

**MINUTES OF THE LISVANE COMMUNITY COUNCIL MEETING HELD ON 20 APRIL
2020 BY TELE-CONFERENCE**

PRESENT:

Cllrs C Bolton, S Finch, H Hancock, V Hanson, D Jones, R Kelly, E McNeil-Watson, J Rees and A Whittle

In attendance: Mr H Davies (Clerk)

Cllr Bolton in the Chair

Min No. 60/20: Public Representation

None

Min. No. 61/20: Declaration of Interests

None

Min. No. 62/20: Apologies for Absence

Cllr A Prosper.

Min. No. 63/20: Minutes of the Previous Meeting, held on 9 March 2020

The minutes of the previous meeting were **agreed**.

Min. No. 64/20: Matters Arising

All matters arising were picked up under the relevant agenda items.

Min. No. 65/20: Lisvane Community Building Project

Cllr Jones was pleased to report that the WG gave its approval for the PWLB loan on 25 March. LCC must draw down the loan no later than 31 March 2021. When LCC is ready to draw down part (or all) of the loan it will take just a few days to complete the transaction. Although the repayment authorised is for 25 years an earlier repayment can be arranged.

Overall funding in place now totals £840K. This comprises of £300K PWLB, £300K Community Fund, £100K WG, £100K S106 and £40K from various sources (such as rent and other receipts). The most recent estimate from the QS totals £923K so with funds totalling £840K the project is at present underfunded. A more accurate assessment of the situation can be made on receipt of the full tender report.

The biggest funding issue now is the very slow delivery of S106 money. Covid-19 has not helped. Cllr Jones observed it would be reasonable to assume, that with the current restrictions and construction companies on lockdown, house sales will slow and that neither Redrow nor Kier will be in a hurry to make S106 payments.

The tender process has been further delayed because of the time taken to finalise a 'sustainable drainage design'. This has now been completed and passed to all five contractors. The Government's Covid-19 restrictions have also made it difficult for the contractors and as a result the QS has set a new closing date of 22 May for all tenders. The WG has agreed to extend their original tender report deadline of 22 April to 22 June. These delays mean that a more likely 'start to build' date is now September.

The Tomorrow's Generation (TG) Lease of the annexe expires at the end of August 2020. Although TG want to renew the Lease, they are also considering re-locating during the construction period. Trustees are awaiting their final decision before discussing future Lease arrangements.

Min. No. 66/20: Maintenance of Old School Site

The Clerk reported that repairs to the cabin door had been necessary.

Min. No. 67/20: Village Plan

Cllr McNeil-Watson reported that groups had closed down due to Covid-19 but that it was her intention to review the Plan with team members

Min. No. 68/20: Police Matters

Late evening of 22/03/2020- early hours of 23/03/2020 – Theft from motor vehicle (TFMV) – Plas-y-Delyn

Early hours of 23/03/2020 – TFMV: Millbrook Park;

The Clerk confirmed that he had advised the 4 Llanishen County Councillors of parking concerns at the bottom end of Mill Road (which actually falls within the Llanishen Ward). He added that County Councillor Walker was keen to arrange a site visit by County Councillor Caro Wild (Cllr Wild is the Cardiff Council Cabinet Member for Strategic Planning & Transport).

Min. No. 69/20: Highways/Footpaths

As requested, the Clerk had reviewed the plans for Churchlands Phase 3 and it was clear that public footpath no. 14 will be affected by the housing development resulting in a much less rural feel to it. Graig Protection Society is currently drafting its proposals on how footpath 14 can be improved and has agreed to forward a copy to LCC.

Cllr Kelly expressed concern about the state of footpaths and pavements generally with broken paving stones being a risk to pedestrians. It was **agreed** that the Clerk would advise residents (via Website/Facebook/Link) of how to report pavement problems to Cardiff Council via the online system.

Cllr Whittle commented that in order for pedestrians to keep their distance, during the Covid-19 period, many people feel obliged to walk into the road when coming across people walking towards them. Cllr McNeil-Watson was disappointed with some of the "etiquette" being shown particularly by a small number of joggers and cyclists who fail to keep a safe distance. Cllr Whittle suggested that it might be helpful if (where possible) pedestrians used the pavement that matched the flow of traffic in their direction – ie if traffic is driving on the left side of the road, then people would be walking on the left pavement going in the same direction. The same would apply on the opposite pavement, where people would walk on the right pavement, again following the same direction of traffic. It was **agreed** that the Clerk would recommend this to residents (via Website/Facebook/Link). In addition, residents would be asked to keep to public land/footpaths as Cllr Rees reported incidents of people walking onto private land.

Min. No. 70/20: Parks

a.) Heol y Delyn playing field

No issues

b) Alexander Gardens

No issues

c) Field at rear of St Denys Church

No issues

Min. No. 71/20: Planning

a) Weekly Planning Schedule

W/E 2 MCH	PHASE 1B (i), CHURCHLANDS LAND NORTH AND EAST OF LISVANE DISCHARGE OF CONDITIONS 2 (LANDSCAPING DESIGN AND IMPLEMENTATION), 3 (SOUTH BOUND BUS STOP), 4 (CYCLE PARKING), 5 (LIGHTING DETAILS), 6 (PLOT 58 PARKING), 7 (NATURAL SURVEILLANCE), 8 (EXTERNAL FINISHING MATERIALS - DWELLINGS), 9 (ENCLOSURE DETAILS), 10 (SHARED SPACE DETAILS), 11 (PRIVATE DRIVEWAYS EXTERNAL FINISHES) AND 12 (PEDESTRIAN ACCESS TO OPEN SPACE) OF 18/02906/MJR LAND ADJACENT TO LISVANE ROAD MINOR AMENDMENTS TO SITE LAYOUT AND LANDSCAPING PROPOSALS, HOUSE TYPES, BOUNDARY TREATMENTS AND MATERIALS - PREVIOUSLY APPROVED UNDER 11/01300/DCO
W/E 9 MCH	LAND ON THE EAST SIDE OF THORNHILL ROAD DISCHARGE OF CONDITIONS 4 (ENTRANCE GATES) AND 5 (MATERIAL SAMPLES OF THE MAIN ENTRANCE) OF 18/01545/MJR
W/E 16 MCH	LAND ON THE EAST SIDE OF THORNHILL ROAD DISCHARGE OF CONDITION 9 (SOILS) OF 18/01545/MJR WESTWINDS, 4 HEOL Y DELYN, LISVANE DISCHARGE OF CONDITION 19 (PROPOSED SITE LEVELS) OF 19/00998/MNR
W/E 23 MCH	4 LONGHOUSE CLOSE SINGLE STOREY SIDE EXTENSION
W/E 30 MCH	NONE
W/E 6 APR	NONE
W/E 13 APR	NONE

b) Planning Decisions

W/E 2 MCH	COMMUNITY CENTRE, RUDRY ROAD THE ADDITION OF TWO ROOF LIGHTS TO PROVIDE NATURAL LIGHT - PREVIOUSLY APPROVED UNDER 19/01028/MNR GRANTED BROOKDALE HOUSE, LISVANE ROAD PROPOSED SIDE SINGLE AND TWO STOREY SIDE EXTENSION, AND SINGLE STOREY AND FIRST FLOOR REAR EXTENSIONS GRANTED
W/E 9 MCH	CWM Y TRANCH, GRAIG ROAD MATERIAL OPERATIONS UNDERTAKEN IN RELATION TO COMMENCEMENT OF DEVELOPMENT PRIOR TO EXPIRATION OF PERMISSION 14/02415/MNR GRANTED CHANNEL VIEW FARM, GRAIG ROAD, LISVANE, CARDIFF, CF14 0UF RETENTION OF CABIN FOR USE AS SELF CATERING TOURIST ACCOMODATION REFUSED

W/E 16 MCH

6 THE COPPINS, LISVANE

ERECTION OF SINGLE STOREY REAR EXTENSION

GRANTED

PHASE 1B(II) & PHASE 1C(I), CHURCHLANDS LAND NORTH AND EAST OF LISVANE, MAERDY LANE

RESERVED MATTERS APPLICATION FOR 14/02891/MJR RELATING TO LAYOUT, SCALE, APPEARANCE OF BUILDINGS, MEANS OF ACCESS (WHERE NOT ALREADY PERMITTED BY THE PERMISSION) AND LANDSCAPING FOR PHASE 1B(II) & PHASE 1C(I) OF THE SITE COMPRISING 92 DWELLINGS

GRANTED

W/E 23 MCH

NONE

W/E 30 MCH

NONE

W/E 6 APR

NONE

W/E 13 APR

NONE

Cllrs Finch and Jones both commented that reviewing some of the recent planning approvals sadly just reinforced the very high density of some of the new housing developments.

Min.No. 72/20: Reports

a) Friends of Coed-y-Felin

Minutes of March minutes received with thanks

b) Friends of Cefn Onn

No issues

Cllr Jones explained that following Government announcements with regards to Covid-19, Cardiff Council decided on 19 March to suspend all non-essential meetings for the time being. This includes all voluntary activity such as the Friends groups for Cefn Onn Park and Coed-y-Felin.

Min. No. 73/20: Website

Cllr Hanson suggested that the alternative quotes for the upgrade were not proving to be significantly cheaper than the current host provider Vision ICT. LCC has paid for Vision ICT to host the website up to Dec 2020. A decision regarding the upgrade will be needed in due course.

Min. No. 74/20: Welsh Government Consultations

None

Min. No. 75/20: Other Consultations

None

Min. No. 76/20: Correspondence

The Chairman expressed disappointment that Cardiff Council had not responded to LCC's request to explain why the roll out of 5G in Cardiff was considered safe. The Clerk had chased for a reply and was told that the Cabinet Office would respond. A further chaser will now be sent.

Min. No.77/20: Finance

a) S137 requests

None

b) Accounts to 31 March 2020 (c) Bank Reconciliation

The Accounts were **approved** and the Reconciliation statement signed by Cllr Hanson

d) Budget monitoring to 31 March 2020 (e) Allocation of Reserves

The Budget Monitoring Report was **approved** and the Allocation of Reserves was noted. A proposed £15k donation to LOSCC will be added to the agenda for the May 2020 meeting

f) Payment Schedule

The Payment Schedule was presented to and **approved** by Members and the following cheques were therefore signed:

Cheque Number	Payee	Amount (£)
400812	J Howell (Internal Auditor)	150.00
400813	H W Davies (Pay)	942.81
400814	HMRC (Employee/Employer National Insurance + Tax)	74.05
400815	Cardiff Council (Employee & Employer Pension)	257.02
400816	BT (quarterly bill)	140.97

Min. 78/20: Date of Next Meeting

The next meeting of the Community Council will be held on 11 May 2020 at the Cabin, Old School, Lisvane, commencing at 7.30pm.