

**MINUTES OF THE LISVANE COMMUNITY COUNCIL MEETING HELD ON 9 MARCH
2020 AT THE OLD SCHOOL, HEOL-Y-DELYN, LISVANE**

PRESENT:

Cllrs. C Bolton, S Finch, D Jones, R Kelly, E McNeil-Watson, J Rees and A Whittle

In attendance: Mr H Davies (Clerk)

Cllr Bolton in the Chair

Min No. 40/20: Public Representation

None

Min. No. 41/20: Declaration of Interests

None

Min. No. 42/20: Apologies for Absence

Cllrs H Hancock, V Hanson and A Prosper.

Min. No. 43/20: Minutes of the Previous Meeting, held on 10 February 2020

The minutes of the previous meeting were **agreed**.

Min. No. 44/20: Matters Arising

All matters arising were picked up under the relevant agenda items.

Min. No. 45/20: Lisvane Community Building Project

Cllr Jones was pleased to report that the application for WG Approval for the PWLB loan has been submitted. One Voice Wales checked the application first and they are happy with it. In response to a telephone call from WG, the Clerk confirmed that the intention was to draw as little as possible from the loan and that £300k was unlikely to be drawn in full, depending on the timing of S106 monies.

Regarding the sustainable drainage system (SuDS), Cllr Jones reported that following completion of water infiltration tests the consultants will now draw up a design for the SuDS Approval Body (SAB). The Tender closing date has been extended to allow contractors to take this requirement into account. A Tender Report from the QS will be required by WG as part of their £100k grant.

A meeting with Tomorrow's Generation (TG) took place on 3 March to discuss their concerns about operational restrictions for the annexe during the building work. It is intended for the Contractor to erect a wooden fence around the perimeter of the building site. There will be pedestrian access to the annexe but staff and parents will not be able to bring their cars on site. TG appreciate the efforts to accommodate their needs but are now considering other options including a temporary relocation for the duration of the building work. They will provide an update by the end of March.

(a) Library relocation

Cllr Jones reported that the Library Committee was talking to C3SC with a view to applying for a grant from the "Lottery Award for All" scheme to cover the cost of a possible relocation to a Redrow donated unit. In this regard, the Clerk added that he

had received a request from the Library Committee for LCC to be the planning applicant for the Redrow unit on the basis (a) that community councils qualify for a 50% reduction in planning fees and (b) the grant funder will only formally consider the application once planning approval is in place.

Members expressed their appreciation for the contribution that the Library makes to the community and the excellent work that the Library volunteers undertake. Members recognise that the building work brings with it disruption for TG, hirers and the Library and are hopeful that the Library Committee is able to achieve a viable way of keeping the Library open during that period. However, Members were concerned that the grant funder would view the funding request in a different light if it was thought that the Library Committee was not a wholly independent community group. Members felt that the provision of Council financial support could compromise the grant application and on balance took the view that it was more likely the grant would be successful if the Library Committee could demonstrate their independence from any other Authority. Consequently, it was decided that LCC would not act as planning applicant.

There was also discussion about what financial and other liabilities would be required of the planning applicant and/or Licencee.

Min. No. 46/20: Maintenance of Old School Site

The Clerk reported that further roof repairs to the cabin had been necessary.

Min. No. 47/20: Village Plan

No issues

Min. No. 48/20: Police Matters

14/02/20 – domestic at the Old Cottage, Cherry Orchard Road. Partner left public house for a short time. When he returned he smashed a window at the pub. He was arrested. The couple were not from Lisvane

Next PACT meeting is 7pm on 24 March 2020 at Lisvane Memorial Hall.

The Clerk shared an email from PC Hughes highlighting concerns about parking at the Llanishen end of Mill Road, specifically (a) causing difficulty for vehicles entering or exiting Mill Road and (b) parking on the bend near the pathway to Christ the King RC primary school. PC Hughes suggests that the solution would be single yellow lines at both locations. Members agreed and suggested that Llanishen County Councillors should be involved as that end of Mill Road technically falls within the Llanishen ward boundary.

Min. No. 49/20: Highways/Footpaths

The Clerk confirmed that Cardiff Council had responded positively to the suggestion of adding railings to the new Lozelles footpath at the Heol Y Delyn/Rudry Road bend and agreed to consider the matter as part of their stage 3 (post construction) safety audit. The response from Cardiff Council was less positive about the request for speed restrictions at the M4 bridge on Graig Road where there are no plans to undertake any work from within existing budgets. Julie Morgan AM had attended a site meeting with local resident Mr B John and has agreed to raise the matter with the Highways Dept.

Cllr Whittle said that she had attended a site meeting with Redrow, Cardiff Council and Graig Protection Society regarding the proposed diversion of footpaths 15 and 28. She was concerned that the rural feel for the existing footpaths would largely be lost when they are diverted onto pavements as part of the new housing redevelopment. Cllr

Whittle added that LCC will need to be alert to similar proposed footpath diversions. The Clerk will review the plans for the Kier phase 3 development.

Min. No. 50/20: Parks

a.) Heol y Delyn playing field

No issues

b) Alexander Gardens

No issues

c) Field at rear of St Denys Church

The Clerk stated that arrangements were being made with Cardiff Council with a view to forming a Friends Group. Mr J Maidment of the Parks Dept has asked Ms N Hutchinson to take this forward.

Redrow has agreed to pay for and install a new double gate which will allow access to the field from St Mellons Road. Previously, Cardiff Council had brought their grass cutting equipment into the field via the Redrow field but this would no longer be possible.

Min. No. 51/20: Planning

a) Weekly Planning Schedule

W/E 3 FEB

COMMUNITY CENTRE, RUDRY ROAD

THE ADDITION OF TWO ROOF LIGHTS TO PROVIDE NATURAL LIGHT - PREVIOUSLY APPROVED UNDER 19/01028/MNR
DISCHARGE OF CONDITIONS 3 (EXTERNAL FINISHING MATERIALS), 4 (SITE ENCLOSURE DETAILS), 5 (LANDSCAPE), 11 (CYCLE PARKING PROVISION), 19 (ABORICULTURAL METHOD STATEMENT) AND 21 (APPROVED PLANS) OF 19/01028/MNR

PHASE 2A, CHURCHLANDS LAND NORTH AND EAST OF LISVANE

DISCHARGE OF CONDITIONS 3 (TREE ROOT SPACE DETAILS) AND 4 (EXTERNAL FINISHES) OF 19/01973/MJR

W/E 10 FEB

NONE

W/E 17 FEB

NONE

W/E 24 FEB

MOOR LYNCH, RUDRY ROAD

MINOR ALTERATION AND ENLARGEMENT OF THE DWELLING AT PLOT 5 TO IMPROVE THE AMENITY OF THE FUTURE OCCUPIER - PREVIOUSLY APPROVED UNDER 18/01439/MJR

PHASE 3, CHURCHLANDS LAND NORTH AND EAST OF LISVANE

DISCHARGE OF CONDITIONS 3 (EXTERNAL FINISHING MATERIALS FOR DWELLINGS AND APARTMENTS), 4 (SURFACE SAMPLES), 5 (EXTERNAL FINISHES FOR RETAINING WALLS), 8 (BOUNDARY ENCLOSURES), 10 (STREET LIGHTING) AND 11 (CYCLE PARKING) OF 19/01113/MJR

W/E 2 MCH

PHASE 1B (i), CHURCHLANDS LAND NORTH AND EAST OF LISVANE

DISCHARGE OF CONDITIONS 2 (LANDSCAPING DESIGN AND IMPLEMENTATION), 3 (SOUTH BOUND BUS STOP), 4 (CYCLE PARKING), 5 (LIGHTING DETAILS), 6 (PLOT 58 PARKING), 7 (NATURAL SURVEILLANCE), 8 (EXTERNAL FINISHING MATERIALS - DWELLINGS), 9 (ENCLOSURE DETAILS), 10 (SHARED SPACE DETAILS), 11 (PRIVATE DRIVEWAYS EXTERNAL FINISHES) AND 12 (PEDESTRIAN ACCESS TO OPEN SPACE) OF 18/02906/MJR

b) Planning Decisions

W/E 3 FEB	PHASE 3 KIER LIVING, CHURCHLANDS LAND NORTH AND EAST OF LISVANE DISCHARGE OF CONDITION 8 (PHASING PLAN FOR THE CONSTRUCTION OF THE ROADS, FOOTPATHS AND OTHER PUBLICLY ACCESSIBLE AREAS) OF 14/02891/MJR IN RESPECT OF PHASE 3 KIER LIVING PARTIAL DISCHARGE
W/E 10 FEB	THE HOLLIES, RUDRY ROAD CONSTRUCT EXERCISE TRACK FOR OWNERS STABLED HORSES GRANTED
W/E 17 FEB	PHASE 3, CHURCHLANDS LAND NORTH AND EAST OF LISVANE NON MATERIAL AMENDMENT TO INCREASE LEVELS RELATING TO SLAB LEVELS, ROAD LEVELS AND ASSOCIATED LEVELS, CHANGES ARE UP TO 1000MM IN LEVEL, BUT NO CHANGE OF THE LAYOUT - PREVIOUSLY APPROVED UNDER 19/01113/MJR GRANTED 50 HEOL Y DELYN TWO STOREY REAR KITCHEN AND BEDROOM EXTENSION GRANTED PHASE 2, CHURCHLANDS LAND NORTH AND EAST OF LISVANE DISCHARGE OF CONDITIONS 2 (CULVERT DESIGNS), 5 (PUMP STATION PLANTING), 9 (DRAINAGE DETAILS), 11 (RECREATIONAL ROUTE CROSSING) AND 13 (RUDRY ROAD FOOTWAY) OF 18/01287/MJR PARTIAL DISCHARGE PHASE 3, CHURCHLANDS LAND NORTH AND EAST OF LISVANE DISCHARGE OF CONDITION 9 (CONSTRUCTION AND ENVIRONMENTAL MANAGEMENT PLAN) OF 14/02891/MJR FULL DISCHARGE
W/E 24 FEB	WESTWINDS, 4 HEOL Y DELYN DISCHARGE OF CONDITIONS 7 (TREE PROTECTION PLAN), 14 (SUSTAINABLE DRAINAGE SCHEME AND STATEMENT) AND 16 (INFILTRATION TESTING REPORT) OF PLANNING PERMISSION 19/00998/MNR FULL DISCHARGE
W/E 2 MCH	COMMUNITY CENTRE, RUDRY ROAD THE ADDITION OF TWO ROOF LIGHTS TO PROVIDE NATURAL LIGHT - PREVIOUSLY APPROVED UNDER 19/01028/MNR GRANTED BROOKDALE HOUSE, LISVANE ROAD PROPOSED SIDE SINGLE AND TWO STOREY SIDE EXTENSION, AND SINGLE STOREY AND FIRST FLOOR REAR EXTENSIONS GRANTED

Min.No. 52/20: Reports

a) Friends of Coed-y-Felin

No issues

b) Friends of Cefn Onn

No issues

Min. No. 53/20: Website

Cllr Finch reported that the Working Party were looking at various proposals which Cllr Hanson had circulated

Min. No. 54/20: Annual Review of Internal Audit Arrangements

a) Policy Committee Report of 11 February 2020

The Policy Committee met on 11 February 2020 to review internal control and internal audit arrangements. The Policy Committee updated the Checklist and Audit Plan. The Report was **approved**.

Min. No. 55/20: Welsh Government Consultations

None

Min. No. 56/20: Other Consultations

a) Future Audit Arrangements for Community Councils in Wales

The draft proposals were noted. Members commented that the additional 3 year transaction audit would inevitably result in higher audit fees.

Min. No. 57/20: Correspondence

a) Independent Remuneration panel for Wales Annual Report 2020-21

The Report was noted.

Min. No.58/20: Finance

a) S137 requests

None

b) Renewal of One Voice Wales Membership 2020-21

Renewal of LCC membership at a cost of £493 was **approved**.

c) Payment Schedule

The Payment Schedule was presented to and **approved** by Members and the following cheques were therefore signed:

Cheque Number	Payee	Amount (£)
400806	Complete Business Sols Grp Ltd (Printer toner)	35.92
400807	H W Davies (Pay)	902.68
400808	HMRC (Employee/Employer National Insurance + Tax)	93.44
400809	Cardiff Council (Employee & Employer Pension)	308.48
400810	H W Davies – reimbursement for stamps	21.96
400811	One Voice Wales – Membership 2020-21	493.00

Min. 59/20: Date of Next Meeting

The next meeting of the Community Council will be held on 20 April 2020 at the Cabin, Old School, Lisvane, commencing at 7.30pm.

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