Cardiff Council (Employee & Employer Pension)	308.47
400794	Simon Davies – replacement for out of date cheque	70.17
400795	Simon Davies – replacement for out of date cheque	56.15

Min. 219/19: Date of Next Meeting

The next meeting of the Community Council will be held on 13 January 2020 at the Cabin, Old School, Lisvane, commencing at 7.30pm.