

**MINUTES OF THE LISVANE COMMUNITY COUNCIL MEETING HELD ON 8 JUNE
2020 BY TELE-CONFERENCE**

PRESENT:

Cllrs C Bolton, S Finch, H Hancock, V Hanson, D Jones, R Kelly, E McNeil-Watson and A Whittle

In attendance: Mr H Davies (Clerk)

Cllr Hancock in the Chair

Min No. 103/20: Public Representation

None

Min. No. 104/20: Declaration of Interests

None

Min. No. 105/20: Apologies for Absence

Cllrs A Prosper and J Rees

Min. No. 106/20: Minutes of the Previous Meeting, held on 11 May 2020

The minutes of the previous meeting were **agreed**.

Min. No. 107/20: Matters Arising

The Clerk confirmed that he had emailed Cardiff Council on 11 May 2020 asking if they could cut the grass at Alexander Gardens which they subsequently did later that week.

The Clerk reported that he had raised the issue of the new pavement at Lozelles with Cardiff Council and their email reply was shared with Members. Cardiff Council is looking to open the pavement asap but any decision regarding railings at the corner of Church Road and Heol Y Delyn will depend on the outcome of the final stage 3 Audit (for which no date has been set)

Min. No 108/20: Audit 2019-20

a) Internal Audit Report

The Internal Audit Report was considered and accepted at the LCC meeting of 11 May 2020 (Min. No. 101/20 refers)

b) Annual Return and Annual Governance Statement

Cllr Finch proposed and Cllr Kelly seconded that the Annual Return and Governance Statement should be **approved** and Members agreed. The Chair was authorised to sign the document for submission to the External Auditor

c) Explanation of Variances

The Explanation of Variances was agreed

Min. No. 109/20: Lisvane Community Building Project

Cllr Jones reported that it was necessary to extend the closing date for all Tender submissions to 3 June to make sure that the Trustees receive at least three Tenders. Five contractors were invited to Tender, one contractor withdrew. All four Tenders were over budget but one contractor was clearly the most competitive on price and he had also identified areas where further cost savings could be made. On that basis the QS has entered into "post tender negotiations" with him. If no progress is made with these negotiations then the QS may then do the same with the 2nd lowest bid, then the 3rd lowest and then the 4th.

In view of the sensitive nature of these negotiations it would not be appropriate to publish any figures at this stage as that could have the effect of compromising the QS position. All the figures, including a detailed breakdown of each bid, will be included in the Tender Report. Cllr Jones and the Clerk will be meeting with the QS w/c 15 June 2020 to receive his Tender Report which will then be shared with Trustees and Members. This will also be submitted to the WG on or before 22 June, 2020 to comply with their £100K grant conditions.

Cllr Jones added that on the subject of funding, LOSCC has had some good news from the Moondance Foundation. This fund set up by Henry Engelhardt and Mrs Diane Briere de l'Isle Engelhardt (Admiral Insurance Group) is temporarily closed but they have a Covid-19 fund. Based on the fact that Trustees have had no income from events, rent or hire fees as a result of the Covid-19 restrictions a request was submitted for support. Mrs Briere de l'Isle Engelhardt has now confirmed that the £12K requested will be paid into the LOSCC bank account.

RVW, the consultancy preparing the sustainable drainage scheme, has been working on a design for several months in consultation with Dwr Cymru Welsh Water (DCWW). The estimated cost of the design is around £100k. DCWW now want a much more costly soakaway scheme that does not connect to the public sewer. RVW believe this is not feasible or affordable for a community project. All 4 contractors have tendered on the basis of the RVW design. Cllr Jones felt that after many months on the SuDS issue, and at considerable cost, the matter is now creating further delays and jeopardising the whole development. Cllr Jones asked Cllr Walker to write urgently to Cardiff Council SuDS officers to see what can be done to persuade DCWW to agree to support the RVW design.

As regards the annexe, LOSCC is proposing to give Tomorrow's Generation a 'Letter of Intent' agreeing to their return to the Annexe after the building work is complete – subject to acceptable terms for a new Lease. However, confirmation of their agreement to relocate to Lisvane Tennis Club during the build period is awaited.

Min. No. 110/20: Maintenance of Old School Site

The Clerk reported no issues

Min. No. 111/20: Village Plan

Cllr McNeil-Watson reported that she had issued a draft Village Plan update document to team members and was currently reviewing responses. She was hoping that it would be possible to re-start some groups soon.

Min. No. 112/20: Police Matters

May 2020 crime figures were not available at the time of the meeting

Min. No. 113/20: Highways/Footpaths

No issues

Min. No. 114/20: Parks

a.) Heol y Delyn playing field

No issues

b) Alexander Gardens

No issues

c) Field at rear of St Denys Church

The Clerk reported that a local resident had very kindly agreed to cut back some of the brambles. He was arranging to meet with the resident to see how this initiative could be taken forward.

Min. No. 115/20: Planning

a) Weekly Planning Schedule

W/E 4 MAY	MOOR LYNCH, RUDRY ROAD DISCHARGE OF CONDITIONS 6 (SAFE ZONES), 7 (EXTERNAL FINISHING MATERIALS), 8 (SURFACE FINISHES), 10 (BOUNDARY AND DECORATIVE WALLS), 11 (REFUSE STORAGE) AND 12 (PUMPING STATION) OF 18/01439/MJR
W/E 11 MAY	NONE
W/E 18 MAY	3 IVYDALE PROPOSED FIRST FLOOR EXTENSION OVER EXISTING GARAGE AND GARAGE CONVERSION LAND ADJACENT TO THE FARTHINGS, LISVANE ROAD CONSTRUCTION OF DETACHED TWO STOREY DWELLING WESTWINDS, 4 HEOL Y DELYN VARIATION OF CONDITIONS 2 AND 10 OF 19/00998/MNR TO SUBSTITUTE DRAWINGS AND ALTER DESIGN OF WINDOW AND OPENING LIGHTS
W/E 25 MAY	JUNCTION OF CHERRY ORCHARD ROAD AND EXCALIBUR DRIVE INSTALLATION OF A 20M SLIM-LINE COLUMN SUPPORTING 6 NO. ANTENNAS, 2 NO. TRANSMISSION DISHES, 2 NO. EQUIPMENT CABINETS AND ANCILLARY DEVELOPMENT THERETO INCLUDING A GPS MODULE AND 3 NO. REMOTE RADIO HEADS (RRHS)
W/E 1 JUNE	6 LARCH GROVE CONSTRUCTION OF A FIRST FLOOR SIDE EXTENSION AND SINGLE STOREY REAR EXTENSION 43 MILLWOOD REPLACING BOUNDARY HEDGE WITH LOWER GARDEN FENCE

b) Planning Decisions

W/E 4 MAY	WESTWINDS, 4 HEOL Y DELYN DISCHARGE OF CONDITION 19 (PROPOSED SITE LEVELS) OF 19/00998/MNR FULL DISCHARGE LAND ON THE EAST SIDE OF THORNHILL ROAD, LISVANE DISCHARGE OF CONDITIONS 4 (ENTRANCE GATES) AND 5 (MATERIAL SAMPLES OF THE MAIN ENTRANCE) OF 18/01545/MJR FULL DISCHARGE MOOR LYNCH, RUDRY ROAD, LISVANE, CARDIFF, CF14 0SN MINOR ALTERATION AND ENLARGEMENT OF THE DWELLING AT
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	PLOT 5 TO IMPROVE THE AMENITY OF THE FUTURE OCCUPIER - PREVIOUSLY APPROVED UNDER 18/01439/MJR GRANTED
W/E 11 MAY	LAND ADJACENT TO LISVANE ROAD MINOR AMENDMENTS TO SITE LAYOUT AND LANDSCAPING PROPOSALS, HOUSE TYPES, BOUNDARY TREATMENTS AND MATERIALS - PREVIOUSLY APPROVED UNDER 11/01300/DCO GRANTED
W/E 18 MAY	COMMUNITY CENTRE, RUDRY ROAD DISCHARGE OF CONDITIONS 3 (EXTERNAL FINISHING MATERIALS), 4 (SITE ENCLOSURE DETAILS), 5 (LANDSCAPE), 11 (CYCLE PARKING PROVISION), 19 (ABORICULTURAL METHOD STATEMENT) AND 21 (APPROVED PLANS) OF 19/01028/MNR FULL DISCHARGE PHASE 2B, CHURCHLANDS LAND NORTH AND EAST OF LISVANE, MAERDY LANE DISCHARGE OF CONDITIONS 8 (INFRASTRUCTURE PHASING PLAN), 9 (CEMP) AND 26 (NOISE ASSESSMENT) OF 14/02891/MJR FULL DISCHARGE PHASE 1B, CHURCHLANDS LAND NORTH AND EAST OF LISVANE, MAERDY LANE DISCHARGE OF CONDITIONS 9 (CONSTRUCTION ENVIRONMENTAL MANAGEMENT PLAN), 11 (FINISHED LEVELS/EARTHWORKS), 13 (TREE SURVEY REPORT & CONSTRAINTS PLAN), 15 (SOIL RESOURCES REPORT & SURVEY) AND 25 (INVASIVE SPECIES REPORT & SURVEY) OF 14/02891/MJR FOR SPINE ROAD CARRIAGEWAY ALONG WITH ASSOCIATED INFRASTRUCTURE (CYCLE WAY, FOOTPATH, VERGE & DRAINAGE) FULL DISCHARGE
W/E 25 MAY	NONE
W/E 1 JUNE	NONE

Members debated concerns regarding the application to install a 20m telecommunications mast at Excalibur Drive/Cherry Orchard Road. There were concerns about a possible health risk and also the aesthetic appearance of the mast. Some Members were not convinced about 5G health risks and pointed out that similar concerns had been raised about mobile phones many years ago but nothing had come of that. On balance, it was agreed that no action should be taken.

Min.No. 116/20: Reports

a) Friends of Coed-y-Felin

No issues

b) Friends of Cefn Onn

No issues

Min. No. 117/20: Website

Cllr Hanson confirmed that he had written to each of the proposed hosts raising a number of very specific questions. He has received responses from some of them – email to Vision ICT was re-sent as they say they hadn't received it. Initial feedback is that Penguin were proving to be more expensive than Vision ICT.

Vision ICT were looking to provide encryption on the website but it was not clear if this would be necessary.

Min. No. 118/20: Welsh Government Consultations

None

Min. No. 119/20: Other Consultations

None

Min. No. 120/20: Correspondence

None

Min. No.121/20: Finance

a) S137 requests

None

b) Payment Schedule

The Payment Schedule was presented to and **approved** by Members and the following cheques were therefore signed:

Cheque Number	Payee	Amount (£)
400823	H W Davies (reimbursement of BT Tele-conferencing)	50.45
400824	H W Davies (Pay)	942.61
400825	HMRC (Employee/Employer National Insurance + Tax)	74.25
400826	Cardiff Council (Employee & Employer Pension)	257.02

Min. 122/20: Date of Next Meeting

The next meeting of the Community Council will be held on 13 July 2020 at the Cabin, Old School, Lisvane, commencing at 7.30pm.